June 11, 2018

Dear Class of 2020,

Welcome to the Department of Physician Assistant Studies at East Carolina University in the College of Allied Health Sciences. Our faculty and staff are excited to see you again in August. Over the next 27 months, we will provide the educational and clinical experiences to allow you to become an outstanding physician assistant. Below you will find information regarding the program and what you will need to accomplish prior to the start of classes. At the end of this letter you will find a list of links as well as a student check list for ease of reference.

Classes begin on August 20, 2018. We have scheduled Orientation for August 15-17th, 2018 at the Health Sciences Building where you interviewed on the ECU West Campus in room 1345. Attendance is required. Orientation will last from 8:00 AM until 5:00 PM Wednesday and Thursday and 8:00 AM to noon on Friday with a one-hour lunch break each day. Dress professionally as photos will be taken on August 15th. Please note on the third day, your class will be participating in a team-building challenge course. This is an outdoor activity so wear comfortable, athletic clothing. An agenda will be available to you prior to the start of Orientation on our website.

The Program will pre-register students for the fall semester of 2018; subsequently, there is no need for you to contact the Program about registration. We will take care of it, and you will be billed by the institution for tuition and fees.

If you completed prerequisites in the Fall of 2017, please assure your up to date official transcript(s) are sent to East Carolina University. Please do not assume CASPA forwarded these results. Your official transcript(s) are to be submitted to the PA Program on or before July 1, 2018, to verify that all prerequisites have been finished successfully. Also, official transcripts showing completion of a bachelor’s degree must be received by the Graduate School no later than July 1, 2018, per their requirements. Please contact Theresa Cartwright (cartwrightt@ecu.edu) at the Graduate School if you have any questions about graduate admissions.

All testing is done by computer, and all course material is posted on Blackboard, a web-based learning system. A good laptop (not a tablet) is required by the program. The PA Program recommends certain specifications for laptop computers (please see link below), and only the laptops with these specifications are supported by the university for technological support. Please bring your charged, working laptop computer to orientation. Please note the availability of electrical outlets in the classroom is limited.

The Graduate School requires compliance with ECU student health policies for admission, and you should check the catalog for detailed information. ECU requires that all students be in full compliance with the North Carolina immunization law and have completed all immunizations listed under Schedule A on the student health form. This form must be submitted to student health services. Your classes will be dropped by the University if you fail to submit this requirement.
The PA Program requires additional immunizations in compliance with the ECU healthcare provider guidelines. A list of all required vaccinations can be found on our website. Immunization information will be housed in Castle Branch and will be due by August 1, 2018. Instructions for log in are forthcoming.

Students are responsible for maintaining personal health insurance throughout the Physician Assistant Program. Documentation of insurance coverage must be submitted via Castle Branch by August 1, 2018 and that documentation must be kept current; therefore, any changes in insurance coverage must be submitted to Castle Branch immediately. Students are eligible for health care by appointment or on an urgent care basis in the ECU Student Health Center as a part of their general university fees, but personal health insurance is still required. The costs of services of off-campus providers and at agencies other than the Student Health Center are not included in the ECU health fee. Personal health insurance may be purchased through ECU Student Health Services. For further information, contact Student Health Services at the link listed below.

Basic Life Support CPR certification is required for enrollment and is to be maintained for the duration of the Program. Documentation of current certification is also to be submitted through Castle Branch. The acceptable certifications for CPR are the Red Cross Certification for Professional Rescuers or American Heart Association Certification for Health Care Providers.

A Medical Terminology exam is given during the first week of class to demonstrate basic competence. We recommend that you review terms and can consult the Important Links list below to hone your knowledge of Medical Terminology. We also recommend you review Anatomy and Physiology in preparation for the classes you will take in the Fall.

A textbook list for the Fall semester is listed on our website. You may order your books from the Health Sciences Bookstore or online from a retailer of your choice. Many of the required books you will use over the first four semesters are available online at no cost through Laupus Library. Two of the required textbooks for Fall which are not available online are: Bates’ Guide to Physical Examination and History-Taking, 12th ed. and Essential Clinical Anatomy, 5th ed. Please have both texts prior to the start of class. Students are encouraged to compare costs with various vendors when purchasing textbooks.

A list of required medical equipment is included with this letter. A representative of the Health Sciences Bookstore will be on site during Orientation to take orders. Many students in the past have had to bear the cost of replacing inferior instruments which they bought prior to Orientation.

Please visit the links provided below. If you have any further questions, please email PAadmissions@ecu.edu.

Congratulations, and we look forward to seeing you soon.

Sincerely,

Alan Gindoff
Alan Gindoff, DHSc, PA-C
Department Chair
Clinical Assistant Professor

Enc: Program Checklist
Supply List
PA Studies Program Checklist
Class of 2020

☐ Transcripts to Graduate School by July 1, 2018
   http://www.ecu.edu/cs-acad/gradschool/new.cfm
      ○ Theresa Cartwright - cartwrightt@ecu.edu

☐ Upload documentation to Castle Branch by August 1, 2018
   https://www.castlebranch.com/
      ○ Immunizations
         PA Department requirements: http://www.ecu.edu/cs-dhs/pa/admissions.cfm
      ○ CPR
      ○ Criminal Background Check
      ○ Drug Screen
      ○ SSN Disclosure
      ○ Media Consent
      ○ Personal Health Insurance

☐ Submit required documentation to Student Health Services
   http://www.ecu.edu/cs-studentaffairs/studenthealth/

☐ Obtain laptop computer with Program specifications
   http://www.ecu.edu/cs-itcs/PirateTechs/
      ○ Please click on the guide listed “Department Requirements”

☐ Orientation August 15-17th 2018
   http://www.ecu.edu/cs-dhs/pa/paOrientation.cfm

☐ Purchase textbooks prior to start of class

☐ Purchase lab coats, patches, name tag and medical instruments prior to first day
   http://www.ecu.edu/cs-admin/studentstores/medicalbookstore.cfm
      medicalbookstore@ecu.edu

☐ Contact the Financial Aid office early to make any necessary arrangements
   http://www.ecu.edu/financial/
      ○ Deana Summerlin - summerlind@ecu.edu

☐ Contact the Cashier’s office about payment plans
   http://www.ecu.edu/financial_serv/cashier/

☐ Review Medical Terminology (Proficiency exam week 1 of classes)
   https://www.dmu.edu/medterms/
Register your PirateID and create your password
https://pirateid.ecu.edu

Explore PiratePort to locate important information and services at ECU
https://pirateport.ecu.edu

Website for admitted graduate students on preparing to start Graduate School at ECU
http://www.ecu.edu/cs-acad/gradschool/New-Admit-Instructions.cfm

Log into https://blackboard.ecu.edu/. There, new graduate students will see Graduate School Orientation for New Students - Semester of Start
## Physician Assistant Program Supplies List - 2018

<table>
<thead>
<tr>
<th>Required item</th>
<th>Retail Price</th>
<th>AUGUST 2018 STUDENT SALE PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Littmann Cardiology IV or Master Cardiology - 27” Color: ______________________</td>
<td>* Cardio IV = $194.99</td>
<td>* Cardio IV = $175.50</td>
</tr>
<tr>
<td></td>
<td>* Master Cardio = $220.00</td>
<td>* Master Cardiology = $198.00</td>
</tr>
<tr>
<td>Blood Pressure Cuff (ADC, MDF, WelchAllyn)</td>
<td>$25.75 - $165.00</td>
<td>$25.75 - $165.00</td>
</tr>
<tr>
<td>Rosenbaum Pocket Eye Chart</td>
<td>$3.00</td>
<td>$2.25</td>
</tr>
<tr>
<td>Maxwell Quick Medical Reference w/Eye Chart</td>
<td>$7.95</td>
<td>$7.95</td>
</tr>
<tr>
<td>Penlight - disposable OR Penlight w/AAA batteries</td>
<td>$3.00</td>
<td>$2.10</td>
</tr>
<tr>
<td>$7.50</td>
<td>$5.50</td>
<td></td>
</tr>
<tr>
<td>Tuning Fork – 512Hz</td>
<td>$10.00</td>
<td>$6.50</td>
</tr>
<tr>
<td>Tuning Fork – 256Hz</td>
<td>$13.50</td>
<td>$8.50</td>
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<tr>
<td>PA Patch for White Coats x 2</td>
<td>$2.50</td>
<td>$2.50 each</td>
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<tr>
<td></td>
<td></td>
<td>$4.70 (2)</td>
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<tr>
<td>White Consultation Coat x 2 Size: __________________________</td>
<td>$29.99 each</td>
<td>$23.95 each</td>
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<td></td>
<td></td>
<td>$47.90 (2)</td>
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<tr>
<td>Name Tag w/engraving: _____________________________</td>
<td>$10.00</td>
<td>$9.00</td>
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<tr>
<td>Reflex Hammer – Standard or Telescopic</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Standard- $3.45</td>
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<tr>
<td></td>
<td></td>
<td>Telescopic - $13.50</td>
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<tr>
<td>Insufflator bulb attachment for Otoscope</td>
<td></td>
<td>$15.00</td>
</tr>
<tr>
<td>Welch Allyn STU-151: Student Ophthalmoscope &amp; Otoscope Set*</td>
<td>$750.00</td>
<td>$350.00</td>
</tr>
<tr>
<td>Privacy Filter for Laptop Screen</td>
<td>Purchased from office supply store or online</td>
<td></td>
</tr>
<tr>
<td>2 sets of Navy Blue Cherokee Workwear Scrubs** (embroidery optional)</td>
<td>J.A. Uniforms is the official provider and offers a 20% discount for scrub and shoes.</td>
<td><a href="http://www.jauniformshop.com/">http://www.jauniformshop.com/</a></td>
</tr>
</tbody>
</table>

*Purchase of an ophthalmoscope/otoscope set is encouraged. Sets are available for check out for use during the didactic phase of training only. Clinical sites may require you to bring your own ophthalmoscope/otoscope during the clinical year when check out is no longer available.

**SCRUBS: Must be Cherokee Workwear Navy Blue in Professionals, Revolutions, Core Stretch and Originals styles. If you have your scrubs embroidered, J.A. Uniforms has the requirements of the department. You must utilize them for consistency in embroidering. Please order early so you will have them before classes begin.