



Application for Exemption from the Freshman Residency Requirement

Freshmen (defined as students who have compiled fewer than 24 hours of college credit) are required to live in college housing for at least two semesters. Exempted from this policy are students who have reached their twenty-first birthday prior to the first day of classes; veterans of at least two years' active military service; married students; students who commute to school daily from their permanent, legal residence of their parents (within a 35 mile radius of campus); and students who have resided in residence halls for two semesters, excluding summers. In order to be considered for a housing exemption, a student must follow the steps below.

- Review and Complete this Exemption Application form.
- Send the completed application and any supporting documentation to the Office of Campus Living. Supporting documents **may include**: your marriage license, copy of military orders or DD214, child's birth certificate, medical documentation, and notarized statement from parents and other letters as appropriate.
- The Housing Exemption Review Board will review appeals monthly, more frequently, if necessary.
- The student will receive notification of the review board decision via email within 5 business days after the Board meets.
- **An exception from the residency policy are granted only before the first semester of attendance and does not release you from any obligations or requirements of a submitted Campus Living contract.**

Completed documents must be mailed to: Campus Living, Live-On Requirement Committee; Jones Hall Office Suite 100, Mailstop 415; Greenville, NC 27858-4353 or scanned documents (please mail originals) can be sent to housing@ecu.edu .

Request for Freshman Residency Exemption

By submitting this waiver to receive an exception from the freshman residency requirement, I understand that my acceptance of this exemption is conditional on the following mandatory involvement activities:

Pirate Engagement Group Learning Community (PEG)

- I will be an active participant in a campus learning community specifically designed for freshmen who reside off campus coordinated by the Office of Student Transitions.
- I will enroll in a specific section of COAD 1000 designed to serve the off campus freshman learning community plus one additional foundation curriculum course (TBD) in the first semester that I am living at home under the freshman residency exemption.
- I am required to purchase a Gold 40 meal plan for the first semester of enrollment under the freshman residency exemption so I might better connect to the campus and others in the freshman class.

I understand that should I fail to live up to any of these requirements during my first semester of enrollment at East Carolina University, that my freshman residency exemption may be revoked and I will become fully responsible for the full room and board charges for the academic year.

Name: _____ Banner/Pirate ID Number: _____
(Please print) Last First Middle

Home Address: _____
Number and Street City State Zip

Home Phone Number: _____ Cell Phone Number: _____
(area code) (area code)

Reason Requesting Exemption: (Check all that are applicable). Documentation must be attached.

_____ I have currently completed more than 24 credit hours of college work. Advanced placement, dual enrollment, and NC Early College Program classes do not count towards the requirement.

_____ I am married and live with my spouse.

_____ I am a single parent with custody of my child(ren).

_____ I am a veteran of two years' active military service.

_____ I am or will be 21 years old prior to the first day of classes. Birthdate _____.

_____ I will commute daily from the permanent home of my parents (within 35 miles of campus – please use 1000 E. 5th Street, Greenville, NC 27858 as the address destination for your MapQuest documentation).

_____ I have been enrolled fulltime at a postsecondary institution for two semesters (excluding summers). .

_____ I have a serious medical condition that cannot be accommodated in college housing, (A medical assessment from the student's physician is required. Allergies and respiratory problems are not considered sufficient for exemption from housing.)

_____ I have religious dietary laws or other requirements that cannot be accommodated in college housing. (Documentation from your Rabbi or religious leader must be attached.)

I swear that the above information is true.

Student Signature: _____ Date: _____

Any student who wishes to appeal a Freshman Residency exemption decision may do so. Appeals must be submitted in writing with any supporting documentation. **The student should present the appeal to the Associate Vice Chancellor for Campus Living and Dining. Appeals must be received within five (5) business days from the date of the original exemption decision.**

Note to student: Please return the completed housing exemption form. Along with the completed form, you may need to submit the notarized statement from your parents or legal guardian stating you are commuting from their permanent, legal residence.

This Notarized Attestation is Required for a Student Requesting an Exemption Based on Living at Their Permanent Home Address Within 35 Miles of ECU

I, _____, am the parent or legal guardian of _____.

My home address is _____.

As part of requesting an exemption, I acknowledge that the student in question will continue to live with me at our permanent legal residence and will commute to East Carolina University located in Greenville, NC for

BOTH the Fall 20____ and Spring 20____ semesters.

Our permanent home address is in _____ County and is within 35 miles of East Carolina University.

Parent or Legal Guardian

State of North Carolina

County of _____.

The foregoing instrument was acknowledged before me this _____ day

_____, 20____ by _____.

Notary Public

My Commission Expires:

Please attach a copy of a MapQuest or other document showing the mileage from the address noted above and 1000 E. 5th Street, Greenville, NC 27858.