

# Campus Living Residence Halls Required Residency (CLRHRR)

## REG11.20.01 Current Version

**Authority:** Chancellor

**History:** First Issued: December 2011 First Effective: Beginning Fall 2012 Semester

**Related Policies:** None

**Additional Resources:** [Campus Living Agreement](#); [Campus Living Resident Handbook](#); [Exemption Request Form](#)

**Contact Information:** Campus Living Assignments, 252-328-4663.

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## 1. INTRODUCTION

**1.1 Overview.** Specifies which students must live in university residence halls (on-campus). Generally, first-year students must reside on-campus for at least two semesters except as specified below.

### 1.2 Definitions.

1.2.1 Vice Chancellor For Student Affairs (VCFSA). Administrator who supervises the AVCCCLDS and/or who oversees substantially all aspects of East Carolina University's student affairs operations.

1.2.2 Associate Vice Chancellor Of Campus Living & Dining Services (AVCCCLDS). Administrator who supervises and oversees substantially all aspects of the residence halls, residential life, dining, and related programs.

1.2.3 Assignments Staff. Staff responsible for organizing and arranging student assignments within the residence halls. These staff may be contacted at the telephone number referenced above.

1.2.4 Assignments, student. The process of determining how to organize and arrange student placement within the residence halls. Also, a student's officially designated place of residence within the halls as determined by Assignments Staff.

1.2.5 Campus. For purposes of determining distance from campus: 701 E. 5th Street Greenville, NC 27858 or Latitude 35.609681 by Longitude -77.367102.

1.2.6 Housing Review Team. A committee comprised of members from Student Health Services, the Center for Counseling and Student Development, Campus Living and chaired by Disability Support Services. HRT determines a student's eligibility for reasonable accommodations under the Americans with Disabilities Act Amendments Act (ADAAA) within the residence hall system.

1.2.7 Housing Exemption Review Committee (HERC). A committee chaired by the Director of Operations for Campus Living, who votes only in the case of a tie, that is comprised of representatives campus offices including Student Health Services, Admissions and Financial Aid. Additional individuals may be appointed by the AVCCCLDS or designee.

1.2.8 Parents. Any natural or adoptive parent. Any person legally designated as a student's guardian or who served as a legally appointed guardian to the student immediately preceding the student's 18th birthday. In the absence of a parent or guardian, any individual or individuals acting as a parent to the satisfaction of the HERC.

1.2.9 Campus Living License Agreement (CLA), Also known as the Campus Living Contract; the license agreement that all residence sign to reserve space in campus housing.

## **2. STUDENTS REQUIRED TO LIVE ON-CAMPUS**

**2.1 All students must reside in one of ECU's approved residence halls, unless a student meets the criteria for exemption specified below.** Students who can demonstrate that, by the first class day of the applicable term to the satisfaction of the HERC (or by Assignments Staff as HERC's designee), any of the following may be exempted from this requirement.

2.1.1 The completion of more than 30 regular college credits earned in a traditional post secondary collegiate educational setting. To count towards exemption, credits must be from an accredited institution of higher education. Credits earned in courses or programs commonly known as or substantially equivalent to "advanced placement" may not count towards exemption; credits earned in dual enrolment, post secondary enrollment option, early college programs, or which were otherwise credited towards a student's high school diploma, high school equivalency diploma, or graduate equivalency diploma may not count towards exemption. Credits earned in distance education and distance learning may not count towards exemption.

2.1.2 Students who are or will be 21 years of age.

2.1.3 Students who are a veterans of US Armed Forces.

2.1.4 Students who reside with their spouse.

2.1.5 Students who reside with their dependent children.

2.1.6 Students who commute from the permanent home address of the student's parents. The permanent address of the parents must be within 35 miles of campus.

2.1.7 Students who assert that their religious practices cannot be accommodated in college housing. Requests for exemptions, and accompanying documentation, should be submitted for review by the HERC, which will assess whether the housing system can provide an accommodation.

2.1.8 Students with serious medical conditions which may not be reasonably accommodated in accordance with the American with Disabilities Act Amendments Act. Requests for exemptions due to medical conditions, and accompanying medical documentation, may be submitted directly to Disability Support Services by the students, or will be forwarded by the Assignments Staff to Housing Review Team (HRT) for review. The HRT will recommend appropriate accommodation(s). If no reasonable accommodation is recommended by HRT, the Assignments Staff shall automatically process an exception consistent with § 2.3.1.

2.1.9 Students deemed by the AVCCLDS or designee as ineligible to reside in the halls due to the student's misconduct. Behavior that may render a student ineligible, include but are not be limited to: violations of University policy or regulation such as the Student Code of Conduct, the CLA, the Campus Living Resident Handbook, any college or university regulation, in addition to any governing law or other regulation.

2.1.9.1 Students deemed ineligible shall be exempted from this Regulation. Students involuntarily exempted from this Regulation shall be notified of such in person or at the student's official electronic mail address.

2.1.9.2 The provisions expressed in the CLA shall govern the financial consequences of involuntary exemption from this Regulation.

**2.2 Students seeking exception.** Students seeking exemption under §§ 2.1.1 - 2.1.7 and not exempted under §§ 2.1.8 or 2.3.1 must request exemption via the process below.

2.2.1 Complete an Exemption Request Form available from Assignments Staff.

2.2.2 Submit the completed application and supporting documentation to Assignments Staff. Exemptions which may be objectively verified through clear and proper documentation shall be processed without HERC involvement by Assignments Staff. Assignments staff will forward all other requests to the HERC.

### 2.2.3 Notification of HERC determinations and further review.

Assignments Staff will notify students of the HERC's determinations at the student's official electronic mail address. Students who receive an adverse determination from the HERC may submit subsequent Exemption Request Forms and additional, new, or updated supporting documentation for further consideration.

2.3 Enforcement. The university will enforce the CLRHRR by billing students the standard campus living and dining fees for each semester the student is both enrolled and subject to this Regulation unless the student submits a valid exemption request by the first class day of the applicable term or unless the student is exempted under §§ 2.1.8 or 2.3.1 of this Regulation.

2.3.1 Automatic exemption. The university will not bill students who have already resided on campus at East Carolina University for two full semesters and for students who have completed 30 full credits eligible for exemption under § 2.1.1 while enrolled at East Carolina University. Automatically exempted students may reside on campus by participating in the return to housing sign-up process as administered by Assignments Staff.

2.3.2 Policy Violations. Students responsible for violations of this policy may be subject to consequences under the Student Code of Conduct and shall remain financially responsible for the full campus living and dining fees as described in § 2.3.