



Curriculum

Advising

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Planning

CAPP Degree Evaluation

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What is an online degree evaluation?

The product of the system that interactively matches courses completed at East Carolina University with undergraduate or graduate degree requirements.

Who can use the degree evaluation?

Students and advisors can assess degree evaluations from their Banner Self Service account on OneStop.

Why should I use CAPP?

The CAPP evaluation lists the degree requirements, summarizes progress based on your academic record, and assists in selecting courses.

How can I generate an evaluation and interpret the results?

Use the CAPP degree evaluation instructions (full documentation including viewing an evaluation, generating a new evaluation, performing a what-if analysis, and interpreting the evaluation results).

What if I have other questions about CAPP?

If you need information that is not addressed in our documentation, please email CAPP@ecu.edu for additional assistance.



CAPP Degree Evaluation

Frequently Asked Questions for Students

How do I process my degree evaluation?

You will find your CAPP degree evaluation on your Banner Self Service account.

- 1) Login to OneStop <https://onestop.ecu.edu/onestop/>
- 2) Select the tools page tab
- 3) Select Banner Self Service, and Student Records
- 4) Select Degree Evaluation
- 5) Select a Term and Click Submit
- 6) Scroll to the bottom of the page and click Generate New Evaluation
- 7) Select the program and Term then click Generate Request
- 8) Select Detail Requirements and Click Submit.

My catalog term is 2003 or earlier, what should I do to use the CAPP degree evaluation?

Students should use the “what if analysis” selection to run their degree audit on the 2004 catalog term.

Will my transfer courses appear on the CAPP degree evaluation?

Yes, transfer courses are a part of your ECU academic record. They will be reflected on the CAPP degree evaluation. Transfer courses can be identified by the “T” grade and source.

Do I still see advisor if my requirements are listed on the CAPP degree evaluation?

Students still need to meet with an academic or faculty advisor each semester. The evaluation is a tool to assist students and advisors in the advising process. Students still need to meet with your advisor at least once a semester to plan course registration.

I am graduating; do I still need a Senior Summary or Graduate Summary?

Students still need to meet with an academic or faculty advisor to complete a senior summary for undergraduates and a graduate summary for graduate students. The evaluation is a tool to assist students and advisors in the advising process. You will still need to meet with your advisor or department to prepare for graduation.

How do I determine what is correct if my departmental curriculum check sheet and even my Foundation Curriculum requirements do not match my degree evaluation?

Always consult the catalog to find the requirements necessary to fulfill your degree. Also, confirm that the degree evaluation was processed for the correct major. If there is a discrepancy, check with your advisor.

I'll be graduating next semester and there is a course listed under Electives that I think should be applied toward my degree requirements. Why is it appearing in that category?

The department of your major would make that determination and, if the course is applicable, will submit a request for a substitution of the desired credit on your behalf.

Why do I have so many courses listed as Electives?

Any coursework that appears in this category has not been specified as fulfilling a degree requirement for transfer students.

If I don't understand the results of my degree audit, what should I do?

Meet with your academic or faculty advisor for assistance in understanding your evaluation results.

What if I have other questions about CAPP?

If you need information that is not addressed in our documentation, please email CAPP@ecu.edu for additional assistance.



CAPP Degree Evaluation

Frequently Asked Questions for Advisors

Who can use the degree evaluation on Banner Self Service?

All advisors will have access to view the Foundations Curriculum and Major requirements for their advisees.

How do I process a CAPP degree evaluation?

CAPP degree evaluation is located on your Banner Self Service account.

- 1) Login to OneStop <https://onestop.ecu.edu/onestop/>
- 2) Select tools page tab
- 3) Select Banner Self Service, and Faculty and Advisor Menu
- 4) Select Advisee Information Menu
- 5) Enter a student account by advisee listing or ECU ID search
- 6) Select Degree Evaluation
- 7) Select a Term and Click Submit
- 8) Scroll to the bottom of the page and click Generate New Evaluation
- 9) Select the program and catalog term then click Generate Request
- 10) Select Detail Requirements and Click Submit.

My advisee is a second degree student; how will CAPP reflect their Foundation Curriculum requirements?

The FC requirements for these students will be reflected on the degree evaluation. The advisor will see a field that lists "Second Degree".

My advisee should have a departmental substitution but that does not appear on the degree evaluation. Why??

The Registrar's Office updated all known substitutions. If one does not appear, please submit the substitution form to the Graduation Services office in 108 Whichard Building.

My advisee's catalog term is 2003 or earlier, what should I do to use the CAPP degree evaluation?

Advisors should use the "what if analysis" selection to run their degree audit on the 2004 catalog term.

Will transfer courses appear on the CAPP degree evaluation?

Yes, transfer courses are a part of each student's ECU academic record. They will be reflected on the CAPP degree evaluation. Transfer courses can be identified by the "T" grade and source.

What if I have other questions about CAPP?

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CAPP Degree Evaluation

Advisors CAPP Glossary

Area Areas are the connection between program and detail course requirements. Each major component of the program's requirements should form an area.

Banner Self Service The Banner system accessible from OneStop. All degree evaluations are processed through Banner Self Service.

CAPP Acronym for the Banner Curriculum, Advising, and Program Planning degree evaluation.

Compliance The processing of the degree audit. Compliance is the process that allows CAPP to check the defined program information against the student's record for the generation of a report.

Degree Evaluation The term for the degree audit online.

Program Degree or certificate the student is working towards.

Requirements The detailed specifics of what the program or area require.

Rules Programming feature within CAPP that allows for more complicated requirements or requirement choices. For example, if the requirement was take 3 courses from a list of 10 courses, a rule would be able to process this requirement.

CAPP The online version of CAPP that will allow students and advisors to view past compliances, run a new compliance on current student data, or conduct a "what if" scenario for changing majors.