Department of Library Science  
College of Education  
East Carolina University  
Minutes of the Library Science Curriculum Committee  
Monday, November 1, 2010

**Members present:** Beth Briggs, Ruth Clark, John Harer, Karen Mathis, Patrick Valentine,

**Meeting agenda discussion:** The meeting was convened by John at 1:00 p.m.

**Handouts:**
- Agenda  
- Minutes from 10/5/2010 Meeting  
- Sandra Warren’s email response to new undergraduate courses  
- Report on course proposals from previous couple of years  
- Course tracking spreadsheet

I. Review of the minutes from 10/5/2010 meeting. Beth Briggs pointed out a “d” needed to be added to “announce”. Other than that, there were no corrections. Beth Briggs moved to approve the Minutes with revision; Patrick Valentine seconded the motion.

II. Old Business
   a. Review of syllabus template from the Center for Faculty Excellence – tabled until a later meeting.
   b. New undergraduate courses and certificate programs – Sandra Warren indicated in an email to John Harer that while the current budget situation does not bode well for new courses or programs, those that are very closely aligned with the university and college’s mission and strategic action plans and/or required for accreditation might be considered. Close attention will be paid to the resource allocation form which must accompany new course proposals. John did not get an answer regarding the policy of giving up a course in order to develop a course – the department had presented several courses to be banked, especially the doctoral-level courses. Patrick asked about using accreditation to develop new courses, but Dr. Warren's response was pertaining to undergraduate courses which are not part of the ALA-accreditation process.
   c. Course proposal status – John Harer provided a comprehensive report of course proposals from the previous two years. The undergraduate VR courses were discussed, but since David Vinciguerra is no longer in a teaching position, these courses will not be needed. This will be discussed with Veronica Pantelidis to see if she would like to reconsider offering these courses. The cross-listing of the graduate level VR courses is complete and the courses are currently being offered. John will investigate to find out what happened to the proposals for LIBS 6553, 6557, and 6735. For any new proposals, undergraduate will go to Sandra Warren; graduate will go to Vivian Mott. Beth asked if LIBS 5115 is still unbanked even after the renumbering and revision to 6137. Beth would like to put through an undergraduate young adult course. John said he would check to see if 5114 and 5115 are still in the catalog. The 8000-level courses are still in the catalog; the COE Curriculum Committee approved banking these courses in March 2009. John will meet with Vivian Mott to find out where everything is. The CAS courses are also available for banking. Ruth asked that we wait on banking CAS courses until she receives confirmation from DPI as to whether students can still receive
078 licensure without the certificate. She asked that CAS courses be put on hold until a later meeting.

d. LibSci Pathways
   i. Inclusion of MLS Objectives, ALA Competencies, DPI and/or AASL Standards on all written assignments – John said the academic pathway still needs to meet for a better understanding of compliance. Patrick said Larry already plans to have standards on all written assignments by January; he thinks the public library pathway will be compliant by January. Ruth said to keep in mind that there will be new AASL standards by spring which will affect all courses. Patrick asked if public library courses need to list AASL standards. Ruth said if the courses will be used as electives by the school pathway students, then yes.

III. Information Items
   a. University Wide Curriculum Workshop
      i. Writing Across the Curriculum
         1. Elaine is putting through the paperwork so LIBS 3102 will have the WI (writing intensive) designation.
         2. Beth plans to revise the Materials for Young Adults at the undergraduate level which will also be WI.
         3. John said there is a committee which determines whether a course is WI.

   b. Meeting of the LibSci Curriculum Committee chair (John) with Department Chair (Elaine)
      i. Developing an approval of some undergraduate courses as WI – spoken to above
      ii. Academic Pathway – needs to be more developed for accreditation.
         Elaine suggested looking at current courses across campus to fill in
         1. COAD – Certificate in Community College Teaching; set up as a track within academic pathway
         2. History Department
         3. Instructional Technology
      iii. Pathway catalog changes – Elaine sent language change in catalog description of pathways to the COE; waiting for questions to be answered

IV. New Business
   a. Plan a department presentation – Karen suggested doing this as part of a department meeting. Beth agreed it would be a good idea to inform the faculty and that this should not stop faculty from submitting proposals because of the resource allocation form. John said he would put something together to share with the committee first.

Patrick moved to adjourn the meeting; Beth seconded. The meeting was adjourned at 2:00.