CONSTITUTION OF THE ECU PHYSICAL THERAPY CLUB

Article I. PURPOSE
   A. To represent the physical therapy profession on the East Carolina University campus.

   B. To promote the physical therapy profession locally, statewide, and nationally through academic, social, and civic service.

Article II. ORGANIZATION
Section A. Membership
   1. Membership is open to students enrolled in the ECU DPT program.

   2. There shall be no discrimination of race, color, creed, national origin, religion, gender, age, sexual orientation, disability, or veteran status with regard to the purpose of membership in the club.

Section B. Obligations of Membership
   1. Dues are $15 per year for all members. The dues shall be collected by the treasurer of each class before the date of the fall clinical rotations.

   2. Members are responsible for reviewing and understanding the constitution, which shall be posted on the club’s website with yearly updates provided by the secretary before the first meeting.

   3. There will be FIVE massage clinics per year (May 1-April 30): one during the summer semester, two during the fall semester, and two during the spring semester. If there is a circumstance where funds are significantly affected (i.e. poor attendance or poor donation at massage clinics), then additional massage clinics may be added based on majority vote of at least two classes.

   4. Members are required to participate in AT LEAST THREE massage clinics per year (May 1 – April 30), unless there are unavoidable circumstances. (Any circumstances preventing participation in massage clinics must be discussed with the executive board). Members are required to participate in massage clinics every year (May 1-April 30), unless there are unavoidable circumstances. Any circumstances preventing participation in massage clinics must be discussed with the executive board. Third year students are required to participate in TWO massage clinics per year. First and second year students are required to participate in THREE massage clinics per year. However, it is strongly encouraged that first and second year students participate in FOUR massage clinics per year. Participation in more than the required number of massage clinics will count as ONE PT Club sanctioned volunteer hour per additional massage clinic.
5. All members are required to participate in AT LEAST 10 HOURS of community service per school year (May 1 – April 30). 3 hours of service must be with a PT Club sanctioned event. All other hours may be done at any event of member’s choosing. A PT Club sanctioned event is defined as any event voted on by the executive committee and publicity chairs that promotes community involvement and provides a venue for showcasing ECU PT and/or the PT profession as a whole. Community service events must be independent of class assignments. Proper conformational paperwork must be turned into secretary to receive credit for community service. New PT Club sanctioned events can be presented to executive committee at any time. If hours are not fulfilled member must meet with PT Club executive committee explaining why hours were not completed, and member must present plan to complete hours by start of subsequent fall semester.

6. Any member failing to meet the aforementioned obligations of club membership shall be considered not in good standing with the organization, and will be notified of the infraction by an executive officer.

a. On April 30th of each year, any member deemed “not in good standing for that year” will receive 1/3 less of funds provided to each individual at time of disbursement of club funds to pay for test preparation, graduation symposium, etc.

Section C. Meetings

1. A minimum of two meetings per semester are required with additional meetings called when necessary.

2. Meetings shall be conducted in a manner deemed appropriate by the Executive Committee and those parliamentary procedures which are deemed necessary by the Executive Committee shall be employed.

3. Only members who are in good standing may vote.

4. A vote regarding monetary issues outside of the normal operating expenditures requires two of three classes be present.

   a. Voting via email may be conducted in cases of emergency with the approval of the Faculty Advisor.

5. In order to take a vote at a club meeting a quorum must be present. For the purposes of this club, a quorum will constitute two-thirds of the voting members present on campus.

6. If a quorum is present and a vote is taken, all motions must be approved by a majority vote.
7. Constitutional amendments must be approved by a majority vote with a quorum present before said amendments are enacted.

8. Members of the organization who are on clinical rotation shall be informed of the chapter minutes via email. Any disagreements these members have shall be communicated to the executive board of the club.

Section D. Treasury

1. The club’s treasury funds shall be used for club purposes only.

2. Dues will be used in direct correlation with graduation costs (banquet, test preparation, etc.).

3. The names of the first and second year treasurers and faculty advisor of the organization shall appear on the bank book.

4. Checks may be written from club account to pay for usual, customary bills (e.g., linens and supplies for massage clinics) without prior approval of Executive Committee or club members.

5. The Executive Committee can approve the issuing of a check for fifty dollars or less to cover expenses, but an amount over fifty dollars must be approved by a majority vote with a quorum present.

6. On January 1st of each year, 70% of the balance of club account will be made available for 3rd year class to spend on philanthropic endeavors, graduation expenses, and test preparation courses. The remaining 30% of funds will roll forward for use by the club in following year.

7. Non-members of the PT Club must pay out of pocket for test preparation course and graduation symposium if they choose to attend. Exact amount of out of pocket expense for non-members will depend on the number of students in the class at that time, and the total spent on test preparation course and on graduation symposium.

Section E. Faculty Advisor

1. There shall be a Faculty Advisor for the Organization accepted by a majority vote of the organization.

2. The advisor may be present at organization meetings and executive committee meetings upon request of the president.
3. The faculty advisor will guide the club/club officers in decisions, will recruit faculty supervisors as needed for club activities, and will act as liaison between club members and faculty members.

4. The faculty advisor will sign any contracts established by the ECU PT Club with off campus organizations.

ARTICLE III. OFFICERS AND ELECTIONS

Section A. Titles and Terms

1. The officers of the Organization shall be: President, Vice President, Secretary, Treasurer, Student Clinic Coordinator(s), Social Chairman(s), Publicity Chairman(s), Graduate and Professional Student Senate Representatives (2), Student/Faculty Liaison, and the Athletic Chair(s).

2. At the end of fall semester of the third year, the second year class officers will assume responsibility as primary leaders for the club.

3. The Executive Committee shall consist of all first, second and third year executive class officers.

4. In the event that an officer is unable to fulfill his/her duties, the affected class may hold another election for that position. Any active member may run for the vacated position, even if they already hold an office. If a current officer runs and is elected for the vacated office, another vote must then be held to fill their office.

Section B. Conduct of Elections

1. Elections of the first year class officers shall be held during the first 3 weeks of their first fall semester.

2. Nominations shall be taken for each office by an impartial representative.

3. Voting shall be done by secret ballot and tabulated by an impartial representative.

4. In the event that a candidate loses the election for which he/she has been nominated, that person shall be allowed to run for another office.

5. Officers are elected by a majority vote.

6. In the event of a tie, the nominees shall not be present during the discussion.

7. Newly elected officers shall be informed of their duties by preceding officers during their first semester before the nominations take place.
Section C. Officer Duties

1. The President shall:
   a. serve as a spokesperson for the club and assume leadership of the club’s activities.
   b. preside at all meetings of the club.
   c. act as ex-officio member of all committees.
   d. serve as a chairman of the Executive Committee.
   e. call executive committee meetings when necessary.
   f. appoint committees when necessary.
   g. keep the faculty advisor informed about planned activities of the club.
   h. attend monthly meetings for the Student Leaders Council.
   i. compile volunteer opportunities for members of the PT Club.
   j. assign “bigs” for the incoming first year class.

2. The Vice President shall:
   a. assume the duties of the President in his/her absence.
   b. assist the President in the discharge of his/her duties.
   c. serve on the Executive Committee.
   d. maintain supplies and inventory of the PT Club linens for massage clinic.

3. The Secretary shall:
   a. record the minutes of the meetings of the club and read the previous minutes upon request.
   b. maintain the minutes of past meetings and arrange for proper storage of these minutes for historical purposes.
   c. be responsible for correspondence concerning club activities.
   d. record community service and massage clinic attendance for all members of their and notifying those who have not fulfilled their requirements by March 31 of each year.
   e. report the minutes to the faculty advisor upon request.
   f. compile a list consisting of addresses, phone numbers, and birth dates of club members.
   g. serve on the Executive Committee.

4. The Treasurer shall:
   a. be responsible for all funds of the club.
   b. receive and dispense all club funds.
   c. keep true and accurate accounts of all receipts and disbursements.
   d. collect club dues and assessments.
   e. make an oral report to the club at regular meetings upon request.
   f. be responsible for updating signatures on the club’s bank account.
   g. serve on the Executive Committee.

5. The Student Clinic Coordinator(s) shall:
   a. be responsible for scheduling student volunteers at the clinic.
b. maintain a tidy stock of hand-outs and equipment at the clinic.
c. promote and market the clinic in the community as needed

6. The Social Chairman(s) shall:
   a. be in charge of all social activities of the club.
   b. select and direct a committee of classmates as needed to plan and conduct the graduation symposium during their 3rd year.

7. The Publicity Chairman(s) shall:
   a. be responsible for all the publicity concerning club activities.
   b. be responsible for organizing class polo and t-shirt orders.
   c. send out notifications and schedule clients for massage clinics.

8. The Student/Faculty Liaison(s) shall:
   a. attend faculty meetings when asked to do so/when needed, and report any information from the meetings to their class.
   b. meet with the department chair and/or other faculty as needed regarding concerns of the class and/or concerns of the faculty, and report results of such meetings back to the class.

9. The GPSS Representatives (2) shall:
   a. attend monthly meetings held by GPSS.
   b. create a yearly budget for approval by GPSS.
   c. act as a liaison between the club members and the student government particularly with regards to reimbursements and spending of the club’s yearly funds.

10. The Athletic Chair(s) shall
    a. attend all athletic meetings necessary to form intramural teams.
    b. plan intramural teams and include all interested members.
    c. provide information to the class about the University’s Intramural Schedule and other university-wide sporting events.

ARTICLE IV. HAZING

The ECU Physical Therapy Club, in keeping with ECU’s expectations for a positive academic and social environment, unconditionally opposes hazing. No individual member of our group or the group itself may engage in or plan any activity that may be defined as hazing.

The ECU Physical Therapy Club opposes any situation created intentionally to produce mental or physical discomfort, embarrassment, harassment or ridicule to its members or potential members. In addition, no individual or recognized organization may by physical or mental stress or by subtle or covert technique, impair, make captive, or destroy an individuals’ freedom of thought and choice.
According to N.C. Gen. Stat. § 14-35, it is unlawful for any student in attendance at any university, college, or school in this State to engage in hazing, or to aid or abet any other student in the commission of this offense. For the purposes of this section hazing is defined as follows: "to subject another student to physical injury as part of an initiation, or as a prerequisite to membership, into any organized school group, including any society, athletic team, fraternity or sorority, or other similar group." Any violation of this section shall constitute a Class 2 misdemeanor. Any violation of this section shall constitute a Class 2 misdemeanor.

It is hereby incorporated as part of this constitution and will serve as a guide for action by the university and ECU Physical Therapy Club if there is an instance of hazing by this organization or any of the members of this organization. It will be the duty of the officers of ECU Physical Therapy Club to educate the membership of this policy.

ARTICLE V. RATIFICATION

Ratified constitutions must be submitted to Student Activities and Organizations within 10 days for final approval.

Constitution Revision Dates:
Original 1970
Revisions 1972
  1983
  1986
  1989
  1997
  2002
  2004 (FSF)
  2006 (DPT)
  2011
  2014
  2016