

Chairs' Meeting
Harriot College of Arts and Sciences
East Carolina University

Minutes

3:00 P.M., Thursday, February 21, 2008
Sparrow Conference Room, 1006 Bate Building

Call to Order and Welcome: Dean White called the meeting to order. Absent: Rickey Hicks (CHEM), Ron Mitchelson (GEOG), Jim Mitchell (SOC), Scott Wells, Leslie Worley (HCAS).

Approval of Minutes: The minutes of the 2/7/08 meetings were approved as distributed.

Announcements:

Dean White gave two reminders: 1) the Lisa Norling lecture is tonight at 7:00 pm in Wright Auditorium; and 2) there is a SEDONA Workshop on February 29, please encourage faculty to attend.

Mike Brown made several announcements: 1) Staffing at the Center for Academic Services in the Registrar's Office has changed. Gerry Clayton has retired and Karen Kus has moved to the College of Business Advising Center. Mary Beth Corbin and John Trifilo are now the new staff members. 2) All department chairs, personnel committee chairs, and members of tenure and promotion committees should attend the upcoming HCAS Workshop on the Scholarship of Engagement on March 26 from 2:00 to 5:00 pm at 244 MSC. 3) Joyner Library and Harriot College will have an inaugural FaculTea on March 20 and everyone is encouraged to attend. 4) the deadline for HCAS scholarships is April 1.

The Request for Inclusion of New Degree Proposals on the ECU 2010-2015 Academic Program Plan was issued on 2/18/08. The materials will be emailed to all department chairs.

Marieke Van Willigen reminded everyone that the reappointment process should be well under way in each department.

Cindy Putnam-Evans announced that Cathy Hall is holding workshops for departmental research coordinators. She also reminded the group that the application deadline for CRAs is 3/17/08.

Old Business:

An extended briefing by George Bailey and Larry Bolen on UNC Tomorrow was followed by lengthy discussion.

Larry Bolen discussed "dedicated labs" and the need to block schedule those lab spaces in order to indicate that the rooms are not available to serve as open classroom space.

Chair Search Updates:

Dean White reported that on-campus interviews for Biology and Sociology have concluded and there are two Math candidates visiting ECU this week. He opened the floor and requested comments and feedback on the candidates seen to date.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,
Denise Miller
Senior Executive Assistant
Harriot College of Arts and Sciences