# Jennifer Wilson

### **SCHOOL ADDRESS**

184 N. Balboa St Greenville, NC 27858 (252) 258-1268

#### PERMANENT ADDRESS

109 Mawrey Ct Greensboro, NC 27523 (919) 467-2793

jwilson@hotmail.com

## Social Research Assistant

University ~ Research Institutions ~ Government

Optimistic and analytical, I am a goal-oriented strategic thinker and a team player who enjoys contributing to a common goal. I believe in thoroughly researching the literature to give meaning to the research I am doing. As an effective Social Research Assistant, I always strive to use my skills in data input, information review and staff training to help understanding research subjects and generate meaningful data.

## Capabilities Profile...

Qualified through sixteen years of experience in school learning how to learn, combined with nine years of work experience in a variety of work environments (primarily retail and food services) since the age of fourteen to pay for school and living expenses. Most recently I have completed a Research Ethics course from the University of Miami and I am currently co-authoring a research project on partner perceptions with a professor resulting in an article published in sociological journals. My proven capabilities are applicable in a variety of areas, including:

Research	Sales Management	Testing
Data entry	Handling complaints	Training
Screening	Answering questions	Recruiting
Motivating	Providing leadership	Counseling
Managing staff	Performance evaluations	Administration

These skills can be applied in an entry level position in a variety of environments including: Social Research (Assistant and Analyst); Counseling Services (substance abuse counseling, peer counseling, and crisis management).

#### Education and Personal...

Bachelor of Arts degree in Sociology, East Carolina University, Greenville, NC (2004). Minor in Drug and Alcohol Studies

Relevant coursework: History of Sociological Theory, Modern Social Problems, Quantitative Sociology, Qualitative Sociology, Sociology of Deviant Behavior, Methods of Research, Alcohol and Drug Abuse, Treatment of Alcohol and Drug Abuse, and Medical Sociology.

I have a sound working knowledge of Personal Computers as well as the ability to perform adequately at: Microsoft Word, Excel, Power Point, and Microsoft Word, SPSS.

I am competent at speaking and reading German.