

Dowdy Student Stores Royalty Information Sheet

PLEASE COMPLETE THIS FORM AND HAVE YOUR DEPARTMENT CHAIR AND DEAN
APPROVE AND SIGN FORM BEFORE ROYALTY BECOMES APPLICABLE.

- Please list the course number, instructor's name, and name of packet material:

- Please list the royalty amount of each packet:

- Please list the department or fund that the royalty is paid to:

- Do you require for any class that you teach a textbook, course packet, lab manual or other material of which you are the author and for which you receive royalties or other compensation from sources other than the University?

- Are you the owner of any intellectual property (patent, trademark, copyright, software, or trade secret) that the University uses?

Employee's Signature: _____ Date: _____

Title: _____ Phone #: _____

Department Address for Payment: _____

Department Chair's Signature: _____ Date: _____

Dean of Department's Signature: _____ Date: _____

All royalties are paid based on the total amount of materials sold. A check will be mailed to the address listed above unless otherwise noted.