

East Carolina University
2007-08 Staff Senate
Minutes of November 15, 2007
Willis Building Auditorium

I. Attendance:

Present: Jamie Charles, Harold Coleman, Angelo Daniels, Paula Daughtry, Michael Dixon, Kay Evans, Rosalie Farley, Vickie Glover, Karen James, Jennifer Johnson, Sharon Letchworth, Roy Newton, Dianne Norris, Bruce Maxwell, Amanda Pantelidis, Mark Parker, Jackie Petway, Christa Radford, Diane Raines, Wayne Reeves, Verna Taft, Ann Taft, Teresa Tripp, Amanda Turner, Michelle Wallace, Richard Yakubowski, Joani Zary

Absent: Andrea Bristol, Shonda Drake, Carolyn Dunn, Johnnie Eastwood, Vickie Johnson, Judy Melendez, Terri Stansbury, Audra Thomas, Mary Susan Williams

Ex-Officio Advisors Present: Catherine Adams, Sara Lilly, Robyn Galloway, Chris Turner

Ex-Officio Advisors Absent: Taffye Clayton, LaKesha Alston, John Toller, Angela Moye, Jim Mullen, Lee Ann Goff, Ashley Washington, and Karen Summerlin

Guests: Dr. Greg Chadwick, Associate Vice Chancellor for Oral Health and Interim Dean for the School of Dentistry

II. Call to Order

Senator Reeves welcomed everyone and called the meeting to order at 3:30 p.m.

III. Roll Call

In Senator William's absence Senator Turner called roll

IV. Approval of Minutes

A. Minutes of October 18, 2007

Senator Turner reported that the minutes from the October 18, 2007 Staff Senate meeting were distributed by Senator Williams to the Staff Senate, Announce, and Health Sciences Announce. Senator Glover announced that the Human Resource Services Committee had amended their minutes and will re-submit for distribution. Senator Farley asked that her name be added to the absentee list. The minutes were approved with the changes listed above. Senator Williams will re-submit the updated minutes to be posted on the Staff Senate website.

V. Guest Speaker

- A. Dr. Greg Chadwick, Associate Vice Chancellor for Oral Health and Interim Dean for the School of Dentistry.

Dr. Chadwick gave a presentation about the new ECU Dental School scheduled to open in the fall of 2011. Dr. Chadwick provided the Senate with some interesting and alarming statistics about the state of oral health in North Carolina. North Carolina ranks 47th in terms of the number of dentists (DDS) per population. We currently have 4 counties with no dentists practicing and 26 counties where 2 or fewer dentists serve a 10,000 + patient population. The ECU Dental School will be the 2nd dental school in North Carolina. Currently UNC Chapel Hill has the only dental program in the state. Construction for the dental school is scheduled to begin in early 2009. The Dental School will focus on primary care dentistry but will offer residency programs in Pediatric Dentistry, General Practice and Advanced Education General Dentistry. There will be 50 students per class. They are expected to employ approximately 67 faculty and administrators plus support staff on-site at the dental school and about 10 faculty at the outlying Service Learning Centers. In addition to the 112,500 square foot dental school that will be built on the Health Sciences campus, 10 Service Learning Centers will be established in remote areas of North Carolina where the 4th year students will spend most of their time receiving hands on experience in rural dentistry.

A copy of Dr. Chadwick's presentation is available on the Staff Senate Website.

VI. Comments from the Executive Committee

- A. Comments from the Chair, Wayne Reeves
1. Senator Reeves addressed the senate about the dynamic and changing times of the university and encouraged the senators to embrace these changes, listen, understand and act as a sounding board to help explain these changes to our co-workers. It is going to take all of us working together to continue to embrace the UNC Tomorrow initiatives. As a university we are going to have to change, adapt and move forward. As senators we need to explain, lead and guide conversations departmentally as well as university wide in order to be a spring board for change.

B. Comments from the Chair Elect, Paula Daughtry

1. Senator Daughtry spoke the senate about the video conference she attended about the Campus Safety Task Force for the UNC Assembly. She passed out a PowerPoint presentation summarizing the results of the Campus Safety Report. The entire report and Power Point presentation can be accessed by visiting the following website:
<http://www.northcarolina.edu/content.php/legal/safety/documents.htm>.

C. Comments from the Treasurer – Amanda Turner

1. Senator Turner presented the Treasurer's Report. A statement of financial position for November 2007 was distributed. Senator Turner also announced that during the December 6, 2007 meeting we will be having a Holiday Social. She distributed a sign up sheet for individuals to bring food items for the meeting. She also informed the group that as a part of the activities we will be playing a fun gift exchange/teambuilding game and anyone who wants to participate needs to bring a \$5 gift with them to the meeting.

D. Comments from Human Resources – Chris Turner

1. Chris Turner gave an update from Human Resources on the status of Banner HR. He said that as of 11/15/07, 6500 paychecks had been processed through the new Banner system. He reminded senators that they can log onto Banner Self Service through OneStop to check their pay stub as well as other employee information. He also said that the Banner call center was receiving on average over 100 calls and e-mails per day and encouraged employees to continue to call with issues. Chris also announced that beginning January 2, 2008 ECU New Employee Orientation will be consolidated into one day instead of two half day sessions. He also announced that a New Employee Orientation website has been designed thanks to Michael Dixon's help and Chris encouraged senators to visit the site
<http://www.ecu.hr.ecu.edu/newemployee>.

VII. Monthly Updates and Reports

A. Committee Reports

1. Communications & Market Committee– Michael Dixon, Chair
See Attached Committee Minutes
2. Diversity – Christine Adams on behalf of Audra Thomas, Chair
See Attached Committee Minutes
3. Human Resource Services Committee – Vickie Glover, Chair
See Attached Committee Minutes
4. Rewards & Recognition - Amanda Pantelidis, Chair
See Attached Committee Minutes

VIII. Old Business

A. Smoking Policy

Senator Reeves advised the senate that there are no further updates at this time to the ECU Smoking Policy. He said that EH&S is in the process of designating smoking areas and putting up signs on doors and buildings. They are also designing comprehensive guidelines to release sometime in the near future to the university regarding the ECU Smoking Policy.

B. Employee Survey

Senator Reeves announced that the Staff Senate is sponsoring an employee survey to gather feedback on modifying the UNC Campus Institution's Personnel Management System. The NC General Assembly and President Bowles commissioned a Task Force to examine modifications to the Office of State Personnel (OSP) Personnel Management System. The Task Force is currently meeting and examining which areas of personnel policy should be modified. Senator Reeves said that we intend to provide ECU's results to the Task Force as ECU's employee input. He asked that everyone encourage their co-workers complete the survey by the deadline date of Monday November 19, 2007.

IX. New Business

A. Update on the Day Care Facility at ECU

Senator Reeves informed the senate that a committee has been formed to examine the possibility of establishing a day care facility on site for ECU employees. The committee is currently speaking with various day care providers in the area to gather information to form their recommendations. Senator Reeves also announced that Senator Stansbury had agreed to serve as the Staff Senate representative on this committee.

X. Announcements

Next Staff Senate Meeting will be held on Thursday, December 6, 2007 from 3:30 – 5:00 p.m., in the Willis Building Auditorium.

The Chancellor's Luncheon will be on Wednesday, January 30, 2008 from 11:00 – 1:00 p.m., Mendenhall Student Center, Great Rooms.

Committee Appointments

1. The following Senators have been appointed to the University Benefits Committee: Richard Yakubowski, Christa Radford and as Alternate: Roy Newton.
2. Senator Terri Stansbury has been appointed as the representative to the University Child Care Committee.

XI. Adjournment

Senator Reeves thanked everyone and wished all Senators a Happy Thanksgiving and adjourned the meeting at 5:00 p.m.

Staff Senate Human Resources Services Committee – November 15, 2007

Present: Vicki Glover, Roy Newton, Mark Parker, Christa Radford, Diane Rains, Teresa Tripp, Richard Yakubowski, Sara Lilley (Ex-Officio Officer)

Excused: Judy Melendez

Updates

- Senator Yakubowski met with Nonie Garcia regarding the Career Banding Advisory Committee. HR is well under way with organizing this committee. The committee will consist of members from the following divisions: 1 Chancellor's Office, 2 Academic Affairs, 3 Administration & Finance, 1 University Advancement, 3 Health Sciences Campus, 1 Athletics, 1 Research & Graduate Studies, and 1 Staff Senate. The first meeting will be in January; this committee will meet quarterly.
- Sara Lilley will be replacing Gwen Greene as Ex-Officio on this committee. Gwen and Sara will alternate years on the HR Services Committee.
- Sara Lilley is checking to see if it is time to select new Employee Advocates. The current employee advocates are Senators Glover and Walrath.

Communications & Marketing Committee Meeting Minutes
11/15/2007

Members present: Jennifer Johnson, Mike Dixon (Chair), Bruce Maxwell

- Reviewed the completed online New Pirate Perk application for first-time participants. Approved the application and will deploy it today (11-15-07).
- Next step in Pirate Perk revamp plan is to create an Update/Renewal online form for existing perk participants.
- Reviewed DirecTV Pirate Perk proposal. Offer seems specific to ECU but there is a lot of fine print that could be difficult to clarify to employees viewing the perk info on the Staff Senate web site. Mike will check with the vendor (NC-based) for additional information. If we approve this proposal, we will ask that the vendor use the online application. Approval will likely be granted (if everything is cleared up on the fine print) between Staff Senate meetings.
- We welcomed a new member to our committee: Michelle Wallace (Health Sciences).