Library Science Degree Program  
East Carolina University  

Program Meeting Minutes  
March 31, 2014

1:30 p.m. – 3:30 p.m.: ROOM: Bate 2014

Present: Dr. John Harer, Dr. Al Jones, Dr. Barbara Marson, Dr. Gail Munde, Dr. Lou Sua, Dr. Elaine Yontz.
Absent: Dr. Kaye Dotson, Dr. Jami Jones

Dr. Harer presided and called the meeting to order at 1:30.

The minutes from the February 24, 2014 meeting were discussed and clarified to correct travel allotments for Dr. Harer and Dr. Hodge at $1000 each. The minutes were accepted as amended.

Dr. Harer announced that the consultant to proof the ALA report is Mary Katherine Thorton, a retired ECU English professor. Dr. Mott has approved selection. Her contract will probably be signed mid-April.

Dr. Harer will be attending the N.C. Community College Learning Resources Association Conference (NCCCLRA) at Blue Ridge Community College in Flat Rock, NC. He will have a recruitment booth on April 14 and will ask an alumnus to cover the booth on April 15, which is a half-day.

Dr. Harer discussed the upcoming road show at the Northeastern Regional Branch of the New Hanover Public Library in Wilmington, NC on April 5. He has sent announcements to the New Hanover County Public Library Director and personnel directors in surrounding county school systems. The road show runs from 10 a.m. to 1:30 p.m.

There was general discussion about the IMLS grant that the program received. Dr. Munde offered to host a celebration at her home. Dr. Harer discussed some of the details of the grant. The grant offers tuition, fees, a book stipend, and a free laptop to thirty selected new MLS students. All recipients must attend the N.C. School Library Media Association (NCSLMA) conference. The applicants selected must begin the program in either Fall 2014 or Spring 2015 and must complete the program by Spring 2017. In the summer of 2014, there will be a required orientation and technology workshop for grant recipients.

It is planned that grant cohorts will be created with strict course rotations to keep students on a timeline. A grant recipient who goes beyond the Spring 2017 deadline will be responsible for the remaining costs of completing the degree. The grant focuses on people to serve economically disadvantaged communities or who are personally economically disadvantaged. Although focused on school libraries, the grant might be applicable to rural public libraries. Dr. Harer will investigate this. Dr. Munde asked if the TaskStream fee would be covered. Dr. Harer will check on this aspect as well.

The faculty discussed recruitment strategies and targets for the grant to include the Troops to Teachers Program, UNC-Pembroke, historically Black universities and colleges (HBCUs),
Latham Clinical Schools, school district contacts, various listservs, and the program Facebook page.

Dr. Harer distributed a handout with enrollment figures for the Summer and Fall 2014 sessions as of March 31, 2014.

Dr. Munde reviewed the MLS program planning cycle and indicated that we needed to schedule a planning meeting to review the stated mission, goals, and objectives. Although a program meeting was scheduled for April 28 (location to be determined), the faculty decided that the planning meeting needed to occur earlier. The faculty agreed to a meeting on April 7 from 10 a.m. to 2 p.m. to review the MLS mission, goals, and objectives, as well as discuss progress on the ALA program presentation revisions.

Dr. Harer opened up discussion of the program graduate reception. The COE Recognition Ceremony is at noon on May 10. The faculty decided to host a brunch from 9:30 a.m. to 11 a.m. Dr. Harer and Dr. Sua will coordinate the food and location. Dr. Sua stated that there are 25 graduates for Spring 2014. She will send out invitations the week of April 20. Dr. Harer stated we will use the $100 from the ALA Student Chapter money toward the reception.

Dr. Harer distributed handouts outlining the criteria for the MLS Outstanding Graduate Student award. He will determine the amount available and conduct an email ballot within one week.

Dr. Marson reported that a second external review of the 2012-13 Unit Assessment Report was conducted and that further refinements were made. She indicated that changes are forthcoming in how data is reported in TracDac and that she would be attending a meeting on April 8 regarding the changes.

Dr. Harer briefly mentioned the COE syllabi system that is designed to provide a standardized format for all syllabi. He stated that we would cover this in more detail at another meeting.

The meeting was adjourned at approximately 3.30 p.m.

Respectfully submitted,

Barbara Marson