Minutes of the Faculty Meeting  
Department of Library Science  
15 October 2012  
1:30-3:30, 225 Speight

Present: Drs. Yontz, Dotson, Harer, Munde, J. Jones, Valentine (via Skype), Sua, A. Jones. Absent: Dr. Marson

Harer followed the agenda distributed. He began with remarks and news.

Minutes of September 10, 2012, faculty minutes were approved as distributed.

Valentine’s new book *A Social History of Books and Libraries from Cuneiform to Bytes* (Scarecrow Press) was announced and praised by all present.

Harer announced that Dr. Vivian Mott solicits nomination for a task force on post-tenure evaluation of faculty. Also, the Dean’s five-year review evaluation is approaching and comments are solicited from faculty as well as nominations for faculty to serve on the review committee.

Harer gave a brief report on the NCSLMA conference, Thursday, October 4-Saturday, October 6, in Winston-Salem. A dinner was planned by J. Jones and Sua for Thursday night at which 7 students attended. There was a reception Friday night hosted by the department. The department hosted a booth from Friday morning till Saturday afternoon at which attendance was excellent. Many contacts with potential students were made.

The ECU Graduate School is emphasizing work on a Recruitment Plan for graduate students. Munde mentioned that some schools are waiving application fees. She also mentioned that the new GI Bill allows armed services personnel to assign the scholarship money to a spouse or child.

Harer and Sua represented the department at the ECU Graduate and Professional Career Fair. Most students attending were interested in getting jobs rather than applying for graduate school. Harer also attended the Fayetteville State University Graduate and Professional Career Fair and had a dozen or so interested students meet him of whom 5 current undergraduates expressed interest in our online program. Harer also will attend a similar event at Elizabeth City State University. He will attend an advisory board meeting of the Central Piedmont Community College Learning Resources Center. He also plans to meet with Gloria Miller, head of media services for Charlotte-Mecklenburg Schools.

Harer announced that Adobe XPro is now available. Marguerite Latham will contact the faculty about gaining access.

Advising week begins next Monday, October 22. Students are encouraged to register online after contacting advisors and getting their schedules approved.
Harer led a discussion of the conflict of interest dimension for proposed members of the ALA COA External Review Panel. There were no conflicts identified except for the fact that Dr. Phil Turner had served as a consultant for the department before candidacy status was achieved.

Harer and Munde announced the Saturday, October 20, meeting of the MLS Program Advisory Board beginning at 12:00 noon with lunch in Joyner 2309. Harer, Munde, J. Jones, and Sua will address the board. Munde intends to get Board input on the alumni/employer survey she, Dotson, and Yontz have developed.

Harer and Marson are working on the departmental web page with regard to posting a How to Apply page, in response to the suggestion of our consultant Dr. June Lester.

Harer announced that there is digital sign mounted near the departmental bulletin boards. He will be receiving software to make the sign operational within a few days.

Harer discussed budget issues and the possibility of a shortfall due to posting errors. He will be work with Rich Yakubowski, COE Administrative Support Specialist, to resolve some conflicts.

Harer and Munde led a discussion of the Plan for Program Presentation. An electronic copy was sent to COA headquarters in Chicago today and Karen O’Brien has already acknowledged receipt. The faculty was thanked by Harer for its participation in producing a fine plan. Harer will have a conference call soon with Dr. Lillard, chair of the ERP, and Karen O’Brien at COA to discuss the plan as presented.

Harer announced that he had heard from IMLS and was allowed to change our start date for the grant proposal to April 1, 2013. IMLS will make an announcement in March 2013.

There was a lengthy discussion about the 076 licensure-only set of courses. There was a motion by Munde, seconded by J. Jones, no longer to offer the 33-semester-hour sequence of courses leading to 076 licensure-only, to be effective in Spring 2013. The motion passed unanimously by a voice vote of the faculty.

Munde discussed the alumni/employer survey and asked for suggestions for improvement. Dotson suggested that alumni notify their supervisors beforehand if they will be asked to participate in the survey also.

Harer led a discussion about future roadshows. Dotson suggested having Harer speak to a meeting of Delta Kappa Gamma. Sua suggested having Harer meet with school teachers and personnel on teacher work days or transfer days.

Munde speaking on behalf also of Marson announced that SETS will officially end as of July 1, 2013. There are several students who will not have finished putting their portfolios on SETS. These students will have their SETS accounts approved at a certain number of hours and then the rest of their courses must be posted to TaskStream. This will eliminate the need for a Portfolio Assessment Team (PAT) as long as faculty resolve to grade artifacts and reflections as posted on TaskStream before the December 13, 2012. There was a motion by Yontz, seconded by J. Jones,
that the PAT proceed to close off SETS accounts for students who have not finished posting artifacts and reflections, and to facilitate the move of these students to TaskStream accounts for the courses remaining. The motion passed unanimously by voice vote of the faculty.

The meeting adjourned at 3:30 p.m.