FERPA (Family Educational Rights & Privacy Act of 1974) + Buckley Form

- FERPA guarantees to students:
  - the right to inspect and review their educational records.
  - the right to seek to amend their educational records.
  - the right to limit the disclosure of their educational records.

- East Carolina University and the HHP Advising Center are not able to provide confidential information pertaining to students without one of two pieces of required information:
  - Student completes Buckley Form (accessed from his/her OneStop)
  - Parent/guardian presents tax information demonstrating student is claimed as a dependent.

Accessing and submitting the Buckley Form:
- Log on to ONESTOP using your Pirate ID and Passphrase.
- Click to access the TOOLS tab.
- Under the section named ACADEMIC PLANNING, click to access the BUCKLEY FORM (see right).
- Fill out the BUCKLEY FORM, noting which third parties may have access to your educational records, and submit (see below).
- Once submitted, faculty and staff will automatically be able to view this form online.