

Call Numbers Only

Call Numbers only 1

When searching for materials in the library, there are three things you need to know in order to physically find the items you are looking for. You need to know which collection in the library has what you are looking for; you need to know what the call number is for each item you want; and you need to know if the items are checked-in.

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All items in the library have a unique I.D. number, and this number is known as a “call number”. It is possible that two items have the same call number, such as a book and a video, but they will be in different collections. To avoid potential problems, always write down the call numbers for the items you want, and make sure you know what collection the items are located in.

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In the Teaching Resources Center there are several different types of call numbers used, depending on the type of material.

The TRC uses the [Dewey Decimal system in five different ways](#); a full version and four abbreviated versions.

For the current and supplemental textbooks, the TRC uses a [Homegrown call number system](#).

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The [full version](#) of the Dewey Decimal system is used for all [non-fiction](#) items. This includes the:

- Non-Fiction Collection
- Professional Collection ([all non-fiction items](#))
- TRC Reference Collection ([all non-fiction items](#))

These call numbers begin with numbers.

- example: [372 G841L](#)

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The first three numbers of a [full Dewey](#) call number represent one of ten broad subject areas, as seen below. This information is useful for [browsing](#) the Non-Fiction items.

000's = General Works
100's = Philosophy and Psychology
200's = Religion and Mythology
300's = Social Science
400's = Language
500's = Natural Science
600's = Applied Science and Useful Arts (Technology)
700's = Art and Recreation
800's = Literature
900's = Geography and History

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The [abbreviated version](#) of the Dewey Decimal system is used for:

(examples)

Big Books -----	BB R6329W
Biographies -----	B C649H
Easy Picture Books -	E K944P
Fiction -----	F B4304M

These call numbers are almost identical to each other. The only visual difference is the first letter or two of the call number, which indicates what [type of book](#) it is.

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The Teaching Resources Center is a depository for textbooks that are adopted by the state of North Carolina for K-12 instruction. Below are examples of the call number system used for textbooks.

Current textbooks: (0-5 years of age)
(example)

-- SCIENCE GR K MACMILLA *TEACHER

Supplemental textbooks: (no longer current)
(example)

-- SCIENCE GR 6-8 PRENTICE *STUDENT UNIT K

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Below is an example of what each part of a textbook call number represents.

example: SCIENCE GR K MACMILLA *TEACHER

Science represents the Broad subject area of the item

Grade K represents the Grade level

Narrow subject area (if necessary, such as **Biology**)

MACMILLA represent the Publisher (Macmillan)

***Teacher** represents the Type of material (teacher's edition textbook)

The number of the item in a specific set of materials (if necessary)

Copy number (if necessary)

Summary-call numbers only

Please remember that when searching for materials in the library, there are three things you need to know in order to physically find the items you are looking for. You need to know which collection in the library has what you are looking for; you need to know what the call number is for each item you want; and you need to know if the items are checked-in.

Also, keep in mind that if you ever need any help in searching for information, please feels free to come to the TRC service desk. We will be glad to help.