

BOMB THREAT CHECKLIST

QUESTIONS TO ASK	EXACT WORDING OF THE THREAT
1. Where is the bomb located?	
2. What time is it set to go off?	
3. What does the bomb look like?	
4. What kind of bomb is it?	
5. What will cause it to explode?	
6. Did you place the bomb?	
7. Why?	
8. What is your address?	
9. What is your name?	

Sex of Caller _____ Age _____ Race _____ Length of Call _____

If your phone has caller ID, what number was indicated on the display? _____

CALLER'S VOICE

Calm	Laughing	Lisp	Disguised	Soft	Familiar
Angry	Crying	Raspy	Accent	Loud	
Excited	Normal	Deep	Stutter	Deep breathing	
Slow	Distinct	Ragged	Nasal	Cracking voice	

If voice familiar, who did it sound like? _____

BACKGROUND SOUNDS

Street noises	Music	PA system	Static	Bells	Motor
Factory machinery	House noises	Animal noises	Local	Booth	Clear
Voices	Office machinery	Long Distance	Aircraft	Train	

Other _____

THREAT LANGUAGE

Well spoken (educated)	Foul	Irrational	Incoherent
Message read by threat maker	Tape recorded		

REMARKS - Immediately after the bomb threat, fill out the following information completely:

I reported the threatening call to _____

Date _____ Time _____

Name _____ Department _____

Did the caller indicate knowledge of the building? _____ If so, how? _____

Was the call from inside or outside? _____

Who received the call? _____ Title _____

Office phone _____

Extension receiving the threat _____ Is this extension listed or unlisted? _____