I. Trainees enrolled in Graduate Medical Education programs leading to initial certification:

   A. **EMPLOYMENT**: All trainees shall be employed by Pitt County Memorial Hospital.

   B. **SELECTION**: Program Directors shall identify candidates, conduct interviews as appropriate and select candidates to be entered on a match list for NRMP or to be considered outside of the matching process. In the event the individual is a foreign medical graduate or not a United States citizen, please contact the Graduate Medical Education office.

   C. **ADMINISTRATIVE REVIEW**: Prior to listing on a match list or offering employment, an administrative review of the application data shall be conducted, to include verification of employment eligibility.

   D. **OFFER OF EMPLOYMENT**: Following a favorable administrative review, the candidate may be listed on a match list for NRMP or offered employment. Contracts for employment for an initial year of training will be provided by the office of Graduate Medical Education to matched candidates and those candidates accepted outside the matching process.

   E. **LICENSURE**: Contracts for employment shall be contingent upon acquisition of an unrestricted North Carolina medical license or a North Carolina Resident’s Training License. The application process for the North Carolina Resident Training License will be coordinated through the office of Graduate Medical Education.

   F. **CREDENTIALING**: Contracts for employment shall be contingent upon successful appointment to the Pitt County Memorial Hospital medical staff as Graduate Medical Education trainees. The Graduate Medical Education Committee shall review the credentials of each candidate and forward their recommendations to the Credentials Committee of the medical staff.
II. Trainees enrolled in ACGME accredited Graduate Medical Education programs leading to sub-specialty certification:

A. IF EMPLOYED BY PITT COUNTY MEMORIAL HOSPITAL:

(1.) Selection: As in Section I. B above
(2.) Administrative Review: As in Section I. C above
(3.) Offer of Employment: As in Section I. D above
(4.) Licensure: As in Section I. E above
(5.) Credentials: As in Section I. F above
(6.) Reimbursement of Training Expenses: The School of Medicine shall reimburse the hospital for all expenses associated with employment of the trainees by a schedule determined by the Dean of the School of Medicine and the President of the hospital

B. IF EMPLOYED BY ECU SCHOOL OF MEDICINE:

(1.) Selection: Administrative regulations relating to recruitment of employees by the School of Medicine shall be observed.
(2.) Offer of Employment: Administrative regulations relating to employment of individuals by the School of Medicine shall be observed.
(3.) Credentials: Contracts of employment shall be contingent upon acquisition of an unrestricted North Carolina license to practice medicine, acceptance for membership by the medical staff of the hospital and the acquisition of appropriate medical liability insurance. The credentials of these individuals shall be reviewed by the Credentials Committee of the medical staff and credentialed as members of the active medical staff.

C. IF EMPLOYED BY RURAL HOSPITAL

(1.) Selection: As in Section 1. B above
(2.) Offer of Employment: Contracts will be offered by rural hospital. Salary and benefits will be comparable to those received by residents
employed by PCMH. An additional contract will be offered by the office of Graduate Medical Education relating to policies and procedures as mandated by the ACGME.

(3.) Credentials: Office of Graduate Medical Education must receive:
   a. Copy of individual’s license
   b. Copy of contract with Rural Hospital
   c. Verification/Proof of Professional Liability Insurance