ONLINE BSN APPLICATION INSTRUCTIONS

IMPORTANT: Your current major in Banner must be Intended Nursing to have access to the BSN Admissions Application. If you have changed your major to your parallel plan please contact your former Nursing Advisor to have your major updated prior to completing the application.

Application Deadline: September 1, 2018 by 5:00 pm

Step 1: Log into the “Academic Works” student portal with your Pirate ID and passphrase:

https://ecu.academicworks.com/users/sign_in

Step 2: Complete the general scholarship application first. You can ignore the “ended/action” at the conclusion of this part of the application. (In doing this you are applying for declared nursing scholarships at the same time you are applying for admission to the BSN program).

Step 3: Once you complete and submit the general scholarship application it will take you to the BSN Admission Application:

- Answer “yes” to the question “Are you applying to the Undergraduate Clinical Nursing Major?”
- Select “Spring 2019” for the question “Which semester is this application intended for?”
- Continue through application answering questions with your specific information
- The following electronic documents must be uploaded to your application (PDF or JPEG only):
  - HESI A2 Score Report(s)
  - Unofficial ECU Academic Transcript
  - Unofficial Transcript(s) for courses taken at other institutions (if applicable)
  - LPN licensure documentation (if applicable)

APPLICATION NOTES & TIPS:

- Hover your mouse over each question to view instructions for completing the question.
- All documents must be submitted again, even if you are reapplying to the program.
- Your HESI A2 score reports can be downloaded from your My Evolve account where you registered for the exam.
- You can print your unofficial ECU transcript from Banner Self-Service. If you have trouble accessing unofficial transcripts from other schools please contact your Academic Advisor.
- If needed, scanning services are available in the Joyner Library (see circulation desk for assistance).
- You can edit and update the nursing portion of the application until September 1, 2018 at 5:00 pm.
- As a reminder, beginning with this past Fall 2018 admission cycle, students will only be permitted to have their application to the nursing program reviewed twice (two times). The count began with the Fall 2018 cycle and previous attempts before Feb. 1, 2018 will not be counted. If a student is not accepted after applying twice, they will need to make an appointment with their academic advisor immediately to discuss options. Students would still be eligible to apply as a 2nd Degree Nursing student or as an RN/BSN candidate.

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