MLS Program Meeting Minutes
April 18, 2018
1:00-3:00 pm
Speight 203

Present: Drs. Kaye Dotson, John Harer, Al Jones, Jami Jones, Barbara Marson, Beth Strecker, Lou Sua

Dotson called the meeting to order

The minutes of March 21, 2018 were approved.

Dotson reported back on the LIS Deans and Directors meeting which was held at UNC at Greensboro.

Harer discussed a conversation he had with Kathleen Cox from the Graduate School. They discussed Academic Common Market (ACM). The General Assembly of North Carolina’s Appropriations Act removed the budget for the program but they didn’t remove the possibility of NC joining it again. Harer said that he would see out what other COE programs would benefit from ACM.

Harer also discussed the exit questions and where we are in the progress of the survey. He got an email from Terra Austin about the creation of an exit survey for all students that goes out for all programs. It was suggested to “piggy back” on COE Exit Survey. There were questions about Austin’s survey and what it was going to cover. Could we include our own questions so that they are based on our goals? Marson stated that we should find out the target date to add questions to COE survey. The COE survey is May 7th.

He has received some responses to the Employer Survey. The survey will closes April 30 and he thinks the number will change once it is closed. So far the responses have been good. He has 72 responses. There are 2 areas with issues; percentage of prepared and very prepared. The prepared is scoring in low 90’s and very prepared scoring in the low 80’s. There is trouble getting responses from School Libraries. There are 60 school districts. He looked at the survey conducted by Munde who surveyed in 2013-4 which was mostly schools.

Recruitment was discussed at the Dean’s and Directors meeting. Kaye reported on her survey. Scott and Kathleen discussed the Google Ad being renewed and continued. We plan to continue with conference ads and to renew NPR ad. We need to continue conferences and to send to Kaye the conferences we want to continue attending. Joyner Paraprofessional Conference is scheduled for May 11 and we are a sponsor. VA Paraprofessional Conference is May 21 in Newport News, VA. Strecker and Sua will attend. Virtual forum will be held May 12.

Sua reported that there are 117 applicants so far in Hobson’s. So far 21 have been admitted; 4 are readmitted. Sua stated that it was early in the process and more will be admitted closer to the admission deadline.
There was discussion about summer courses. There was a concern about students admitted by exception not getting into courses they need. More LIBS electives are need in the summer. There should be a protocol for new course and electives from other programs.

SACS unit assessment report was given by Marson. In the process of collecting data.

Dotson discussed the share Blackboard. She discussed the standards do’s and don’ts to demonstrate the planning process. She explained of what may be included in the standards; what type of data should be included; should include source of data.

a. ALA Standards Review & Documentation
   i. John & Kaye—documentation-systematic planning. Mission, goals, etc. Meeting of assessment committee should be included. ALA Student Chapter information; advisory board

   ii. Elaine & Barbara—look at faculty and committee meetings; look at changes, goals & objectives. Include curriculum mapping, Pirate Paths, schedule of course rotation, SOIS samples

   iii. Monica—faculty expertise and courses; types of incentives; course release; program initiatives to retain faculty, e.g. visiting scholar; service; current faculty CV’s

   iv. Jami & Lou—data based on standards; understanding what standard means to student recruitment and retention. Create tables. Student chapters; students who are in Phi Beta Kappa, etc.

   v. Al—look at presentation from the past

J. Jones need some data for AASL; CAEP. She will email people for data information and assessment data. She said we should be able do the analysis of the data and it should show improvement.

Curriculum
1-6016 was revised and catalog description was presented to CC. The number was changed last fall. It was approved but need to be voted by other committee members. Suggestions for change were sent to Yontz. It goes to next steps; about 4 or 5 more. It was strengthened by Bloom’s Taxonomy.

2-We have 3 more courses to get through. The advice is to have deadlines for courses to get to the committee.

3-A timeline with next steps should be sent to Curriculum Committee to keep us on track with courses. Curriculog training was suggested. Tried to get on the schedule but was told that there were changes to the forms and procedures and training is delayed.
Congratulations to Dr. Plummer A. Jones for receiving the Reference and User Services Association’s (RUSA) History Section’s Genealogy / History Achievement Award. The award consists of a citation and $1,500 in recognition of professional achievement in historical or genealogical reference, service, or research librarianship.

A Floating Reception for the graduates will be held at Elmhurst Elementary School on May 5 from 4-5:30 pm.

The meeting adjourned approximately 3:00 pm

Respectfully submitted,
LouS. Sua