Public Health Graduate Student Organization  
Tuesday, September 06, 2011  
Allied Health Sciences Building, Room 1335, 6:00 pm

I. Call to Order: 6:05 pm

II. Roll Call: everyone signed attendance sheet and briefly introduced themselves

III. Executive Introductions: board members all introduced themselves to membership  
   a. President, Thomas Schwartz  
   b. Vice, Veronica Burr  
   c. Treasurer, Kelly Lawton  
   d. Secretary, Christina Tyler

IV. Secretary, Christina Tyler: showed membership how to join Public Health Group on Facebook

V. Faculty Introductions: several faculty were in attendance, briefly introduced themselves

VI. Speaker: James Satterthwaite  
   a. Firearm Safety: delivered 30 minutes speech on importance of fire arm safety

VII. Officer Reports:  
   a. President, Thomas Schwartz  
      i. Service Project: discussed Drug Take-back Program & asked if membership had any ideas

   b. Vice President, Veronica Burr  
      i. Parliamentarian: position was open & described duties of parliamentarian; two students volunteered to assume the responsibility

   c. Treasurer, Kelly Lawton  
      i. NPHA: conference is Oct. 29 – Nov. 2, 2011 first years encouraged to join & attend  
      ii. Dues: $10.00 per semester; $20.00 year; Dues were taken at end of meeting and will be collected at second meeting (Oct. 3rd)

VIII. Announcements
a. Next PHO meeting October 3, 2011

IX. Adjournment