Minutes of the
Master of Library Science Degree Program Meeting
November 25, 2013

In attendance: Kaye Dotson; John Harer; Al Jones; Jami Jones; Barbara Marson; Gail Munde; Lou Sua; Elaine Yontz.

The meeting was called to order at 1:30 p.m.

As Program Coordinator, Dr. Harer provided remarks and comments about the following:

- Professional development for faculty teaching distance education courses. The requirement for this academic year is three hours, but next year it will be six hours of DE professional development.
- The ALISE report is almost completed. He provided demographic information from the report showing the age of MLS students. The bulk of students in the MLS program are between 30 and 49 years of age.

The Program holiday get together will be December 4th at Gail Munde’s house. Faculty will participate in the ALA Book Drive by bringing books that will be donated to the Little Willie Center.

The Departmental holiday party is December 10th. We are encouraged to bring toiletries that will be given to the homeless shelter.

There was a brief discussion of spring enrollment data, but it is too early to say much about enrollment.

Faculty voted on the Program’s representative to the ALA student-to-staff program. Philip Huey was selected. If he can’t accept this honor then we will ask (in order) Kathy Ann McKinney, Esther Taylor, Jennifer Whitley.

The graduation reception will be held on December 13 from 3 p.m. to 5 p.m. in Joyner 2409. Dr. Sua is selecting the menu for this event. The reception will be supported by ALA Student Chapter funds ($100) and the rest by faculty donations. We do not know what the reception will cost.

Dr. Harer asked faculty about need for a Graduate Assistant. Faculty is to submit to him ways that a GA could be used. GA Proposals are due soon.

Drs. Yontz and Al Jones are moving ahead to establish the Beta Phi Mu chapter. We decided that Yontz and Al Jones should identify potential members even before the official chapter is established. Students with GPAs of 3.5 and higher are eligible, but only 25% of these students can be invited to be members of the chapter.
Dr. Harer is working on a recruitment brochure. Brochures from other library science programs were passed around. We like the brochure from UNC-Greensboro. Dr. Harer also shared some preliminary copy for the brochure. Dr. Munde mentioned that we could not use course numbers in the brochure—only course title.

The Curriculum Committee discussed minutes from its November 12th meeting. A suggestion to change the tier structure was discussed in some detail. This led to further discussion about the curriculum and a decision to have an all-faculty curriculum meeting January 27, 2014 beginning at 10 a.m.

Dr. Munde has made some of the necessary changes to the ALA Program Presentation, but will be making more changes over the Christmas break. During the spring, faculty will be expected to update their sections.

Drs. Marson and Harer discussed the new format for the ECU assessment report (it used to be called the SACS report). ECU has two institutional outcomes (global perspective and leadership) and three program outcomes (content knowledge, evidence of planning, and 21st Century skills) that are being assessed. Dr. Marson is working on the revision of the assessment.

The meeting was adjourned at 3:30 p.m.