Activate a Pirate ID
New Faculty, Staff and Students | Contract Employees | Retirees

**ECU ID.** Unique identification number used for class registration, travel reimbursement, financial aid, etc. Begins with the letter “B” followed by eight digits. **Example:** B00345678

**Pirate ID.** The unique username assigned to each student, staff or faculty and used with a passphrase to access ECU’s online systems such as Blackboard, email, Pirate Port, etc.

**Student Example:** Smitht08 (last name, first initial, year of admission)

**Staff Example:** Mooret92 (last name, first initial, year of employment)

Before using your Pirate ID, you must first activate your account and create a passphrase.

**If you are both student and staff, you will need to activate each account separately**

To request assistance, call the IT Help Desk at 252.328.9866/1.800.340.7081. Visit [http://www.ecu.edu/cs-itcs/ithelpdesk/Hours.cfm](http://www.ecu.edu/cs-itcs/ithelpdesk/Hours.cfm) for current service hours.

1. Navigate to [http://pirateid.ecu.edu](http://pirateid.ecu.edu) and type your Pirate ID.

   ![Passphrase Maintenance - Login](image)

2. Type the CAPTCHA challenge text and click **NEXT**.
   
   **NOTE:** The buttons to the right of the CAPTCHA read the text aloud or generate a new challenge, if you like.

3. Type your ECU ID (B00000000) and click **NEXT**.

4. Answer four user-unique questions for identification.
   
   **NOTE:** If you receive the message: *The application does not have sufficient information available for you to activate your account*, call the IT Help Desk at 252.328.9866/1.800.340.7081. Visit [http://www.ecu.edu/cs-itcs/ithelpdesk/Hours.cfm](http://www.ecu.edu/cs-itcs/ithelpdesk/Hours.cfm) for current service hours. Click **NEXT**.
5. Enter an alternate notification email address – messages are sent to both the ECU email AND this address when passphrase maintenance is accessed using your PirateID. Click NEXT.

   EXAMPLE: piratep@gmail.com

6. Choose three authentication questions for passphrase maintenance (two system questions and one of your choice). Click NEXT. The screen should read, *Registration Successful.*

   **NOTE:** If you are unsuccessful in setting authentication questions, try again or call the IT Help Desk at 252.328.9866/1.800.340.7081 (service hours only) http://www.ecu.edu/cs-itcs/ithelpdesk/Hours.cfm

7. Click NEXT. The **Passphrase Maintenance Main Menu** opens.

8. Click **Change Passphrase**. The **Set Passphrase** dialog box opens.

   **NOTE:** Other options on the maintenance menu include, **Unlock PirateID, Change Registration, Change Notification Email** and **Exit System**.

9. Type a passphrase that conforms to ECU’s criteria standards (Click **Passphrase Help** for criteria standards).

10. Type the passphrase again to confirm.

11. Click **SET PASSPHRASE**.

12. The next screen will confirm the passphrase has been set or instruct you to reset using criteria standards.

13. When the passphrase has been successfully set, click **MAIN MENU**.

14. From this menu, click the **EXIT SYSTEM**.