

CommCrew Meeting **January 21, 2010**

Members in Attendance: Linda Kean, Cyndee Mueller, Mary Jane Gaddis, Beth Gunderson, Nancy Ball, Mary Schulken and Jessica Wilson

Members via phone: Kara Loftin

Beth Gunderson moved to approve the minutes from the December 17th meeting and Linda Kean 2nd.

1) Finance Report (Linda Kean)

CommCrew Balance \$1747.00

\$1130 in deposits this month and spent \$50 on poinsettias for the Fall Recognition Ceremony.

2) Banquet (Linda Kean)

- **CommCrew decided to hold the April 24th Banquet at Emerge Art Gallery.**
- **Cyndee Mueller and Mary Jane Gaddis went to Emerge and spoke with Holly Garriott about the particulars for the event. The rental quote from Holly came to approximately \$283.75.**
- **Kris Kirschbaum received a quote from Karen Groot for catering the event. Cyndee will speak with her about getting the price from \$11.95 a person to around \$10 per person. There was a request for food names to be displayed as well as having a butler walk around to serve the hors'd'oeuvre. There will be wine served as well as soft drinks.**
- **Some discussion was made about paying for our speaker, John Beard's (KNBC anchor in Buffalo) airline ticket. Mary will contact John for further details and to extend the offer of the airline ticket and to inquire about covering other costs, honoraria, etc.**
- **The student awards will be presented on Saturday afternoon around 4ish and the Distinguished Alumni Award will be given on Saturday night at the banquet.**
- **Banquet sponsorships were also discussed. Mary Schulken will speak with The Daily Reflector about this.**
- **Cyndee will be contacting Kay Galloway about tickets for the event and Mary Jane Gaddis about running credit cards for ticket sales.**
- **Linda Kean will be getting the event particulars and CommCrew biographical information as well as the different levels of sponsorships to Kara Loftin.**

- Kara will also provide logo information for branding items from Reid Fogleman.

3) LinkedIn

Linda Kean put a plug about CommCrew on LinkedIn- check it out. There are now 30 group members for CommCrew on Linked-In.

Meeting adjourned at 4:50 p.m. Minutes were taken by Cyndee Mueller.
Next CommCrew meeting is Thursday, February 18th at 4pm in Joyner East Conference Room.