MLS Program Faculty Meeting
January 27, 2014
218 Ragsdale, 1:30-3:30

Present: Drs. J. Jones, A. Jones, Harer, Yontz, Sua, Marson, and Munde

Absent: Dr. Dotson (due to illness)

Harer reported the following new items:

- Faculty annual reports are due Monday, March 3, 2014.

- A plaque has been ordered for the 2013 Outstanding Graduate Student, who was Rhonda Zayas-Palmer and it will be sent to her, along with a monetary award determined by the account balance.

- Two new COA Evaluation Review Panel members have been named for the October 2014 site visit to replace Drs. Tom Wilding and Lorna Peterson, who are no longer available to serve. New members have been vetted for conflict of interest, and are Dr. Frank Cervone, former Vice Chancellor of Information Services at Purdue University Calumet, and Dr. Susan Roman, Dean Emerita, GSLIS, Dominican University. Other members of the panel are

  Linda Lillard (Chair)
  Associate Professor, Department of Library Science
  Clarion University of Pennsylvania

  Iris Lee
  Head, Collection Services
  Burns Law Library
  George Washington University

  Rachel Applegate
  Associate Professor, School of Library and Information science
  Indiana University

  Ed O’Neill
  Senior Research Scientist
  OCLC

- Harer reported that he had attended both the COA session and the Deans and Directors meeting at ALISE/ALA. One session was to receive public comment on the suggested revisions to the Standards for Accreditation of Masters Programs and the most vocal complaints had to do with the composition and size of ERPs, qualifications of ERP members, poor training of ERP members, the Standards being too USA-centric, too
subjective, and that trendy and unannounced issues seemed to be included in the evaluation.

- During the 2012-2013 academic year, the MLS program produced the second highest number of licensures in the COE (74 NC licensures). The Master of School Administration produced the highest number of licensures.

- Jami Jones reminded faculty that the ALA Student Chapter would meet on January 30 at 8:00pm in SabaMeeting. Speakers will include Mary Tobin, 2013-2014 President and 2014-2015 incoming President, Jill Whitley. If you have not done so already, please let your students know about the meeting, and faculty attendance would be appreciated.

- Marson reported that she had just received a link to the new web template from Christine Wilson, Instructional Technology Consultant in the Dean’s Office. Once she has examined it, a further report on the details and revisions to the website will be made. The results of a faculty poll indicated that the MLS blog does not seem to be very useful, and should be closed. There is more traffic on the Facebook page, and much of the blog content is duplicated there. The blog feature will no longer be offered. However, Marson is examining the utility of a Twitter feed, and faculty encouraged her to follow through with the idea.

Harer distributed copies of Graduate School, Student Financial Aid and Office of the Registrar forms that are required for certain purposes, but are not normally completed by faculty members. The forms included: Graduate School Request for Time Extension, Graduate School Request for Professional Admissions, Graduate School Request for Approval to Add a Certificate Program to a Degree Program, Graduate School Request for Change of Graduate Program, Registrar’s Graduate Student Graduation Summary, and Student Financial Aid Academic Advisor Assessment. Students may ask faculty to complete these forms, but the forms require the signature of the Program Coordinator (Harer) or Program Advising Coordinator (Sua). Requests for these actions should be referred to Drs. Harer or Sua. In addition to these forms, Dr. Sua also prepares forms for course substitutions and distributes forms and instructions necessary for students to apply for NC 076 licensure.

Harer reported that he had requested $3,400 in recruiting support from the COE to be used for travel, fees for recruiting fairs, development of a three-minute video presentation on the program, and preparation/printing of a new program brochure. The text of the brochure has been developed, but photos are pending. Photos will be taken at the upcoming Library Summit (February 8), which is attended by many current students and alumni. Drs. J. Jones, Yontz and Munde are presenting at the Summit.

Harer distributed copies of an example preliminary schedule, planning worksheet, and needs checklist for ERP site visits. He noted that meeting appointments with professional support officials, e.g., IT Director, Placement Office, Financial Aid Office, and Assessment Office were generally taken to mean professionals appointed within the program, but the ERP Chair will
determine the appropriate level of support professional with which to meet (program, college, academic affairs and university). Office staff are considered important for inclusion in the meeting schedule.

The meeting adjourned at 3:30.