

Reappointment to the Graduate Faculty

1. Members of the graduate faculty must reapply for membership every 5 years from the original appointment.
2. The procedure for the renewal application is the same as for the initial application. **Only the accomplishment of the last five years should be included on the checklist.**
3. The renewal application should be electronically forwarded to the Office of Research & Graduate Studies (searceyk@ecu.edu), Brody 1N-11, with a request to process the application through the university system.
4. The Office of Research & Graduate Studies will forward the application to the Graduate School and retain a copy for their office.
5. The Graduate School should send the applicant a letter of appointment based on the request of the application. A copy of this letter should be forwarded to Ms. Searcey in the Office of Research & Graduate Studies, Brody 1N-11, for the files.