

The Constitution of the East Carolina University Department of Exercise and Sport Science Graduate Student Organization

Preamble

The purpose of the Exercise and Sport Science Graduate Student Organization is to provide a means for the presentation, consideration, and disposition of all concerns and interests of graduate students in the Department of Exercise and Sport Science. The aims of the group are to:

- 1) Provide student representation in academic affairs.
 - 2) Provide student representation in student affairs.
 - 3) Facilitate communication between students, the Department of Exercise and Sport Science and the College of Health and Human Performance faculty and administration, and the University Administration.
 - 4) Contribute to the enhancement of student academic, social, and professional life.
- Graduate student representatives are elected each year by the GSO as non-voting, ex-officio members of the following standing committees of the Department of Exercise and Sport Science:
- a) EXSS Graduate Curriculum Committee

Article One: Name

This organization shall be named the Department of Exercise and Sport Science Graduate Student Organization, East Carolina University (hereafter referred to as the GSO).

Article Two: Membership

- Section 1 All Students who are in good academic standing as degree-seeking students in a graduate program in the Department of Exercise and Sport Science are eligible for membership. Members are encouraged to participate in programs and activities.
- Section 2 Membership shall be confirmed by admission to the graduate program. There is no size limitation for the GSO.
- Section 3 There will be no discrimination of race, sex, creed, color, age, veteran status, or disability with regards to the purpose of the organization.

Article Three: Officers

- Section 1 The officers of this organization shall be the President, Vice-President, Secretary, and Treasurer.
- Section 2 Officers shall be elected within the last eight weeks of spring semester, and the terms of office of all those elected at that time shall commence with organization's last meeting of the same semester.
- Section 3 Elections shall be carried out by the membership voting in person by secret ballot as herein provided. The membership may, by write-in vote, vote for eligible persons other than the nominees who have consented to serve if elected.
- Section 4 No officer shall be eligible to serve more than one term of office in the same office. One term is equivalent to one calendar year.
- Section 5 The President shall be chairman of the Executive Committee and in addition shall:
- a) Preside at all meetings of the organization.
 - b) Serve as the official student representative in all discussions and meetings with the EXSS Director of Graduate Studies, faculty, and staff of The Department of Exercise and Sport Science in matters related to curriculum governance and social concerns.
- Section 6 The Vice-President shall:
- a) By virtue of the office serve as the organizations representative in activities with student organizations and/or liaison student committees of other schools or departments in the University. When appropriate, such duties may be delegated by the vice-president to a member of the Executive Committee or another member of the organization.
 - b) In the absence of the president, assume the duties of the president and any other duties as assigned by the Executive Committee.
 - c) In the event of a vacancy occurring in the office of president, serve as president until a successor is elected.
- Section 7 The Secretary shall:
- a) Post official notice of all meetings.
 - b) Keep the minutes of all meetings of the organization and the Executive Committee.
 - c) Furnish copies of the minutes of all meetings to members of the Executive Committee, post a copy of such minutes within the Department of Exercise and Sport Science, and prepare additional copies for general distribution to the organization when needed.
 - d) Attend to all correspondence and preserve all papers, letters, and transactions of the organization.
 - e) In the event of a vacancy occurring in the office of vice-president, serve as vice-president until a successor is elected.
- Section 8: The Treasurer shall:

- a) Receive and have charge of all funds of the organization.
- b) Prepare a monthly report for the Executive Committee and an annual report for the membership on the financial status of the organization.
- c) In the event of a vacancy occurring in the office of secretary, serve as secretary and treasurer until successors are elected.

Section 9: In the event of a vacancy occurring in the office of treasurer, the Executive Committee shall appoint one of its members to serve as treasurer until successors are elected.

Article Four: Executive Committee

Section 1 The administrative body of the organization shall be the Executive Committee.

Section 2 The Executive Committee shall consist of the officers of the organization and the graduate faculty advisor.

Section 3 Members of the committee shall not be eligible to serve more than one calendar year in accordance with their terms of office as officers.

Section 4 Regular meetings of the Executive Committee shall be held at their discretion.

Section 5 The Executive Committee shall:

- a) Transact all business of the organization in the interim between general meetings.
- b) Receive and act on all proposals, recommendations, and/or suggestions from the membership.
- c) Create special ad hoc committees as the need for them arises and dissolve them at the indicated time that they are no longer needed.
- d) Assume those duties and responsibilities resulting from any liaison activities with East Carolina University Graduate Programs of Exercise and Sport Science and with student organizations and/or student committees in other departments or schools of the University.
- e) In the interval between meetings of the Executive Committee, transact business of an emergency nature by called meeting or telephone conference.
- f) Approve the budget prepared by the treasurer and authorize the expenditure of all funds of the organization.

Article Five: Meetings

Section 1 The organization shall hold one regular general membership meeting each semester. At least two weeks prior to a meeting, official notice of the time and

place of the meeting shall be posted in the Department of Exercise and Sport Science.

Section 2 The regular meeting of the organization shall be called by the president of the organization.

Section 3 In order to hold a meeting, fifty percent of members plus one must be present.

Section 4 Special meetings may be called with the consensus of the Executive Committee. At least one week prior to a special meeting, official notice of the meeting shall be posted in the Department of Exercise and Sport Science.

Article Six: Finances

Section 1 The funds of the organization will be handled by the treasurer in a responsible manner.

Section 2 Membership dues will be collected on a yearly basis by the treasurer of the organization.

Section 3 Funds will be held in an off campus account and audited yearly by the faculty advisor.

Article Seven: Amendments

Section 1 The by-laws may be amended at the last annual general meeting of the organization by three-fourths of the members present and voting, and a two-thirds majority vote.

Section 2 All proposed amendments shall be posted no later than two weeks prior to the last general meeting of the organization in the Department of Exercise and Sport Science.

Article Eight: Faculty Advisor

Section 1 The faculty advisor shall serve at the pleasure of the Chairperson of the Department of Exercise and Sport Science.