Wake County Public Schools/ECU Partnership
MSA/Principal Fellows/Principal Licensure Only Program
Principal and Superintendent Letter of Support Form

Purpose
This document offers you a suggested process for completing this required document for the LEED Supplemental Application as part of the ECU Graduate School Application.

Your WCPSS contact is Southern Area Superintendent Dr. Lloyd Gardner and his associate, Ms. Cindy Kinney. If needed, Dr. Gardner and Ms. Kinney may be reached by phone at 919-533-7730 or by their email link above.

Process
1) Read the attached cover letter and complete the Student Portion of the form.
2) Share the Cover Letter and your signed form with your principal and request your principal sign and date the form and return to you. (Note: If your principal or Superintendent /Designee has any questions about the form or process, please advise them they can call me at 252-328-6135 or email me at MSADM@ecu.edu to answer any questions they may have. Since ECU LEED started this process in 2010, we have advised the Superintendents of this process so they know who in their school system is considering the MSA and/or the principal license.)
3) Once you and your principal have signed the form, please scan and email the form to Ms. Kinney at ckinney@wcpss.net. She will present the form to Dr. Gardner and when he has signed it, she will email you back the completed scanned copy.
4) Once you have the completed copy with the three required signatures and dated, scan the completed form and upload it through your GradApply account.
5) Keep your original completed copy for your files should there be a problem with it later in the application process.

Questions or concerns, please contact:

Director of Leadership Development Outreach
ECU LEED
mailto:MSADM@ecu.edu