

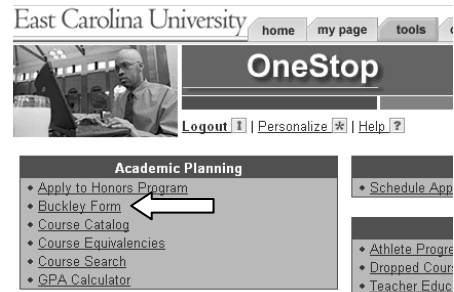
Student Rights + Privacy

FERPA (Family Educational Rights & Privacy Act of 1974) + Buckley Form

- FERPA guarantees to students:
 - the right to inspect and review their educational records.
 - the right to seek to amend their educational records.
 - the right to limit the disclosure of their educational records.
- East Carolina University and the HHP Advising Center are not able to provide confidential information pertaining to students without one of two pieces of required information:
 - Student completes Buckley Form (accessed from his/her OneStop)
 - Parent/guardian presents tax information demonstrating student is claimed as a dependent.

Accessing and submitting the Buckley Form:

- Log on to ONESTOP using your Pirate ID and Passphrase.
- Click to access the TOOLS tab.
- Under the section named ACADEMIC PLANNING, click to access the BUCKLEY FORM (see right).
- Fill out the BUCKLEY FORM, noting which third parties may have access to your educational records, and submit (see below).
- Once submitted, faculty and staff will automatically be able to view this form online.



[tools > Buckley Form](#)

The purpose of the Buckley Form application is to grant representatives of East Carolina University permission to disclose and/or discuss any portion of your selected academic, financial, or judicial student record to a relative. To begin the process, enter in the relative's information in the spaces below and click the submit button to add them to your list. To revoke this permission at any time for a particular relative, click the cancel link by the appropriate relative. If a relative has a status of cancelled or expired, click on the renew link to renew their permissions.

options
no options

Enter a New Person

STEP 1: Enter the **relationship** of your relative (i.e. mother, father, spouse, etc.):

STEP 2: Next, enter the first name and last name of your relative: **first name:** **last name:**

If your relative is an **employee** of East Carolina University, enter their **pirate ID** (email ID):

STEP 3: Select one or more of the following options. Remember, you must select as least one.

By checking this box and clicking the submit button, I grant representatives of East Carolina University permission to disclose and/or discuss any portion of my **financial record**, for any purpose, by mail or by telephone with any or all of the individuals listed below with an active status.

By checking this box and clicking the submit button, I grant representative of East Carolina University's Office of Student Rights and Responsibilities permission to disclose and/or discuss any portion of my **judicial record**, for any purpose, by mail or telephone with any or all of the individuals listed below with an active status.

By checking this box and clicking the submit button, I grant representatives of East Carolina University permission to disclose and/or discuss any portion of my **academic record**, for any purpose, by mail or by telephone with any or all of the individuals listed below with an active status.

List of Individuals with FERPA Permissions									
First Name	Last Name	Relationship	ECU Employee	Academic Release	Judicial Release	Financial Release	Status	Date Created	modify
*** Currently no people on your list ***									