

# Supplies, Equipment and Contractual Services

## **RUL07.60.02 Current Version**

**Authority:** Vice Chancellor for Administration and Finance

**History:** Deleted as per Faculty Senate Resolution 10-16; Approved by the Faculty Senate: February 23, 2010; Approved by the Chancellor: March 24, 2010 Placed in University Policy Manual after EXPEDITED REVIEW, transitioned without substantive change from prior version, March 25, 2013.

**Related Policies:** None

**Additional Resources:** ECU Business Manual

**Contact Information:**

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### 1. General Personnel Policies

#### 1.1 Institutional Services Available to Faculty

Supplies, Equipment and Contractual Services:

The University Department of Materials Management has the responsibility for making all purchase contracts for the University (rental or purchase of real property excepted). This authority covers all supplies, materials, equipment and contractual services as required by the University and any of its schools, departments, agencies or divisions. Purchases are initiated by submittal of a purchase requisition to the department of Materials Management by departmental chairpersons, deans or agency heads through their respective vice chancellors.