

[item 3]

Purchasing a Task Stream Subscription

Open a web browser .

In the address field or Location bar type in the following url:

<http://www.taskstream.com> You should now see Task Stream's homepage. Above the login area, click the **Subscribe/Review** button to go to the Task Stream account subscription page.

Choose the option that says "Create new Task Stream subscription"

If you are purchasing by credit card use option 1. Select College/University from this area. Click continue to proceed. Follow the directions on the resulting forms to complete the subscription purchase .

Your login information will be emailed to you no later than the end of the next business day. Please ensure that a valid email address has been entered so that Task Stream can send your Task Stream username and password to you. All email addresses are confidential and will not be made available to third parties.