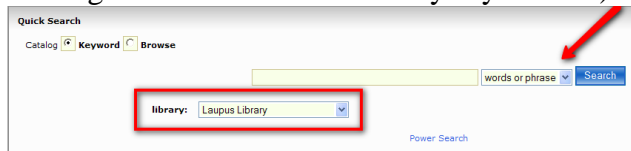


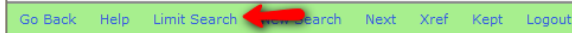
Do **NOT** use the back button on your browser while in the catalog. It may end your session.

Searching for Materials

1. On the Laupus Library home page, click on the link near the top left of the page that says “Our Catalog.”
2. Make sure you change “Library” drop box to say “Laupus Library.” (You have the option to search holdings for more than one library if you want). See image below.

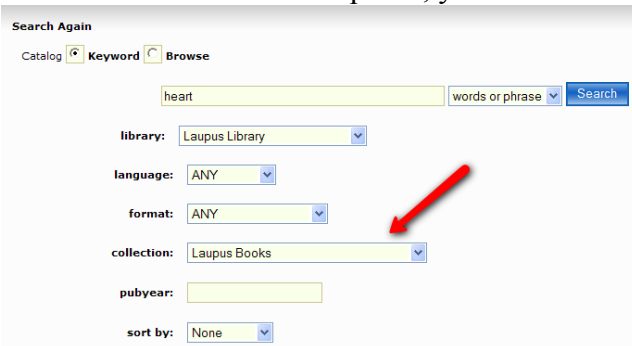


3. You can search for items by word or phrase, author, title, subject, etc. using the box marked in the above picture with an arrow. If you want to see an alphabetical listing of results by title, author, etc., change the catalog option from keyword to browse (top left of above picture).
4. Make your selection, and then type your search terms in the box.
5. Click the search button.
6. If you want to limit your results to different types of materials, you can do so by clicking the “limit” link near the top left of the page.



Searching for Books

7. From the “Collections” drop box, you can select “Laupus Books.”



Searching for Models, Videos, DVD's , etc.

8. If you want to search for DVD's, models, videocassettes, etc., it is best to limit by “Collection,” and select “Laupus Audiovisuals.”

