

Parking at East Carolina University 2010-2011

East Carolina University has its own parking and traffic regulations that supplement North Carolina motor vehicle laws. This brochure is an outline of the ECU parking program and the regulations. For complete information and documentation of policies, visit our web site at www.ecu.edu/parking.

The ECU Parking and Transportation Services office is located at 305 E. 10th Street. Business hours are 7:30 a.m. until 5:00 p.m., Monday through Friday.

PARKING

Parking on all university property requires a permit. ECU parking areas are either zoned, metered, reserved, or restricted. Vehicles parked in the zoned areas must display the appropriate permit for that zone. The map printed on the reverse side displays each designated zone. Parking areas that are reserved for administration, service vehicles, or the physically impaired will be designated with applicable signs within each zone.

VISITOR PARKING

Campus visitors must obtain a parking permit from the Parking and Transportation office. One-day visitor permits are \$4. Visitor parking is allowed in B1, B3, B5, and C Zones. Visitors may also use metered areas to park on campus.

ECU departments may purchase departmental guest permits to issue to their invited guests, free of charge. If you have been invited to visit an ECU department, contact them to find out if a departmental guest permit is available.

ECU students and employees are not considered visitors to the university at any time. **They are not authorized to use the Departmental Guest Permit.**

DISABILITY VISITOR PARKING

Visitors who have a valid state-issued handicapped placard must also purchase an ECU visitor parking permit. The visitor must display both the state-issued handicapped placard and the ECU visitor permit, and park in areas as specified by Parking and Transportation Services.

SPECIAL EVENT PARKING

ECU Parking and Transportation Services provides assistance with parking accommodations for special events. When planning a special event on campus please contact the parking office at least **two weeks** in advance to make arrangements.

VENDOR PARKING

Campus vendors must have a valid ECU Vendor parking permit. Vendor permits are valid in any Zone B area. There are temporary loading areas in A zones to allow permitted vendor vehicles to load and unload merchandise or equipment.

PARKING PERMITS

AAll ECU students, staff, and faculty who park on campus must register their vehicle(s) and display a valid ECU parking permit. When registering a vehicle you will need the

following information: vehicle make, model, color, license plate number; vehicle insurance policy number, company name, and policy holder's name; and the applicant's name, address, banner ID number, and phone number. All vehicle registrations and annual permit purchases are done on-line through the ECU OneStop web site: onestop.ecu.edu.

A stolen permit must be reported to the ECU Police Department immediately in order to obtain a replacement permit. A lost or stolen permit must be reported to the parking office as soon as possible during regular business hours.

A replacement fee will be charged for lost permits.

STUDENT PERMITS

ECU students may only apply for parking permits for which they are eligible. All permits are assigned based on zone availability. If a students' housing status changes during the school year it is their responsibility to change their permit accordingly.

Students who reside off-campus are authorized to purchase a B4 or C Zone permit. **Note:** C Zone permits are not valid on campus between the hours of 1:00 a.m.-6:00 a.m. without prior authorization.

For parking purposes only, students with 18 or less completed credit hours are considered freshman. Freshman students who live on-campus are eligible to purchase D Zone permits. Freshman students are not eligible to be placed on a waiting list other than for Zone D.

Non-freshman students (19 or more completed credit hours) living in College Hill residence halls are eligible to purchase Zone A2 permits if available.

Non-freshman students living in Garrett, Clement, Fletcher, White, Greene, Cotten, Fleming, Jarvis, and Umstead may purchase Zone B2 permits if available.

If there are no permits available in the desired zone, a student may add his or her name to the appropriate waiting list. Eligibility for each zone waiting list is based on completed credit hours and housing status.

EMPLOYEE PARKING PERMITS

Staff and faculty members may apply for a parking permit in A1, A3, A5, A7, B1, B3, B5, or C zone, closest to their primary office. Permits are assigned based on availability. If there are no spaces available in the preferred zone an employee may add his or her name to the appropriate zone waiting list and may purchase a permit for the zone with available space closest to their primary office. Permanent employees may pay for parking through payroll deduction if eligible.

Temporary employees may purchase a monthly temporary permit or purchase the B zone one-year permit at the prorated fee based on the established fee schedule.

Permit Refund Policy

Students may return their zoned permit for a pro-rated refund amount based on the established refund schedule. **Fall semester** refunds will not be granted after January 15, unless upgrading a permit. **Spring semester** permits will not be granted after March 15, unless upgrading a permit. Refunds are not available for permits returned due to disciplinary action or parking permit misuse.

Refund policy for faculty and staff applies only for those who purchased the annual permit with cash, check, or credit card. Refunds for valid one-year parking permits which are returned between July 1 and April 30 will be calculated according to usage. If returned within 7 days from date of purchase, a 100% refund will be given. Permit refunds will not be granted after April 30.

DISABILITY PERMITS

All employees and students who require special parking because of short-term or permanent disability must file an application for a disability permit. This application will require documentation from a licensed physician. The application will be reviewed by the Parking Accessibility Review Committee (PARC). PARC will assess the applicant's need for accessible parking and will make decisions based on the applicant's individual needs.

Temporary Disabilities (Medical Passes)

University employees and students who are temporarily disabled may be issued special permits. An application with a physician's certification indicating the type of injury or handicap and approximate duration of the disability must be submitted to ECU Parking and Transportation Services. A \$5.00 fee per week shall be instituted for medical passes. Medical passes are not valid in handicapped designated parking spaces.

BICYCLES

All bicycles must be registered with Parking and Transportation Services. Bicycle registration is free.

MOTORCYCLES & MOPEDS

Motorcycles and mopeds are required to display a valid ECU Parking and Transportation Services motorcycle permit. Permits are \$48 and authorize parking in the designated motorcycle areas only.

ENFORCEMENT

R Parking regulations are in effect 24 hours a day, 7 days a week. See our web site and e-mail announcements for up-dates on enforcement changes.

TOWING POLICY

The following offenses will result in immediate towing of the vehicle at the owner's expense:

1. Unauthorized parking in any A zone, not to include first offense
2. Parking on campus with three (3) or more outstanding citations
3. Unauthorized parking in reserved spaces
4. Parking in any "No Parking" zone
5. Parking in a handicapped space without proper credentials.
6. Parking in fire zones
7. Parking with a permit for which you are not eligible

There are three fines associated with towed vehicles: the citation fine, private towing charges, and a \$20 administrative release fee charged by Parking and Transportation Services.

Administrative Towing Release Fee

The \$20 administrative towing release fee will not be displayed on the OneStop account. On-line payments for the administrative towing release fee are not available at this time and the ECU Police Department is not authorized to collect fees. The administrative towing release fee for towed vehicles must be paid at Parking and Transportation Services prior to record tag removal.

PAYMENT OF PARKING FINES

All citations must be paid within ten (10) business days to avoid the addition of a \$5 late fee. Students, faculty and staff may pay citation fines on-line through the ECU OneStop. Fines may be paid in person at the Parking and Transportation Services office with cash, personal check, VISA, MasterCard, or through a student's Gold Key account. Payments mailed to the office should be paid by check. Do not mail cash. Records tagged as a result of citations will not be released until all fines are paid.

Any unpaid citations automatically "tag" a student's record. The tag cannot be lifted until the citation is paid. On-line payments will immediately release record tags.

Citations that remain unpaid will be subject to a collection process that may involve collection agencies or having the fines deducted from your state income tax refunds.

APPEALING CITATIONS

Anyone who receives an ECU parking citation has the right to appeal the citation. All appeals must be submitted on-line via OneStop.

Any person cited for a violation of the Ordinance may appeal the parking citation to the Citation Appeals Board Coordinator for review. After review of the appeal, the Appeals Coordinator will determine if the parking citation will be administratively adjudicated or presented to the Citations Appeal Board. Appeals and arguments in support of appeals are to be submitted to the Citation Appeals Board in writing. In addition, appellants may personally appear before a committee of the Board, if a written request to appear is submitted with the written appeal. An appeal must be filed with ECU Parking and Transportation Services within 10 business days of the date of the citation. A student's record will be tagged when a vehicle (for which it is determined that the student is responsible) receives a parking citation. Citations placed under appeal will not impact the student's record until adjudicated by the appeal board. Note: The citation must be paid before a second or subsequent appeals are submitted. An individual is limited to four appeal opportunities per academic year. If an individual does not use all four appeals, the appeals do not roll over into the next academic year.

ACCIDENTS & VEHICLE BREAKDOWNS

If you have a motor vehicle accident or breakdown on ECU property, please notify the ECU Police Department by calling (252) 328-6787 on the main campus or (252) 744-2246 at the Health Sciences campus. Any blue light emergency phone may also be used to contact the ECU Police. If your vehicle is broken down in an unauthorized parking zone, it is crucial that you contact the ECU parking office at (252) 328-6294 in order to avoid citation or towing.

Parking control officers may be able to jump-start your vehicle, or unlock the doors if you have locked your keys inside. For motorist assistance, call (252) 328-6294.

MORE INFORMATION

K Please visit our web site for more comprehensive information about parking at East Carolina University. The web site includes the ECU Parking and Traffic Ordinances, information on parking policies, fine listings, enforcement policies and other valuable information. You can apply for parking permits on-line, submit citation appeals, and e-mail us if you have questions or comments. We also provide links to resources such as Transit and Central Motor Pool.

Please use our web site to help answer any questions you may have about parking regulations. But remember, if you are in doubt, always call our office for the most up-to-date information.

Business hours are 7:30 a.m. - 4:30 p.m. for all cashier transactions (citation payments and permit sales) and 8:00 a.m. - 5:00 p.m. for general information, Monday through Friday.

PIRATE BIKES

P&T wants to promote a "greener" campus by recycling abandon bicycles and putting them to use for those interested in an alternative transportation method to driving their vehicles around campus for classes and meetings.

**East Carolina University
Parking and Transportation Services
305 E. Tenth Street
Greenville, NC 27858-4353
(252) 328-6294 phone
(252) 328-4005 fax
www.ecu.edu/parking**

Violations and Fines

Unregistered vehicle	\$35.00
Parking in unauthorized zone	\$20.00
Permit not displayed properly	\$5.00
Illegal use of a permit, reproducing, altering, defacing, using revoked permit, illegally obtaining, towing enforced, suspension of parking and campus driving privileges	\$50.00
Unauthorized parking in Handicap Zone; towing enforced	\$250.00
Unauthorized parking in a Fire Zone; towing enforced	\$25.00
Failure to report lost or stolen permit	\$25.00
Intentionally moving a ticket from one vehicle to another	\$25.00
Overtime parking/meter and/or timed area	\$15.00
Parking disregarding painted lines	\$10.00
Signs prohibiting parking or stopping disregarded	\$25.00
Driving or parking on the grass	\$25.00
Blocking driveway or service entrance	\$25.00
Improper equipment	\$35.00
Disregard of barricades	\$35.00
Damage to or removal of gates, signs, barricades and other traffic control devices	\$35.00
Operating a motor vehicle on campus after suspension of privileges	\$50.00
Unsafe movement	\$35.00
Impeding traffic; towing enforced	\$25.00



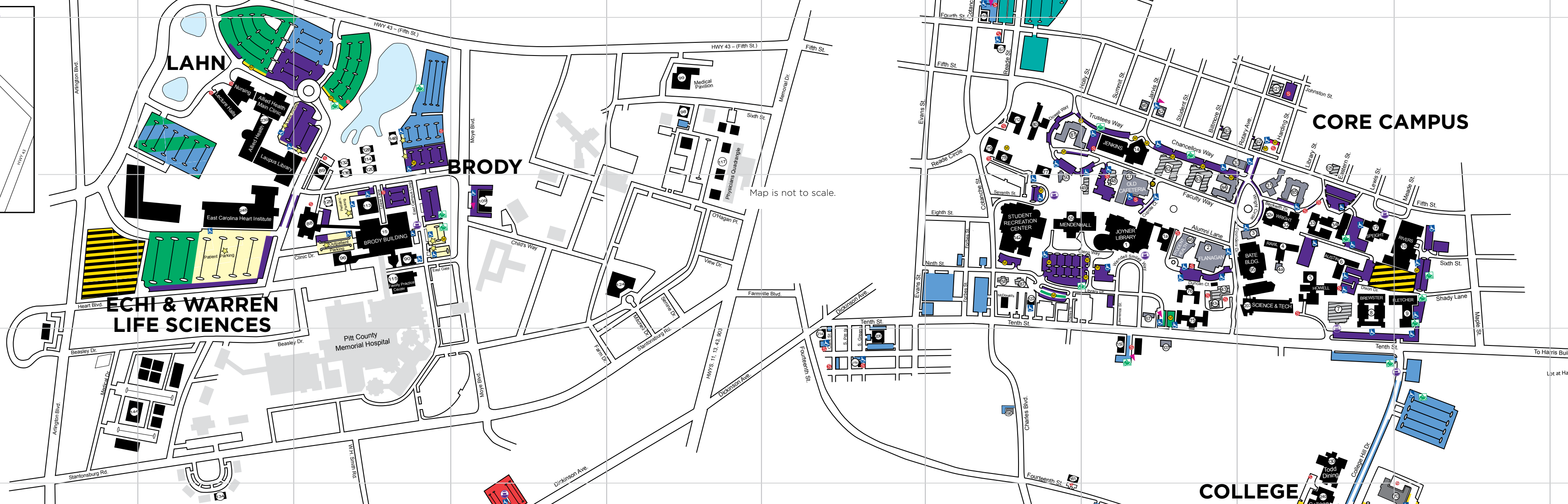
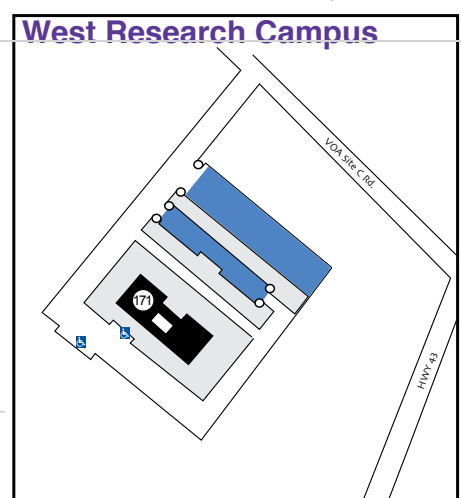
**Parking Guidelines & Map
2010-2011**

Parking and Transportation Services
305 East Tenth Street
Mail Stop
East Carolina University
Greenville, NC 27858-4353



Health Sciences Campus

East Campus



Map is not to scale.

Authorized ECU 1 Card required to activate access gate to Zone D / Freshman parking lot.

Wheelchair Accessibility Key

- Building is accessible
- Building is partially accessible
- Not accessible

PARKING ZONES

Subject to minor changes due to construction or other reasons. Check signs carefully before parking. Check parking permit for valid zones.

STAFF ZONES

- ZONE A1 Core Campus Staff** (interchangeable with A3, A5, and A7)
- ZONE A3 Brody School of Medicine Staff** (interchangeable with A1)
- ZONE A5 Health Sciences Building Staff** (interchangeable with A1)
- ZONE A7 East Carolina Heart Institute (ECHI) and Warren Life Sciences Staff** (interchangeable with A1)
- ZONE B1 East Campus/College Hill/Athletic Campus/South Campus Staff** (interchangeable with B3 and B5)
- ZONE B3 Brody School of Medicine/West Research Campus Staff and Brody Medical 3rd, 4th, and 5th year Students** (interchangeable with B1)
- ZONE B5 Health Sciences Building Staff** (interchangeable with B1)
- ZONE B7 East Carolina Heart Institute (ECHI) and Warren Life Sciences Staff** (interchangeable with B1)

STUDENT ZONES

- ZONE A2 College Hill Resident Students** (19 or more credit hours)
- ZONE B2 West End Resident Students**
- ZONE B4 Health Sciences Commuter Students**
- ZONE C2 C2 Athletic Campus/South Campus Commuter Parking**
- ZONE D Freshman Lot** (Resident Students with fewer than 19 credit hours)

OTHER ZONES

- MOTORCYCLE**
- METERED SPACE**
- PATIENT PARKING** (Free - No ECU permits unless a patient)
- VISITOR PARKING**
- ECU TRANSIT STOP**
- PAID HOURLY**
- DISABILITY ACCESS**
- CONSTRUCTION ZONE**

Alphabetical Building List - East Campus

BLDG/DEPT (MAP LOCATION)	NUMBER	BLDG/DEPT (MAP LOCATION)	NUMBER	BLDG/DEPT (MAP LOCATION)	NUMBER
Administrative Services Annex (1H)	151	Family Therapy Clinic (4I)	107	Moving Services (5I)	172
Austin Building (3J)	6	Financial Aid Office (Old Cafe.) (3I)	47	Murphy Center (Strength & Condit.) (6J)	174
Aycock Residence Hall (5J)	71	Financial Services Building (1H)	133	Old Cafeteria Complex (3I)	47
Bate Building (3J)	95	FITT (6I)	189	Parking & Transportation Services (3H)	122
Belk Building (8I)	2	Flanagan Building (3I)	2	Pirate Club Bldg/Athletic Ticket Office (6J)	39
Belk Residence Hall (5J)	73	Fleming Residence Hall (3I)	83	Police Annex (4I)	150
Blair Building (4H)	198	Fletcher Music Center (3K)	9	Police Department (Blount House) (3I)	67
Blount House-ECU Police Department (3I)	67	Fletcher Residence Hall (2H)	80	Ragsdale Hall (3J)	85
Blount Recreational Sports Complex (8/9I)	155	Garrett Residence Hall (2H)	81	Rawl Building (3J)	4
Bloxton House (3H)	50	Graham Building (3J)	3	Rawl Annex (3J)	4a
Brewster Building (3J)	8	Greene Residence Hall (2H)	77	Rivers Building (3K)	10
Career Services (2I)	52	Greenville Centre (9J)	193	Scales Field House (6J)	38
Cashier's Office (Old Cafe. Complex) (3I)	47	Grounds Complex (8I)	100	Science and Technology Building (3J)	203
Center for Digital & Wireless Learning (7I)	158	Harris Building (4L)(Bldg. not shown on map)	156	Scott Residence Hall (5J)	72
Center for Math/Science (1/2H)	159	Housekeeping (3I)	43	Self-Help Building (1H)	229
Central Stores & Receiving (4G)	215c	Howard House (2J)	92	Slay Hall (3I)	76
Chancellor's Residence (2I)	86	Howell Science Complex (3J)	5	Speech & Hearing Building (9I)	59
Christenbury Memorial Gymnasium (3J)	7	Human Resources (1H)	127	Speight Building (3J)	12
Clement Residence Hall (2H)	79	Inst. Adv. Bldg. (Materials Mgmt) (1H)	141	Spilman Building (2I/J)	30
College Hill Suites (5J)	240	International Affairs (3H)	87	Steam Plant (5I)	60
Cotanche Building (1H)	164	Intramural Sports (Blount Complex) (8I)	155	Student Health Service (3I)	46
Cotten Residence Hall (3I)	84	Irons Building (8I)	51	Student Recreation Center (3H)	142
Croatan Building (3J)	35	Jarvis Residence Hall (2I)	82	Taylor-Slaughter Alumni Center (2J)	93
Dance Studio (4G)	206	Jenkins Fine Arts Center (2I)	14	Todd Dining Hall (4J)	130
Developmental Evaluation Clinic (7I)	123	Jones Residence Hall (5K)	70	Tyler Residence Hall (5J)	74
Dowdy-Ficklen Stadium (6J)	163	Joyner Library (3I)	1	Umstead Residence Hall (3I)	75
Dowdy Student Stores (3J)	32	Joyner Library East (3I)	1a	Ward Guest House (2J)	125
Eller House-Maritime History (3H)	58	Ledonia Wright Cultural Center (3H)	50	Ward Sports Medicine Building (6I)	97
Environmental Health & Safety (2H)	167	Mail Services (3I)	43b	West End Dining (2H)	212
Eppes Service Center (5K)	126	Mamie Jenkins Building (3I)	48	Whichard Building & Annex (3J)	31
Erwin Hall (3I)	49	McGinnis Auditorium (3J)	33	White Residence Hall (2H)	78
Facilities Services Complex (5K)	126	Mendenhall Student Center (3H)	55	Willis Building (1H)	56
Facilities Services Office (2J)	121	Messick Theatre Arts Center (3J)	34	Wright Auditorium (3J)	32a
Facilities Warehouse (4H)	161	Minges Coliseum (6I)	37		

Alphabetical Building List - Health Sciences Campus

BLDG/DEPT (MAP LOCATION)	NUMBER	BLDG/DEPT (MAP LOCATION)	NUMBER	BLDG/DEPT (MAP LOCATION)	NUMBER
Alumni Development (3E)	109	Hardy Building (2F)	98	Magnetic Resonance Imaging (3D)	96
Biotechnology Building (3D)	113	Health Sciences Building (2C)	239	Medical News & Information (3E)	109
Brody Building (3D)	15	Health Sciences Communication (2D)	128	Medical Pavilion (2 F)	99
Clinical Skills Assessment (2D)	148	Lakeside - Mod 1 (Patient Srv-MOAT) (2D)	132	Medical Records (2D)	136
Doctors Park (4B)	144	Lakeside - Mod 2 (Med Records) (2D)	136	Patient Services-MOAT (2D)	132
East Carolina Heart Institute (3C)	248	Lakeside - Mod 3 (Prosp. Hlth/Rad Sfty) (2D)	128	Pediatric Outpatient Center (3D)	113
ECU Women's Physicians (5C)	134	Lakeside - Mod 4 (Endocrinology) (2D)	114	Physicians Quadrangle (2F)	117
Endocrinology (2D)	114	Lakeside - Mod 5 (Family Medicine) (2D)	120	Prospective Health/Radiation Safety (2D)	128
Facilities Services Utility Plant (2D)	89	Lakeside - Mod 7 (Clinical Skills) (2D)	148	Venture Tower (3F)	124
Family Practice Center (3D)	115	Leo Jenkins Cancer Center (3D)	90	Warren Life Sciences Building (3D)	88
Family Medicine-Lakeside Annex (2D)	120				

Main Campus Residence Halls

College Hill Neighborhood

Aycock Residence Hall	71
Belk Residence Hall	73
College Hill Suites	240
Jones Residence Hall	70
Scott Residence Hall	72
Tyler Residence Hall	74

Central Neighborhood

Cotten Residence Hall	84
Fleming Residence Hall	83
Jarvis Residence Hall	82
Umstead Residence Hall	75

West End Neighborhood

Clement Residence Hall	79
Fletcher Residence Hall	80
Garrett Residence Hall	81
Greene Residence Hall	77
White Residence Hall	78