

**EAST CAROLINA UNIVERSITY**  
**Recreation and Leisure Studies**  
**Student Evaluation of Internship Agency**  
*(This will be kept confidential)*

Agency: \_\_\_\_\_ Date: \_\_\_\_\_

Location: \_\_\_\_\_

Use the following to rate your internship agency. Please circle your response to indicate the quality of the item.

|                       | <b>Pre-Placement</b>  |                     |             |                |             |                  |
|-----------------------|-----------------------|---------------------|-------------|----------------|-------------|------------------|
|                       | <b>Not Applicable</b> | <b>Unacceptable</b> | <b>Poor</b> | <b>Average</b> | <b>Good</b> | <b>Excellent</b> |
| Information Provided  | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Prompt Communications | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Interview/Tour        | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Job Description       | 0                     | 1                   | 2           | 3              | 4           | 5                |

Comments for future interns: \_\_\_\_\_

\_\_\_\_\_

|                               | <b>Orientation</b>    |                     |             |                |             |                  |
|-------------------------------|-----------------------|---------------------|-------------|----------------|-------------|------------------|
|                               | <b>Not Applicable</b> | <b>Unacceptable</b> | <b>Poor</b> | <b>Average</b> | <b>Good</b> | <b>Excellent</b> |
| Quality                       | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Manual Provided               | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Welcome Package               | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Goals/Objectives Clarified    | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Policies/Procedures Explained | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Work Schedule Established     | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Job Description Reviewed      | 0                     | 1                   | 2           | 3              | 4           | 5                |

Comments for future interns: \_\_\_\_\_

\_\_\_\_\_

**Benefits**

|  | <b>Not Applicable</b> | <b>Unacceptable</b> | <b>Poor</b> | <b>Average</b> | <b>Good</b> | <b>Excellent</b> |
|--|-----------------------|---------------------|-------------|----------------|-------------|------------------|
| On-Site Transportation                     | 0                     | 1                   | 2           | 3              | 4           | 5                |
| On-Site Parking                            | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Housing                                    | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Stipend/Salary                             | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Uniform                                    | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Additional Insurance                       | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Transportation to and from Internship Site | 0                     | 1                   | 2           | 3              | 4           | 5                |

Comments for future interns: \_\_\_\_\_

**Work Experience**

|   | <b>Not Applicable</b> | <b>Unacceptable</b> | <b>Poor</b> | <b>Average</b> | <b>Good</b> | <b>Excellent</b> |
|---|-----------------------|---------------------|-------------|----------------|-------------|------------------|
| Adequate Resources  | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Adequate Supervision  | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Adequate Staffing   | 0                     | 1                   | 2           | 3              | 4           | 5                |
| In-Service Training   | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Reasonable Work Schedule  | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Reasonable Work Load  | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Variety of Work Experiences   | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Exposure to Variety of Professional Activities, Seminars, Materials | 0                     | 1                   | 2           | 3              | 4           | 5                |

Comments for future interns: \_\_\_\_\_

**Work Environment**

|                             | <b>Not Applicable</b> | <b>Unacceptable</b> | <b>Poor</b> | <b>Average</b> | <b>Good</b> | <b>Excellent</b> |
|-----------------------------|-----------------------|---------------------|-------------|----------------|-------------|------------------|
| Clean                       | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Safe                        | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Accessible                  | 0                     | 1                   | 2           | 3              | 4           | 5                |
| Conducive to doing your job | 0                     | 1                   | 2           | 3              | 4           | 5                |

Comments for future interns: \_\_\_\_\_

**Equipment**

|              | <b>Not<br/>Applicable</b> | <b>Unacceptable</b> | <b>Poor</b> | <b>Average</b> | <b>Good</b> | <b>Excellent</b> |
|--------------|---------------------------|---------------------|-------------|----------------|-------------|------------------|
| Availability | 0                         | 1                   | 2           | 3              | 4           | 5                |
| Condition    | 0                         | 1                   | 2           | 3              | 4           | 5                |
| Adequacy     | 0                         | 1                   | 2           | 3              | 4           | 5                |

Comments for future interns: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Post-internship**

If offered a position at this agency would you accept it? Why/why not? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Would you recommend this site for future interns? why/why not? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What specific skills are needed to succeed as an intern at this agency? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Return this form during the eleventh week of your internship. Please mail directly to:**

**RCLS Department  
Minges Coliseum  
East Carolina University  
Greenville, NC 27858-4353**