**Turning Technologies**

**Update Participant List/Export Grades to Blackboard**

1. From the TurningPoint Dashboard, click **Manage** tab.
2. In the left column, select the course you desire to work with.

3. In the bottom right corner of the Dashboard window, click the **Results Manager** button.

4. Click the **Integrations** icon.

5. Log in using your ECU credentials.

6. Select **Update Participant List** to update the list.
   a. Click the **Update List** button. Once the list has updated, a notification will appear in this window and the **Update List** button will no longer be active.

7. Select **Export Session(s)** to **Upload Grades to Blackboard**.
   a. Select the column(s) to be uploaded.
   b. Click the **Export** button. An additional window will confirm your selection and provide a second **Export** button to finish the process.