Off-Campus Piratedrive Connection Using VPN

Windows 7

Off-campus students, faculty and staff are required to open a Virtual Private Network (VPN) connection through which to access on-campus resources like Piratedrive folders or campus computer files. A VPN creates a private, secure “tunnel” between your computer and ECU, thus preventing data from being intercepted (stolen) by unauthorized 3rd parties during transmission. This service is open to all ECU faculty, staff, students and approved vendors/guests.

These instructions cover working with any ECU-purchased computer or personal computer with an Internet connection.

Step 1. First-Time Users Install the Virtual Private Network Software.

1. Faculty/staff: open https://remoteaccess.ecu.edu
   Students: open https://piratesvpn.ecu.edu

2. Enter your PirateID and passphrase.

3. Leave the GROUP as the default setting:
   a. Faculty/staff: RemoteAccess
   b. Students: piratesvpn

4. At the prompt, For Authorized Use Only, click Continue.

5. Follow any prompts to install the Cisco AnyConnect client. It could take a few moments to complete.
To install the Cisco AnyConnect client:

1. Click **Install**.

2. The software will check your system for appropriate settings and automatically install. This could take a few moments; just wait until the process completes.

If you have problems installing the AnyConnect client, please call the IT Help Desk at 252.328.9866/1.800.340.7081.

After installation, the Cisco AnyConnect icon appears in the system tray (lower right of your screen). You may now close your browser. All remote sessions now initiate from this icon.

To check the connection status (connected or disconnected), mouse over the icon.

Open Future VPN Sessions

Click the AnyConnect icon in your system tray and click **Connect**.

Enter your PirateID and current passphrase.

Click **OK**.

Click **Accept**. The session opens.

You may now go to **Step 2**.
Step 2. Remotely Connect to Piratedrive Folders  
(Personal or Departmental)

1. Open a VPN remote session (see Page 2).
2. Right-click the Start button.
3. Choose Open Windows Explorer.

Once Windows Explorer opens, your home computer’s drives and folders appear on the left of the screen. We can now map a drive (create a shortcut) to the on-campus piratedrive folder.

4. Right-click the Computer icon and choose Map network drive...

The Map Network Drive dialog box opens.

5. Complete the Map Network Drive dialog box.

**Drive**

Keep the default or choose a different letter.
Folder

Personal.

STAFF: \piratedrive\home
STUDENT: \piratedrive\home

Department. \piratedrive\Folder-Name*

*Replace Folder-Name with the name of your department’s Piratedrive folder.

Note. You can only access folders for which you have been given permissions. See the folder administrator in your department for more information about your access.

Folder

Personal.

STAFF: \piratedrive\home
STUDENT: \piratedrive\home

Step 3. Disconnect from the Piratedrive and VPN

1. Close all open files.
2. Click the AnyConnect icon in the system tray (lower right of the screen).
3. Click the Disconnect button to end your session.

REMEMBER

- You can connect to Piratedrive via Virtual Private Network from anywhere with an Internet connection.
- Shutting down your Windows computer will disconnect the VPN session.
- During a VPN session, you may work on other, unrelated projects using other resources.
- The VPN will automatically disconnect after three (3) hours of inactivity.
- You can establish a VPN connection from two (2) different computers simultaneously; however, keep in mind that only one (1) copy of a file may be opened in read-write mode at a time.
- After the initial download the VPN software, you can simply launch the application from your computer to establish connections in the future (then start with step 2).