

6. Cost Proposal

Personnel costs (including hourly rates hours)
 Travel and Subsistence Expenses
 Subcontractor Costs (if any)

6.1 JOB TITLE BILLING PAY INDIVIDUAL Office and Professional/Administrative:

	PAY RATE/HOUR	BILL RATE/HOUR
Cashier	\$ 6.50	\$ 8.68
Administrative Assistant	\$ 7.50	\$10.01
Executive Assistant	\$ 9.00	\$12.02
Accountant	\$15.00	\$20.55
Accounting Clerk	\$ 8.00	\$10.68
Office Assistant (By Levels)	\$ 7.00	\$ 9.35
Accounting Technician	\$ 8.00	\$10.68

6.2 Permanent placement fees

Fee schedule for hiring contract employees *before* 90 days on contractor payroll.

<i>Industrial and Administrative</i>	
0-2 Months (0-9 weeks)	15% of first year annual salary
2-3 Months (9-12 weeks)	10% of first year annual salary
<i>Professional</i>	
0-3 Months (0-12 weeks)	17% of first year annual salary

Fee schedule for hiring contract employees *after* 90 days.

<i>Industrial and Administrative</i>	
3 months (13 weeks)	No fee
<i>Professional</i>	
3-6 Months (12-24 weeks)	10% of first year annual salary
6 Months (25 weeks)	No Fee