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10 January 2008

To: All Seniors/Rising Seniors/Graduate Students who are Chemistry Majors

Subject: Potential for Job Placement with Regional Employers

Dear Prospective Chemistry and Related-Fields Employees:

The Department of Chemistry has begun the process of opening lines of communication between East Carolina and potential employers who may need future Chemistry Department graduates in their various businesses (e.g., Development (Analytical, Pharmaceutical, Chemical, Biotechnology), and Manufacturing (Pharmaceutical, Chemical, Biotechnology)).

We would like to have you register your "[Career Connections](#)" profile as soon as possible with the [Career Center](#) so that potential employers know you are interested in possibilities for regional employment. When you register your profile, potential employers will be able to access the personal information you have provided in Career Connections.

The Department of Chemistry will begin actively participating in the upcoming Career Fair event and in future events in conjunction with the Career Center. The Department of Chemistry will inform regional prospective employers of the Career Fair and request that they register as participating employers. Their registration and attendance will allow you to meet and personally speak with representatives from those firms. We will ask that Department of Chemistry professors announce Career Fairs to their classes at appropriate times so that you will be informed well ahead of the next Career Fair event (**Spring Career Fair: Feb. 13, 2008, 10:00 AM – 2:00 PM, Greenville Convention Center**).

Would you like to have assistance/training on resume writing, job searching, and interviewing? If so, please let me know via email ([holmesk@ecu.edu](mailto:holmesk@ecu.edu)) and I will compile a list. If there are several of you who would like to avail yourselves of this opportunity, we will get [Ms. Catrina Davis](#) from the [Career Center](#) involved.

Good luck in completing your education here at ECU and in finding the best employment possible.

Respectfully,

Keith D. Holmes, Jr., Ph. D.  
Office of External Relations

cc: Dr. Rickey Hicks  
Ms. Mary Olson  
Ms. Catrina Davis