

These are the guidelines for this academic year (2017-2018) regarding Student Travel:

1. Distinction Track students will only be able to use Distinction Track funds for travel – no state/Foundation funds will be available for these students.
2. Each student requesting state/Foundation travel funds can be funded only one time during the 2017-2018 academic year.
3. There is a cap of \$1500 or 1/2 of the cost of the trip (whichever amount is lower) for each travel request.
4. A student must be presenting research or holding a position on a national committee to be funded – proof of this involvement must be provided with the funding request.
5. Travel fund requests (for state/Foundation funds or Distinction Track funds) will only be initiated once an excuse absence has been granted through OrgSync.

Questions about details of Distinction Track travel can be directed to Jenna Garris.

These are written in an effort to make sure that as many students as possible have the opportunity to travel and represent Brody more broadly.