

APPENDIX H:

2009-2010 Calendar of Significant Dates for MSA Interns

May 11	Orientation meeting
May 18	Start Internship [a <u>MUST</u> for part time interns]
May 18	Letter from Site Supervisor Due in MSA Office (Part time interns)
July 1	Sign on Task Stream
July 10	Pre Assessment must be posted on Task Stream
July 10,11,13	SAS (LEED 6812)
July	Session on Task Stream [<u>REQUIRED</u> for all interns]
August	Site visit from University Supervisor Initial thoughts for Growth Plan
September 7	Journal entries from May-September 4 and SAS posted on Task Stream
September 14	<u>Intern Meeting</u>
October 5	Journal entries from Sept. 4– Oct. 4 posted
October 12	<u>Intern Meeting</u>
November 2	Journal entries from Oct. 5- Nov.1 posted
November 9	<u>Intern meeting</u>
November 30	Journal entries from Nov. 2-Nov.29 posted
**December 7	<u>Intern Meeting</u> [note date <u>first Monday</u> of month]
December	Site visit from University Supervisor Letter of progress signed by site supervisor
January	Opportunity to take licensure exam
January 4	Journal entries from Nov.30 -Jan.3 posted
January 11	<u>Intern meeting</u>
January 22	Last day to apply for May graduation
February 1	Journal entries from Jan.4-Jan. 31 posted
February 8	<u>Intern meeting</u>
March 1	Journal entries from Feb.1-Feb. 28 posted
March 8	<u>Intern meeting</u>
March / April	Final site visit by university supervisor Site supervisor evaluation due at this visit
April 5	Final Journal entries posted
April 12	Entire <u>completed</u> portfolio posted on Task Stream
April 19	<u>Intern meeting</u>
April 20- April 30	University supervisor will conduct final defenses
June	Opportunity to take licensure exam

