Dean Patriarca called the meeting to order at 2:05 p.m.

I. **Announcements:**

- **Save the Date: Fall Timeline for Faculty Awards:** Dr. Abbie Brown announced that there are 5 teaching awards available. You will be receiving emails from the Office for Faculty Excellence, the Dean, and from Sandra Warren and Abbie Brown. We need to nominate others in our college. He encouraged those that have been nominated in the past to nominate others.

- **Introduction of New Faculty & Staff:** Dr. Patriarca announced the following new hires in the college:
  - **Dean’s Office:** Ms. Leigh Whitehurst, Administrative Support Associate, Grants Center
  - **Office of Teacher Education:** Ms. Catrina Davis, Instructional Consultant

- **Faculty Retirements and Departures:** Dean Patriarca announced the following:
  - Dr. Gail Munde, IDP, Retiring 7/31/15
  - Dr. Sid Rachlin, MSITE, retiring 8/31/15
  - Dr. Judy Smith, ELMID, retiring 5/31/15
  - Dr. Chris Shea, SEFR, passed away 3/25/15 – We are looking at inducting her into the Educators Hall of Fame
  - Dr. Carol Brown, MSITE, has just recently announced that she will be transitioning to phased retirement this coming fall.

- **Congratulations:** Dean Patriarca announced the following:
  - 2015 College of Education’s Scholar-Teacher Award recipient – Dr. Bill Sugar, MSITE
  - 2015 COE Faculty & Student Research Showcase Awards:
    - Dr. Ben Blaisdell – Invited Research Presenter
    - Drs. Abbie Brown, Christina Tschida, Judy Smith & Liz Fogarty – Invited Research Roundtable Presentations
    - 17 Graduate Students – Poster Presentations

- **CAEP Update:** Dr. Diana Lys stated that fortunately this is more of a “wrap up” since the official visit took place in February. The Dean and Diana were invited to make a presentation to the ECU Board of Trustees this afternoon, and Dr. Lys shared that presentation at today’s meeting. (See accompanying PowerPoint presentation.) Dr. Lys recognized all of those who were involved in the presentations involved with CAEP and expressed her thanks. Dr. Lys highlighted the accolades that our ECU College of Education has received not only from administrators and organizations, but also from our own students.

- **Faculty Evaluation Task Force:** Dr. Kathy Misulis, chair of the Task Force, recognized the members of the Task Force and expressed her thanks for their hard work. The plan is to finalize the document, explore the use of technology to facilitate its use, and look for a way to “get the job done.” The committee has come up with rubrics and is refining them for teaching, research, scholarly productivity, and service. The drafts will be consolidated into one document. The next steps for 2015-16 are to refine and put closure on the rubrics and put it to use in the fall—possibly as a pilot and continue throughout the year.
• **GRRAM Committee Update:** Dr. Terry Atkinson reported on the work that has been done this year regarding efforts made to increase graduate enrollments in the College of Education. (See 1-page handout.) The application system used by the Graduate School has provided many challenges. The Graduate School is moving to a new system, and a demo of that program will be taking place in the coming weeks. College-wide recruiting events provided 1038 prospective candidate contacts. Terry and her GA have sent 655 emails to students who have applied since September 15\textsuperscript{th}. 84 issues have been addressed. Student responses have been very positive. Another round of emails will be going out next week to those “started” and “submitted” applicants. They will be sending feedback to the college to let you know about the two rounds of contacts that have been made and whether you would like a third round sent out. Looking at point in time comparisons, the COE has an increase in the number of applicants. The university as a whole is experiencing a decline in graduate applications, but the COE is experiencing an increase! This is evidence that what is being done is working. The GRRAM committee will have its final meeting on May 6\textsuperscript{th}. If you have any suggestions or feedback for the committee, please share it with your departmental representatives.

• **IRB Submissions:** Dr. Alana Zambone announced that she has not received the summary for this report from the IRB folks, so the report will be forthcoming has soon as she has it.

• **Continuing Professional Development Hours Report:** Dr. Patriarca reported for Dr. Vivian Mott, who was unable to attend today’s meeting, that she is gathering the information and will be sending out the report electronically.

• **Treasured Pirates Recognitions:**
  - Caroline Hill, OTE Academic Success Center
  - Scott Williams, IDP
  - Karen Gammon, OTE Clinical Experiences
  - Beth Clem, LEHE
  - Alana Zambone, Dean’s Office
  - Diana Lys, OAA
  - Susan Morgan, OTE Clinical Experiences
  - Darlene Perry, OTE
  - Anne Ticknor, LEHE

II. **Annual Budget Reports:**

• **Annual Budget Report Update:** (See PowerPoint) Dr. Patriarca began by reporting that in FY 2013-2014, UNC-GA returned $484,880 to the college for DE courses. In FY 2014-2015, every college of education in the UNC system no longer receives DE funds. Salary and benefits have increased this year but operating funds have decreased. Additional funds we received from Academic Affairs included accreditation funds and reallocation funds (used to improve facilities). Speight 203 & 204 will be combined and renovated to repurpose it for a larger meeting and classroom space to hold 60. Additional funding from Grant and Program Buyouts will probably substantially decrease next year due in part to the Teacher Quality Partnership grant coming to a close. There will be some buyout due to a new grant for $1.5 million for the next 3 years to look at outcome and impact. Faculty in BITE have been teaching in the online Early College High School Program. We are receiving a portion of their salaries back. A summary of departmental operating budgets was presented. (OTE’s operating budget includes some salary money in the figures.) The COE took a 3% cut ($612,718 permanent and $250,000 one-time) at the beginning of this fiscal year. We have now been told to plan for a 1-2 % cut ($180,000 - $360,000) for FY 2015-2016. The Dean has
consulted with the chairs and the Advisory Council as to where this money will come from. We are looking at the salary lines for the retirements and turning the tenure-track lines into fixed-term lines.

- **Foundation Funds Overview:** (See PowerPoint) Dr. Patriarca reported on the funds generated through the Foundation from various areas such as the Annual Fund, Educators Hall of Fame Donations and Major Gifts as well as the scholarships the College is awarding this year. Dr. Patriarca pointed out that Ruffalo-Cody (the organization hired to do the telefund) takes 30% of the funds pledged (except those specified for scholarships). Dr. Patriarca happily reported that the Maynards have agreed to fund the scholarships for another five years.

- **Grants Report:** (See PowerPoint) Dr. Alana Zambone began her report by announcing that the Grant office has moved into the Speight 102 suite. She reviewed the grant picture, and we are up from last year. We currently have about $16 million in pending potential grants and over $14 million in funded grants. Last year we had some over $3 million at this same point in time. Dr. Zambone next looked at an overview of the new grants submitted this year. If they have been funded, they have been moved out of this chart onto the database of funded grants. We had eight grants submitted this year: 3 in MSITE that are pending, 1 in LEED that was not funded, 1 in LEHE that was not funded, 1 in ELMID that was not funded, 1 in SEFR that is pending, and 1 in IDP that is pending.

III. **Dean’s Closing Remarks:** Dr. Patriarca encouraged everyone to take a look at the research posters in the back of the room and extended her best wishes for a wonderful remainder of the semester and a great and fabulous summer. She expressed her joy in being our dean and is looking forward to the next phase of her career.

The meeting adjourned at 3:00 p.m.

Respectfully submitted,

[Signature]

LuAnn S. Sullivan
Executive Assistant to the Dean