

## PEGGY H. WOOD SCHOLARSHIP

### GUIDELINES

The Peggy H. Wood Scholarship was developed to provide financial assistance for qualified students enrolled in the academic program in Health Information Management at East Carolina University. Monies for this scholarship are generated from the Peggy H. Wood Scholarship Fund based on contributions to the fund.

Prior to fall semester, a scholarship (up to \$1,000) will be awarded to a student entering his or her senior year. Final selection of the scholarship recipient will be based on specific application criteria stated below.

#### **DEADLINE FOR COMPLETION IS FEBRUARY 15.**

**ELIGIBILITY:** All full-time juniors possessing at least a 3.0 overall grade point average are encouraged to apply.

#### **SELECTION CRITERIA:**

1. **ACADEMIC** -- Emphasis will be placed on the student's overall academic performance, with a 3.0 overall grade point average necessary for consideration. Applicants must submit a current transcript as verification of overall grade point average.
2. **PROFESSIONAL PRACTICE** -- Outstanding achievement in professional practice experiences will carry significant weight in determining the final scholarship award. Documentation of outstanding performance must be provided in the form of supervisor evaluations, letters of reference from supervisor(s), etc.
3. **SERVICE** -- Applicants should demonstrate evidence of active involvement in service-oriented activities, such as community service or volunteer work, service on University, School, Department, or professional committees, boards, panels, etc. Activities associated with student professional associations should be emphasized. Contributions in the work environment may be substituted for service.
4. **FINANCIAL NEED** -- Need will be considered in the selection process.
5. **LETTERS OF RECOMMENDATION** -- A minimum of three (3) letters of recommendation must be submitted. Of these letters, at least one (1) must be from faculty within the student's Department. The applicant should provide the reference person with a copy of the attached letter-of-reference form. The applicant must provide the names of the persons from whom letters have been requested (see Application).
6. **RETURN ORIGINAL SCHOLARSHIP APPLICATION PLUS SIX (6) COPIES TO:**

Elizabeth Layman, PhD, RHIA, CCS, FAHIMA  
East Carolina University  
School of Allied Health Sciences  
4340D Health Sciences Building  
Department of Health Services & Information Management  
Greenville, NC 27858

**PEGGY H. WOOD SCHOLARSHIP**

**APPLICATION**

1. NAME: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(Last) (First) Middle Initial)
2. STUDENT NUMBER: \_\_\_\_\_
3. LOCAL ADDRESS: Street \_\_\_\_\_  
(Campus) City \_\_\_\_\_ State \_\_\_\_\_  
Zip \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_
4. HOME ADDRESS: Street \_\_\_\_\_  
(Permanent) City \_\_\_\_\_ State \_\_\_\_\_  
Zip \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_
5. GRADE POINT AVERAGE THROUGH COMPLETED SEMESTER: \_\_\_\_\_  
(Please attach current transcripts)
6. PROFESSIONAL PRACTICE, SERVICE, AND FINANCIAL NEED: Provide a narrative describing your accomplishments and pertinent supportive documentation. Explain the relationship between your narrative and your documentation.
7. NAMES OF PERSONS FROM WHOM YOU HAVE REQUESTED A LETTER OF REFERENCE:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. RETURN ORIGINAL SCHOLARSHIP APPLICATION PLUS SIX (6) COPIES TO:  
  
Elizabeth Layman, PhD, RHIA, CCS, FAHIMA  
East Carolina University  
School of Allied Health Sciences  
4340D Health Sciences Building  
Department of Health Information Management  
Greenville, NC 27858
9. APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**PEGGY H. WOOD SCHOLARSHIP**

**LETTER OF REFERENCE**

TO BE COMPLETED BY APPLICANT:

NAME: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(Last) (First) (Middle)

NAME OF REFERENCE: \_\_\_\_\_, \_\_\_\_\_  
(Last) (First)

RELATIONSHIP BETWEEN APPLICANT AND REFERENCE: \_\_\_\_\_

REFERENCE:  
*(additional pages may be attached)*

REFERENCE SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

*Please return completed letter of reference to:*  
Elizabeth Layman, PhD, RHIA, CCS, FAHIMA  
East Carolina University  
School of Allied Health Sciences  
4340D Health Sciences Building  
Department of Health Information Management  
Greenville, NC 27858