

Suggested Activities and Responsibilities During Senior I

The intern should be involved in classroom activities and teaching responsibilities during Senior I. Select only the experiences that are appropriate to your grade level and can easily be implemented in your classroom setting.

PRIMARY FOCUS: Implement requirements of methods coursework and other linked courses (ex. Tutoring, teaching assigned lessons, etc.)

Interaction with students:

- Tutor individual students or small groups before, during, and/or after school
- Assist with problems of discipline and classroom management
- Direct selected activities or facilitate a center
- Attend, supervise, and help with student clubs, athletics, school plays, etc.
- Read a book to the class
- Listen to students read
- Conduct an art/music/PE activity planned by the teacher
- Answer individual questions during independent practice
- Help with the administration of an assessment
- Lead a classroom discussion

Classroom Responsibilities:

- Help grade assessments and assignments
- Become familiar with instruction materials related to the grade/subject
- Supervise non-instructional time (i.e. bus lot, student lot, cafeteria, etc.)
- Take attendance
- Assist in the development of a bulletin board
- Use the media center to gather information and materials for instruction and utilize a variety of instructional media
- Set up materials needed for an experiment, activity, or authentic assessment
- Set up and operate technology in the classroom
- Prepare a seating chart and learn students' names
- Develop and use acceptable writing skills on the chalkboard and overhead projector
- Build a file of supplemental materials
- Make photocopies
- Review cumulative records

Extension Activities:

- Attend parent/teacher conferences
- Attend IEP meetings
- Attend PTA meetings
- Attend staff development meetings, committee meetings, department meetings, grade-level meetings and inservice activities

