WELCOME TO
EAST CAROLINA UNIVERSITY
Student Financial Services
Cashier’s Office
Student Accounting
Student Loans
Located in the Old Cafeteria Complex
Topics

Student Account
Billing
Payment Methods and Options
Refunds
Financial Aid Authorizations
Important Notes
Student Account

A student’s account in the Cashier’s Office may include charges for the following items:

- Tuition & Fees
- Housing (optional)
- Meal Plans (optional, if living off-campus)
Student Account

Other items which may be included on the bill:

- Extra Course Fees: Courses that require additional charges such as remedial math, reading labs, private music lessons, art, sailing, bowling, etc.

- Student Health Insurance Plan: Billed each fall and spring semester for main campus students taking 6 or more credit hours. The anticipated cost for Fall 2015 is $863.50***. Students can waive out if they already have health insurance.

(for more information: www.ecu.edu/studenthealthealth)

***Proposed rate
Billing

Tuition is billed by term and will include tuition for main campus and/or distance education courses.

- Main campus tuition is billed by blocks of credit hours, not by the individual course.

### PROPOSED 2015-2016 RATES

<table>
<thead>
<tr>
<th></th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Full-Time Undergraduates</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12 or more credit hours</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition</td>
<td>2,078.50</td>
<td>9,865.50</td>
</tr>
<tr>
<td>University Fees</td>
<td>893.50</td>
<td>893.50</td>
</tr>
<tr>
<td>Health Service Fee</td>
<td>122.00</td>
<td>122.00</td>
</tr>
<tr>
<td>Educational &amp; Technology Fee</td>
<td>181.00</td>
<td>181.00</td>
</tr>
<tr>
<td>Campus Security Fee</td>
<td>15.00</td>
<td>15.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>3,290.00</td>
<td>11,077.00</td>
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</tbody>
</table>
Billing

- Part-time status is broken into 3 tiers for undergraduate students:
  - 9-11 hours
  - 6-8 hours
  - 1-5 hours
- Each tier is billed at a prorated rate for tuition.
- Fees are billed based on:
  - 6 or more hours = full-time fee rate
  - 5 or less hours = 50% of full-time fee rate

Students enrolled in 1 or more campus based course(s) will be billed at the main campus tuition and fee rate for all courses.
eBill notifications for tuition statements will be sent to students and/or authorized user(s) by EMAIL. Paper bills will NOT be mailed.

Students can log into ONESTOP (from the Tools tab-choose the “Tuition Statements, 1098-T Statements & Payments” link) to access TouchNet.
Students use TouchNet to:

- View account information
- View tuition & 1098-T tax statements
- Make payments and sign up for payment plans
- Set up an eRefunds profile
- Set up authorized users.

Authorized users will receive an email with log in instructions.
Payment Methods

IN PERSON:
Cash, Checks and Pin-Based Debit Cards

BY MAIL:
Checks (must be postmarked by deadline listed in Tuition & Fee Brochure)
Wire Transfer – Contact Cashier’s Office for more details

ONLINE:
Electronic Check (no fee)
Credit Cards – Visa, MasterCard, American Express and Discover (with 2.75% convenience fee)
PAYMENT PLANS

- ECU offers interest free installment plans
- 5 payments – (June 1 thru October 1) – Fall semester
- 5 payments – (November 1 thru March 1) – Spring semester
- Requires annual enrollment fee
- Students and authorized users can set up plans

For more information visit [www.ecu.edu/cashier](http://www.ecu.edu/cashier) and select “Tuition Payment Plans”
Refunds

The FINANCIAL refund policy does not coincide with the ACADEMIC withdrawal policy.

The refund period starts with the first official day of class and ends on the 20th consecutive class day for each Fall, Spring and 11-week Summer term.

<table>
<thead>
<tr>
<th>Days</th>
<th>Refund Percentage</th>
<th>Days</th>
<th>Refund Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 5</td>
<td>100%</td>
<td>11 to 15</td>
<td>50%</td>
</tr>
<tr>
<td>6 to 10</td>
<td>75%</td>
<td>16 to 20</td>
<td>25%</td>
</tr>
</tbody>
</table>

No refunds issued starting with the 21st day of class.
Refunds

• **TouchNet eRefunds**
  - All students are asked to set up an eRefunds profile
  - Students will need to know their checking or savings account number & 9-digit routing number
  - Refunds are direct deposited into your bank account
  - Parents will need to coordinate with the student if they would like refunds to be sent to their bank account.
  - If an eRefunds profile is not set up, all refunds will be issued as a paper check by mail

• Student refunds can include excess Financial Aid, credits for dropping class or withdrawing, and housing credits and/or dining credits, etc.
Refunds

- TouchNet eRefunds

**eRefunds puts money in your account...FAST!**

Direct Deposit is the secure and convenient way to get your refund. No more trips to the bank or waiting for a paper check.

**Direct Deposit Bank Account**

<table>
<thead>
<tr>
<th>Account Description</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary Checking</td>
<td>Edit</td>
</tr>
</tbody>
</table>
Federal (Title IV) Financial Aid Authorization

- Consent is required in order to allow the University to pay non-institutional charges on a student’s account such as bookstore deferrals, health insurance plan, etc.
- Consent only needs to be given once, students may contact Cashier’s Office to revoke this consent.
- A student can provide a Financial Aid Authorization through his/her OneStop account.
Federal (Title IV)
Financial Aid Authorization

✓ Federal Funds Authorization
✓ Prior Year Charges Authorization

For more information visit: www.ecu.edu/cashier and select: Financial Aid (Title IV) Authorizations
Bookstore Deferrals and Credit Balance Authorization

• Students can request for a portion of their anticipated financial aid credit balance to be transferred to a bookstore account
• ECU is required to obtain a student’s consent to hold all or a portion of the credit balance related to your financial aid award.
• Students must submit a Title IV Federal Funds authorization in order to complete a bookstore deferral
• Once all authorizations are complete, submit a deferral request to the Cashier’s Office

For more information visit: www.ecu.edu/cashier and select: Credit Balance Authorization and Bookstore Deferrals

East Carolina University
Important Notes

• ECU e-mail is the official means of communication to the student.

• Students should review One-Stop for important dates concerning billing, late fees and schedule cancellation.
Important Notes

- Students with balances are not able to pre-register.
- If schedule changes are made after the initial billing, students should review their account before late fee assessment and/or schedule cancellation to ensure payment has been made in full.
Important Notes

Important dates to remember for Fall 2015:

✓ Schedules will be cancelled for non-payment by close of business (5:00pm) on August 6, 2015.
✓ Beginning August 7, 2015, a $25.00 processing fee will be charged to all student accounts who re-register after being cancelled or who register for the first time.

❖ Refer to the Tuition & Fee Brochure for other important billing and cancellation deadlines.

❖ Available online at www.ecu.edu/cashier
Contact Info:

Visit us on the ground floor of the Old Cafeteria Complex

- Office Hours – 8 am to 5 pm Monday- Friday

www.ecu.edu/cashier

- Cashier’s Office: (252) 737-6886 or 1 (888) 331-5328
- Student Accounting: (252) 328-5618
- Student Loans: (252) 328-6816

Email us at cashier@ecu.edu