

HOW TO APPLY TO 'VIAGGIO IN ITALIA' STUDY ABROAD IN ITALY

1. Fill out the CFAC application. This will be sent by email to all students in the college and is also available in the School offices. In that application it requires you to:

Fill out the form with information about courses you want to take

Check which trip you can travel on (checking both improves your chances!)

Write a letter of application stating why you want to study abroad

Get a reference letter in a sealed envelope, from one of your instructors

*(GRAD students do NOT need reference letters or letters of application)

2. Go see your advisor and be sure the course or courses you want to take fit into your curriculum requirements! Get your advisors signature on the application!

3. Come to one of the scheduled informational meetings in November with questions! Schedule is available in each school!

4. Turn you application in, as soon as you know you can go, but NO LATER than November 24! This is a preliminary CFAC screening application that allows us to make selections based on GPA and seniority, etc. IF we have more applicants than we can take, WE WILL BEGIN A WAITING LIST. Sometimes everyone on the waiting list gets to go! **There will be boxes to collect applications located in each of the CFAC school offices.**

5. APPLICATIONS THAT ARE TURNED IN BY THE DEADLINE OF NOV 24 WILL HAVE FIRST PRIORITY! (If you can get your applications in even sooner that will help me get the group airline tickets booked and it will also help me determine if there is a possibility for a third trip. Prices for airline flights are GREAT right now, but I cannot hold the seats without a \$150.00 deposit from each of you.)

5. ONCE APPLICATIONS ARE REVIEWED, you will be contacted as soon as possible after November 24. You should have a \$75.00 application fee ready, as well as the \$200.00 airline reservation fee ready! That amount can be in one check or on a VISA MASTERCARD, checks made payable to ECU. That 275.00 amount will be submitted with your online application that goes to the study abroad office, in continuing studies. \$75.00 is non-refundable application fee. The \$200.00 goes toward the trip cost and can be refunded to you, if another student takes your place after you cancel. (You will get more details when you are accepted.) If you do not get that \$275.00 turned in right away, we will need to go to the next person on the waiting list. More details about where to pay and how to submit the online application, will come after acceptance.

Payment schedule for Balance of Trip Cost! The sooner you can pay this, the better! If I have money in our trip account, we can reserve the hostels when the euro to dollar rate is best, and we can fit more good food and activities in our budget!

January 11: \$1500.00 due (I must reserve good hostels now or they get booked up!)

February 11: \$1500.00 due

March 11: \$1500.00 due