General Internship Information

Preinternship meeting – required of all interns
Provides an overview of internship expectations and reviews all required forms.
Only offered in the fall and spring semesters. Notification is sent via email from Cathy Moore, Administrative Assistant.

Internship requirements
Majority of coursework completed.
Passed ADRE 3010 and ADRE 4000 with a C or better grade.
Overall GPA in the major of 2.5.
Consent of the instructor.

Internship sites should be arranged by:
June 15th for fall semester
October 15th for spring semester
March 15th for summer semester

Prior to beginning your internship:
Internship site must be approved by your instructor
Submit Field Site and Field Supervisor Information for Internship Form at least 1.5 – 2 months prior to the start of your internship.

Clinical contract must be in place. Ask your instructor or DARS Administrative Assistants if there is a current clinical contract, if not, complete the Clinical Contract form and give this form to your instructor at least 1.5 – 2 months prior to the start of your internship.

Check with your internship site regarding required training, immunizations, drug screens, or criminal background checks. These tasks must be completed and cleared prior to beginning your internship.

Professional liability insurance is required. If payment is required that is not covered by your student fees, notification of the due date will be sent to your ECU email account during the summer by Cathy Moore, Administrative Assistant.

Register for ADRE 4993-6 during preregistration
This will allow you to receive emails from your instructor that are sent well before the beginning of the semester.

Textbook Required

Check with Dowdy Student Store to confirm the current edition required.