

Career Development M3 and M4 Students

Prerequisites: Curriculum Vitae (drafted and reviewed)
Personal Statement (drafted and reviewed)

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| June 2005 | <ul style="list-style-type: none">• Review brochures on residency; available in the Office of Student Affairs (OSA)• Pick up ERAS (Electronic Residency Application System) brochure from OSA. Get token from OSA to download MyERAS manual from http://www.aamc.org/audienceeras.htm• Consult with ECU residents at possible sites via Residency Database in ASEC• Register for USMLE Step 2 CK (take by September 30)• Register for USMLE Step 2 CS (take by December 31)• Begin researching internship/residency programs• Seniors interested in Early Match specialties be aware of early application deadlines• Begin requesting letters of recommendation. You will need to give your CV, personal statement to your representatives |
| July 2005 | <ul style="list-style-type: none">• ERAS information packets available in OSA• Student Agreement (contract) with National Resident Matching Program (NRMP) to be signed and submitted by all participating students• Applicants to early match specialties (ophthalmology, ENT, urology, neurology, and neurosurgery) sign and submit individual agreements (contracts) to participate in separate match programs• Plan for electives for specialties of interest, if not already scheduled.• Begin process of completing "My Applications of MyERAS"• Dean's letter appointments scheduled for Early Match specialties (ophthalmology, neurology, neurosurgery, urology, ENT)• Be aware of early application deadlines (ophthalmology, ortho, radiation oncology, ENT, etc.)• Seek individual counseling from faculty, house staff, clinical advisors, and department chairs• Seek letters of recommendation |
| August 2005 | <ul style="list-style-type: none">• Continue application process• Continue individual advisory• Continue scheduling Dean's letter appointments• Continue to be aware of early application deadlines and follow-up on submitted applications• Register with NRMP (opens August 15, continues until November)• Follow-up on letters of recommendation• Request MSPE, letters of recommendation, transcripts sent to programs NOT participating in ERAS• Take USMLE Step 2 |

September 2005	<ul style="list-style-type: none"> • Continue as above • Early interviewing for some specialties may begin • Be aware of programs wanting support documents (i.e., transcripts, board scores, letters of recommendation, etc.) prior to release of Dean's letter • Follow-up on submitted applications • Take USMLE Step 2
October 2005	<ul style="list-style-type: none"> • Continue as for September • Interviewing picks up speed
November 2005	<ul style="list-style-type: none"> • November 1st – begin release of Dean's letters / MSPE • Majority of programs begin interviewing • Follow-up on all applications submitted; make sure that application files are complete • Continue to seek advice from faculty, house staff, and clinical advisors • NRMP Directory, which lists pertinent program codes, will be available for pick-up in the OSA
December 2005	<ul style="list-style-type: none"> • Continue to interview • Continue to seek advice • Instructions regarding Rank Order List (ROL) input mailed to your home • Interviews for Early Match Winding down • If you have a February away elective, make arrangements with the OSA to prepare your ROL
January 2006	<ul style="list-style-type: none"> • Continue to interview • Early match Rank Order Lists (ROLs) submitted by mail and results announced • Rank Order List (ROL) information sent to your home by month's end
February 2006	<ul style="list-style-type: none"> • Final interview complete • If needed, seek advice on Rank Order List (ROL) choices • Input Rank Order List (ROL) in OSA (February 15)
March 2006	<ul style="list-style-type: none"> • Match Day some time mid-month • Two days prior to Match, unmatched students are contacted

IMPORTANT POINTS TO REMEMBER:

1. Watch for important e-mails from OSA on the application process
2. Don't forget to schedule time for vacation and interviews
3. Make arrangements with selective directors before being absent from a rotation, even if it is to interview
4. Interviews often must be scheduled ahead. Some programs have special dates that cannot be changed
5. Don't forget to follow up on letters of recommendation, transcripts, and completeness of application files, etc.)
6. Send thank-you correspondences after interviews
7. Consult ASEC for assistance in the Career Decision making process including development and revision of CV's and personal statements, etc.
8. Consult OSA for information about the administration and registration for USMLE, electives, and NRMP