

East Carolina University
2007-2008 Staff Senate Minutes
September 13, 2007
Willis Building – Auditorium
3:30 – 5:00 pm

I. Attendance:

Present: Andrea Bristol, Jamie Charles, Harold Coleman, Angelo Daniels, Paula Daughtry, Michael Dixon, Shonda Drake, Carolyn Dunn, Johnnie Eastwood, Kay Evans, Vickie glover, Jennifer Johnson, Bruce Maxwell, Judy Melendez, Roy Newton, Amanda Pantelidis, Mark Parker, Jackie Petway, Christa Radford, Diane Raines, Wayne Reeves, Terri Stansbury, Verna Taft, Ann Taft, Audra Thomas, Teresa Tripp, Amanda Turner, Nan Walrath, Mary Susan Williams, Richard Yakubowski, Joani Zary.

Ex-Officio Officers: LaKesha Alston, John Toller, Chris Turner

Guest: Ms. Marion Barnhill from Pitt County Chapter of American Heart Association.

Ms Catherine Adams, Program Specialist, Office of Institutional Diversity

Absent:

Ex-Officio Officers: Taffye Clayton, Robyn Galloway, Gwen Green, LeeAnn Goff, Angela Moye, Jim Mullen, Karen Summerlin, Ashley Worthington

II. Call to Order

Senator Reeves welcomed everyone and called the meeting to order

III. Ice Breaker / Roll Call

Senator Daughtry began with an ice breaker event and Senator Williams took roll call as event took place.

IV. Approval of Minutes

A. May 17, 2007 Meeting Minutes

Senator Williams reported that the minutes from the May 17, 2007 were distributed to members and via Announce & Health Sciences Announce. The minutes were approved as written.

V. Guest Speaker

Senator Daughtry introduced Ms. Marion Barnhill from the Pitt County Chapter of the American Heart Association. Ms. Barnhill shared information about the 2007 Down East Heart Walk to be held on Saturday, October 13, 2007 at the Blount Recreational Sports Complex in Greenville, NC. Ms. Barnhill announced that Ms. Rosalie Farley was ECU's program leader. Ms. Barnhill shared information and distributed packets on how to become a team captain. The goal is for each team to consist of 10-15 walkers with a goal to raise at least \$100 each. Ms. Barnhill shared information about the 2007 heart walk e-mail campaign and the website www.startdowneastnc.org. There are bracelets available for each team to sell if they choose to do so. Cost of bracelets will be determined by team captain.

VI. Comments from Executive Committee:

A. Comments from the Chair, Wayne Reeves

- Senator Reeves thanked all senators for their service to East Carolina University, their individual departments, schools and to the community and congratulated everyone on their recent legislative pay increase.
- Senator Reeves announced that one of his goals and objectives for the year was to minimize staff senate resignations. Senator Reeves explained the importance of notifying one of the Executive Committee Members if you are experiencing difficulties in being a senator. Senator Reeves stressed that the Executive Committee is here to assist you in any way to make your job as a staff senator easier.
- Senator Reeves stated that ECU is changing very dynamically and the Staff Senate plays a very important role in these changes. It is very important that the Staff Senate stay involved and tuned-in to staff concerns.
- Senator Reeves reported that the requests of the Staff Senate has been heard on being included and that the Chair of the Staff Senate now has a seat on the Chancellor's Cabinet. This is a great opportunity for the Staff Senate to voice their concerns, ideas, and opinions to the Chancellor and his Cabinet and to represent the ECU staff.
- Senator Reeves reported that the Staff Senate has been asked to participate in OSP Branding Focus Group. The two representatives for ECU will be: Senator Johnnie Eastwood and Senator Richard Yakubowski.
- Senator Reeves reported that Dr. Phyllis Horns, Interim Vice Chancellor for Health Sciences has requested quarterly meetings with HS Senators.
- Senator Reeves reported that the Executive Committee will continue to meet with the Chancellor to discuss concerns, ideas, and opinions regarding issues related to staff at ECU. Meetings have been scheduled through December 2007.

- Senator Reeves reported that the UNC Staff Assembly will meet September 25-26, 2007 at UNC General Administration in Chapel Hill. Senator Reeves and Senator Daughtry will be attending.
- Senator Reeves reported that the Climate Survey was complete and that there was a Town Hall meeting scheduled to release the results of the survey. Town Hall Meeting dates are: September 19th & 20th. Senator Reeves called on Ms. Catherine Adams to speak about the scheduled Town Hall meetings and climate survey results. Ms. Adams reported that there was a relatively low showing and participation from staff on the climate survey. Reported that Dr. Sue Rankin, Consultant for the Climate Survey would be at the Town Hall Meetings to discuss the survey results. Ms. Adams and Senator Reeves expressed the importance of staff involvement and attendance at the Town Hall Meetings.

B. Comments from Chair Elect, Paula Daughtry

- Senator Daughtry reiterated the importance of staff senate participation in the 2007 Down East Heart Walk Saturday, October 13, 2007. Senator Daughtry reported that the Staff Senate raised over half of the money at ECU last year. Senator Daughtry stated that the goal was 15 teams.
- Senator Daughtry reported that Senator Shonda Drake was on the Smoke Free Campus Task Force.
- Senator Daughtry reported that Senator Carolyn Dunn, Chair of the Action Committee and others were currently working on a retirement package for ECU Retirees. Senator Daughtry reported that a current benefit for ECU Retirees was the ability to keep their ECU e-mail address, but this information/benefit is not clearly relayed to ECU Retirees.

C. Comments from Secretary, Mary Susan Williams

No report

D. Comments from the Treasurer, Amanda Turner

- Senator Turner distributed a financial report for September 2007 which included expenditures for the August Staff Senate Retreat and Staff Senate shirts.

VII. Monthly Updates and Reports

A. Committee Reports

1. Communications and Marketing – Michael Dixon, Chair

- Senator Dixon discussed Pirate Perks. Reported the goal to have online application. Discussed the need to keep vendors local and in the community.
- Senator Dixon discussed the idea and desire of the committee to order Staff Senate pens to be distributed at the benefits fair. Reported that 300 pens could be purchased at .40 each totaling \$120.00. Senator Turner and Senator Reeves responded with the need for the committee to complete a Staff Senate Request for Funds form and turn into the Executive Committee to look into.
- Senator Dixon discussed the idea of putting information on the Staff Senate website to help promote the 2007 Down East Heart Walk.

2. Human Resource Services Committee - Vickie Glover, Chair

- Senator Glover reported that more communication was need with vendors and staff regarding Pirate Perks.

3. Rewards and Recognition Committee – Amanda Pantelidis, Chair

- Senator Pantelidis reported that six computer loan applications had been approved.

4. Diversity Committee – Ann Taft, On behalf of the Chair

- Senator Taft reported that Senator Daniels and Senator Evans would be attending diversity meetings.
- Staff Senate was committed to involvement with the Chancellor's Diversity Council.

VIII. Old Business

None

IX. New Business

- A. By Laws – deferred until next meeting

X. Announcements

- A. **Next Staff Senate Meeting** will be held on October 18, 2007 from 3:30 – 5:00 p.m., in the Willis Building Auditorium. **Mr. Steve Duncan will brief the Staff Senate on ECU's President's Advisory Council on Efficiency (PACE) program.**
- B. **November Staff Senate meeting will feature a presentation on ECU's new dental school.**

XI. Adjournment

Senator Reeves thanked everyone and adjourned the meeting at 5:00 p.m.