

**Graduate Studies Committee/BSOM
Minutes of the March 2009 Meeting**

Present: Drs. Dudek, Franklin, Moore, Murashov, Dar, Kasperek, Verbanac, Lehman, Ms. Searcey, Ms. Karschner, and Mr. Chappell

Absent: Dr. Russo

Approval of Minutes

The minutes of the February 2009 meeting were approved as read.

Reports

Dr. John Lehman:

- ❖ Email was sent out to ask investigators to notify his office if they plan to apply for the funds. Anticipates approximately 10 applications.
- ❖ There is \$300 million more to be available for shared instrumentation grants. Applications must involve at least 3 NIH funded investigators.
- ❖ \$1 million available for renovations. Dr. Chitwood is applying for funds to renovate the 4th floor of the Heart Institute. These applications must also have at least 3 NIH funded investigators.
- ❖ NIH is not encouraging training grants at this time.

Dr. George Kasperek:

- ❖ The MPH and Med program assessments have not been done.
- ❖ MPH program needs to process the paperwork to move the MPH program from the department of family medicine to the department of public health.
- ❖ The MS program is on hold at General Administration as are other new programs from ECU.
- ❖ The Graduate School is still behind in processing applications. Check the BIC reports to see if students have submitted parts of their application.
- ❖ As of 7/1/2009, all applications will be electronic and forwarded from the Graduate School to the Office of Research & Grad Studies/BSOM. From there, Ms. Searcey will distribute information to the departments.
- ❖ Instead of participating in the medical students' Awards Day, we will have an "End of Year Celebration" for the students and present awards at that time.

Ms. Searcey:

- ❖ She will revise and sending departments an email with student current funding sources.
- ❖ Funding sources for assistantship, tuition/fees and medical insurance are due no later than May 15, 2009.
- ❖ The source of funds for the assistantship will also be the funding source for the other expenses. If a grant is paying the assistantship and will not cover the other expenses (tuition, fees, medical insurance), the department must provide an additional account number on the funding source form.

DSA:

- ❖ Research & Creative Achievement Week (RCAW) tentative schedules have been posted to the internet. BSOM Ph.D. students will present on the 1st day of the week.
- ❖ Posters and flyers for RCAW have been posted and emailed.
- ❖ The RCAW committee will not meet again until after the meeting.

New Business

Valentine Award:

Discussion of nominations was tabled until the April meeting.

Meeting Adjourned.