I. Call to order
   In attendance were voting members: Melinda Kane, Bill Edwards, Marcus Silver, Gary Vanderpool, Mark Sanders, and Jessie Overton Taub; and non-voting members: Deb Garfi, Chris Sutton, Steve Thomas, Karen Mizelle, and Johnnie Eastwood.

II. Chairperson Welcome-Jessie Taub

III. Old business
   a) Transit Report-Wood Davidson
      i. Wood Davidson was not in attendance

   b) Parking Report-Deb Garfi
      i. Deb reported that registration had begun for the A1 zone.

      ii. Deb also reported that a lot of construction will be happening over the summer and next year to include the Belk Dorm demolition. She also reported that 500 spaces will be occupied by contractors and equipment.

IV. New Business
   a) Department/Visitors/Event Parking Fees
      i. A draft of the proposed prices for parking was handed out. The P&T discussed the worth of investigating and starting discussions with different departments and the HSC about the concept of moving more towards a model where everyone who uses parking spaces pays a fee instead of just permit holders.

      ii. Deb Garfi explained that the fee collection would include hosts and participants of events both internal and external of the university.

      iii. A motion was made by Jessie Taub and seconded by Gary Vanderpool to investigate and begin discussions with other revenue sources, both internal and external. Motion passed.

   b) Lot Evening Hours-Opening core campus lots to all permit holders
      i. Handouts were given with a breakdown of all lot enforcement times on both the Main and HSC campuses. Deb Garfi informed the committee that times are now negatively affecting class schedules and the running of the university.

      ii. A move towards having a more uniform time change in the A zones such as to 7pm across both campuses was discussed.

   c) Changing Student Permit Dates-Currently 7/1 to 6/30. Change to 8/1 to 7/31.
      i. Handouts were given with a summary of Student Permit Sales. Karen Mizelle reported that permit validation dates have become an issue for the past two years when returning resident students and incoming resident students try to purchase the A2 or B2 permits.
ii. She explained that housing does not upload fall dorm assignments until billing is done around July 15th which causes students to be classified incorrectly in the system when they try to purchase their permit. As a result, they end up purchasing the wrong type of permit.

iii. Karen reported an overall loss in customer service considering numerous exchanges have to be made, more money having to be collected from the students, and complaints from the students due to their perception that they are paying for months they are not using by having to purchase the permits in July rather than in August when they come to school.

iv. The P&T Committee discussed the benefits of changing the student permit validation dates to August 1st through July 30th to run more on an academic year than the fiscal year. The committee agreed that it seemed more logical. Karen will send notification to the Dean of Students requesting feedback.

d) Participation in next school year committee.
   i. The P&T Committee discussed the requirements of participation in committees in general. Deb requested that Committee members contact her if they wish to serve for the upcoming school year.

V. Open Comments
   a) Melinda Kane commented that she felt changing the A lot times to 7pm would have a negative effect on other faculty/staff who are B permit holders not by choice but b/c they were on the waitlist. She stated that these restrictions would not allow those faculty/staff to park closer to their buildings like they can now so that they could still perform university functions after normal hours. Deb Garfi responded that the time change could then be placed on only certain permits, like the students, allowing other faculty/staff to still use the A zones.

   b) In regards to the investigations and discussions with different internal and external sources, Melinda Kane commented that she felt that some departments would be better off than others. She also felt that a policy needed to be in place instead of basing rate decisions on individual negotiations.

   c) Johnnie Eastwood reported that the last tally he had was 1,600 events that are not part of the normal daily function of the university that were not being charged for parking. He commented that if parking could tap into that revenue source, then he felt it would relieve the department of some financial burdens. Johnnie reported further that the events stretch parking resources out so that enforcement in other areas has also been negatively affected.

   d) Marcus Silver commented that while he was in Tampa, Florida, the university had over 3,000 events including state fairs that they charged the participants to park. He stated that they received tremendous revenue from those events and that it would be beneficial for our parking department to look into doing the same.

   e) Johnnie Eastwood also informed the committee that the new university word marks have been placed on new signs and installed in some areas such as College Hill and more will continue to be installed around the university.

VI. Adjournment