3.6 Changing Concentrations

Students may change concentrations within their first 12 semester hours after consultation with their concentration advisor and the coordinator of the concentration to which they wish to transfer. The student’s advisor will assist in facilitating this process.

Guide to changing concentrations

- Email academic advisor and request an appoint to discuss reasons for the desired change.
- Discuss reasons with academic advisor.

Students must complete the “Change in Concentration Request Form” and “Change in Academic Advisor Request Form.” (See Appendix 3)

One’s advisor will assist the student with their request. Students should explain the request by email to their academic advisor while cc’ing (copying) the concentration advisor and Chair. Final decisions will be made by concentration coordinator and other faculty within the field of interest.

Should a student wish to change concentration, one should expect taking extra courses, perhaps extending the program an extra semester, depending if the student is part- or full-time.