

# East Carolina University

## Macintosh Support - Changing your Password in OS X

Last Update: 02-24-05

OS X is a true multi-user environment. As such, you should make it a practice to change your password on your OS X account every 90 days, just like your PirateID. It is also good practice to NOT give out that password to other users.

### Step 1

- Go to the Blue Apple Menu at the top left of your screen.
- Open System Preferences...



OS X Apple Menu

### Step 2

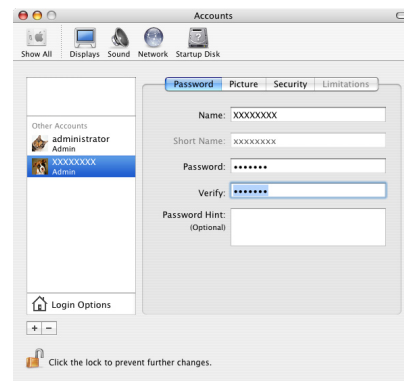
- Open Account preferences.



Accounts Preferences

### Step 3

- Select your account by highlighting it in the left window pane.
- Click in the "Password" field in the right area of the window.
- Type in your new password.



Account settings

### Step 4

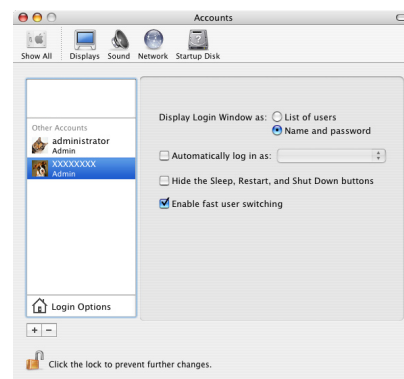
- Click in the "Verify" field.
- Re-type your password.

### Step 5 (Optional)

-Good practice is to set the computer to display the login screen at startup. This keeps unwanted users from having full access to your machine.

-To set this up, click on "Login Options" below the account list.

- Make sure "Automatically log in as:" is not checked.
- Set "Display Login Window as:" to either "List of users" (preferred) or "Name and password".
- Close the System Preferences window.



Login Options