EAST CAROLINA UNIVERSITY
STUDENT GOVERNMENT ASSOCIATION
CONSTITUTION

ARTICLE I
Purpose

I. The name of this organization shall be the Student Government Association (SGA).

II. The East Carolina University Student Government Association will serve as the foremost advocate for the ECU student body and offer the premier opportunity for University engagement by:

• acknowledging and fostering the opportunity and obligation of students to participate in addressing student and institutional concerns;
• sponsoring beneficial student activities and organizations;
• stimulating communication and cooperation among students, faculty, and administration; and
• encouraging accountability to the policies and values fundamental to the University.

ARTICLE II
Declaration of Students Rights

I. The Student Government Association realizes that all students are guaranteed certain rights under the constitution and laws of the State of North Carolina and the United States of America, as well as the ECU Student Code of Conduct. The Student Government shall not make nor attempt to enforce any law abridging these basic rights.

II. Students are granted the following rights under this constitution:

A. The right to submit referendums and initiatives for ratification by the student body;
B. The right to recall and remove any elected official;
C. The right to address any student body official;
D. The right, through the facilitation of the Student Government Association, to have any grievance heard and acted upon;
E. The right to hold any office in a single branch of the Student Government Association if the position requirements as outlined by this Constitution are met.

III. The Authority of the Student Government Association lies solely with the students.

ARTICLE III
Composition

I. The Student Government Association shall consist of three branches:

A. The Executive Branch (Article IV)
ARTICLE IV
Executive Branch

I. The Executive Branch of SGA will be composed of the following: President, Vice- President, Treasurer, Secretary, Chief of Staff and the Executive Cabinet, with the Speaker of the Undergraduate Senate serving as an ex-officio member.

A. Student Body President:

1. Qualifications of the Student Body President:
   a. Must have completed at least 24 credit hours while enrolled at East Carolina University;
   b. Must be a full time student of East Carolina University and attending at least fifty percent (50%) of classes on campus;
   c. May not currently be subject to any academic or disciplinary sanction as detailed in the Student Code of Conduct at the time of filing and during term of office;
   d. Must have and maintain a 2.5 cumulative grade point average during term of office. He or she must also maintain at least a 2.5 semester grade point average during term of office;
   e. Must be elected to office by the ECU student body unless following the line of succession.

2. Duties of the Student Body President shall be to:
   a. Serve as a member of the ECU Board of Trustees;
   b. Ensure that all provisions of the SGA Constitution and By-Laws are faithfully executed;
   c. Provide a “State of the Student Government,” address to the student body once per semester in office;
   d. Create all committees or commissions not provided for in this constitution, which he or she may deem necessary;
   e. To be the chief representative of the student body of East Carolina University in all matters, both internal and external;
   f. Shall attend Executive Cabinet meetings, at least bi-weekly;
   g. Shall utilize the Chief Operating Officer, as appointed by the Chief of Staff, to execute any matters outside of the specialties of the standing Executive Directors outlined in this Constitution.

3. Presidential Veto Power:
   a. To veto any act of the SGA Undergraduate Senate he or she deems necessary;
   b. Any legislation not vetoed in ten days shall become law.

B. Student Body Vice-President:

1. Qualifications of the Student Body Vice-President:
   a. Must have completed at least 24 credit hours while enrolled at East Carolina University;
b. Must be a full time student of East Carolina University and attending at least fifty percent (50%) of classes on campus;
c. May not currently be subject to any academic or disciplinary sanction as detailed in the Student Code of Conduct at the time of filing and during term of office;
d. Must have and maintain a 2.5 cumulative grade point average during term of office. He or she must also maintain at least a 2.5 semester grade point average during term of office;
e. Must be elected to office by the ECU student body unless following the line of succession.

2. Duties of the Student Body Vice President shall be to:
   a. Serve as an ex-officio Legislative Branch officer;
   b. Serve as ex-officio Legislative Standing Committee member;
   c. Preside over Undergraduate Senate meetings in the absence of the Speaker of the Undergraduate Senate;
   d. Coordinate outreach with campus and community organizations;
   e. Shall be the secondary authority to the Student Body President and assume all duties in his or her absence.

C. Student Body Treasurer:

1. Qualifications of the Student Body Treasurer
   a. Must be a full time student of East Carolina University and attending at least fifty percent (50%) of classes on campus;
   b. May not currently be subject to any academic or disciplinary sanction as detailed in the Student Code of Conduct at the time of filing and during term of office;
   c. Must have and maintain a 2.5 cumulative grade point average during term of office. He or she must also maintain at least a 2.5 semester grade point average during term of office;
   d. Must be elected to office by the ECU student body unless following the line of succession.

2. Duties of the Student Body Treasurer shall be to:
   a. Be responsible for the complete and accurate accounting of all student body funds;
   b. Maintain all budgets SGA maintains including the Executive, Legislative and Operations;
   c. Serve as a non-voting member of the SGA Undergraduate Senate Appropriations Committee;
   d. Present the Student Government Association budget report once per semester to the SGA Undergraduate Student Senate, including the Executive, Legislative and Operations budgets;
   e. Correspond with University financial officials on issues regarding the SGA budget.

D. Student Body Secretary:

1. Qualification of the Student Body Secretary
a. Must be a full time student of East Carolina University and attending at least fifty percent (50%) of classes on campus;
b. May not currently be subject to any academic or disciplinary sanction as detailed in the Student Code of Conduct at the time of filing and during term of office;
c. Must have and maintain a 2.5 cumulative grade point average during term of office. He or she must also maintain at least a 2.5 semester grade point average during term of office;
d. Must be elected to office by the ECU student body unless following the line of succession.

2. Duties of the Student Body Secretary shall be to:
   a. Serve as the Chief Clerk for the SGA Undergraduate Senate;
   b. Serve as the primary public relations contact for SGA;
   c. Maintain all agendas and minutes for all executive and legislative meetings;
   d. Maintain contact information for all SGA members;
   e. Act as Chief Historian for the SGA in its entirety.

E. SGA Chief of Staff:

1. Qualification of the SGA Chief of Staff
   a. Must be a full time student of East Carolina University and attending at least fifty percent (50%) of classes on campus;
   b. May not currently be subject to any academic or disciplinary sanction as detailed in the Student Code of Conduct at the time of filing and during term of office;
   c. Must have and maintain a 2.5 cumulative grade point average during term of office. He or she must also maintain at least a 2.5 semester grade point average during term of office;
   d. Must be appointed by the Student Body President and approved by a majority vote of the SGA Undergraduate Senate.

2. Duties of the Chief of Staff shall be to:
   a. Supervise and coordinate all Executive Cabinet functions;
   b. Shall appoint via an applicatory process all Executive Cabinet members;
   c. Shall ensure the Executive Directors’ respective Committees execute the mission of the Executive Branch;
   d. Shall hold weekly meetings with the Executive Cabinet;
   e. Coordinate events and programs for the Executive Branch.

F. Executive Cabinet

1. Qualifications of the Executive Cabinet Members:
   a. Must be a full time student of East Carolina University and attending at least fifty percent (50%) of classes on campus;
   b. May not currently be subject to any academic or disciplinary sanction as detailed in the Student Code of Conduct at the time of filing and during term of office;
c. Must have and maintain a 2.5 cumulative grade point average during term of office. He or she must also maintain at least a 2.5 semester grade point average during term of office;
d. Must be appointed by the Student Body Chief of Staff and approved by majority vote of the SGA Undergraduate Senate.

2. Duties of the Executive Cabinet:
   a. Assist in carrying out the platform initiatives of the current executive officers;
   b. Serve as the liaison between the appropriate University department and the Student Government Association with respect to the designated position(s);
   c. Shall be designated to fill the Student Body President’s ex-officio seats on the Faculty Senate Committees as outlined in this Constitution;
   d. Shall serve as ex-officio members on the correlating Undergraduate Senate committees as outlined in this Constitution;
   e. Shall reserve the right to appoint committees of no more than seven (7) members that shall serve each Director in the Cabinet;
   f. Shall conduct weekly meetings with their respective committees and report its’ business to the Chief of Staff.
   g. Should any position become vacant during their term of office, the functions of the said vacant position shall be carried out by the Student Body Chief of Staff until a new cabinet member is appointed.

G. Composition of the Standing Executive Cabinet Directors:

1. Executive Director of Academic Affairs:
   a. Duties:
      i. Shall work to establish and maintain all Student Government Association scholarships and other scholastic measures;
      ii. Shall work as the Student Government Association’s main liaison to the Career Center, Joyner Library and Pirate Tutoring Center;
      iii. Shall ensure students are aware and knowledgeable of all academic policies, pending academic policies and shall advocate for or against such;
      iv. Shall serve in the Faculty Senate ex-officio seat of the Student Body President on the Academic Awards Committee;
      v. Shall serve in the Faculty Senate ex-officio seat of the Student Body President on the Admission and Retention Policies Committee.

2. Executive Director of Student Affairs:
   a. Duties:
      i. Shall serve as the primary advocate for all issues and concerns affecting the whole student experience;
      ii. This shall include Athletics, Veterans, Transfer Students, Transportation, On-Campus Residents, Greek Life and Campus Living and Dining;
      iii. Shall assist the Executive Director of Shipmates and First Year Programs with Transfer students;
      iv. Shall meet with the Residence Hall Association and OSTFYP for
on-campus living matters;
v. Shall serve in the Faculty Senate ex-officio seat of the Student Body President on the University Athletics Committee.

3. Executive Director of Shipmates and First Year Programs:
a. Duties:
   i. Shall coordinate and supervise all Shipmates programs, projects and activities;
   ii. Shall facilitate the internal election of the Captain’s Deck (Executive Officers) of the Shipmates program;
   iii. Shall provide opportunities for student and leadership development to all members;
   iv. Shall be in charge of all Shipmates archives on a semester basis;
   v. Shall serve in the Faculty Senate ex-officio seat of the Student Body President on the Educational Policies and Planning Committee;
   vi. Shall serve in the Faculty Senate ex-officio seat of the Student Body President on the Foundations Curriculum and Instructional Effectiveness Committee.

4. Executive Director of Financial Affairs:
a. Duties:
   i. Shall correspond with the Student Body Treasurer in all Student Government Association funds, including Legislative, Executive and Operations budget;
   ii. Shall compose all briefs for organization funding requests that come before the Appropriations Committee;
   iii. Shall advocate on monetary issues and promote monetary projects to and for the general student population;
   iv. Shall serve in the Faculty Senate ex-officio seat of the Student Body President on the University Budget Committee;
   v. Shall serve in the Faculty Senate ex-officio seat of the Student Body President on the Student Scholarships, Fellowships and Financial Aid Committee.

5. Executive Director of Diversity and Inclusivity:
a. Composition:
   i. Shall be composed of two (2) Directors;
   ii. One Director shall be appointed by the Chief of Staff and shall be termed, “External Executive Director of Diversity and Inclusivity Affairs;”
   iii. One Director shall be selected by the Diversity Council and shall be termed, “Internal Executive Director of Diversity and Inclusivity Affairs.”

b. External Duties:
   i. Shall be in charge of all advocacy brought forth to him or her by the Internal Executive Director;
   ii. Shall assist in the promotion and advertisement of all Diversity and Inclusivity related events;
iii. Shall schedule monthly meetings with International Affairs and shall inform students of opportunities presented by it;
iv. Shall attend at least one (1) member organization of the Diversity Council per week.

c. Internal Duties:
i. Shall be in charge of all programming and overall structure of the Diversity Council;
ii. Shall be solely in charge of Diversity Council programs;
iii. Shall meet with the Director of Ledonia Wright Cultural Center (LWCC) on a weekly basis;
iv. Shall facilitate all Diversity Council meetings and communicate concerns to the External Director.

6. Executive Director of Local and State Affairs:
a. Duties:
i. Shall be main liaison between the City of Greenville and the Student Government Association;
ii. Shall serve as the primary advocate and programmer for any and all safety issues or concerns that affect the student population both on campus grounds and off-campus;
iii. Shall serve as the primary advocate for students living off campus in city-related issues, ordinances or laws, both current and future;
iv. Shall sit on at least one (1) City Commissions or Committees as defined by the Executive Officers most important to the student experience for the academic year;
v. Shall delegate to his or her committee members all other open seats on City Commissions or Committees;
vi. Shall report the business conducted by such Commissions and Committees to the Student Body Chief of Staff.

7. Executive Director of Student Activities and Organizations:
a. Duties:
i. Shall meet with all Senators representing Organizations to organize meeting scheduling with their respective OrgSync organization classification;
ii. Shall coordinate any Student Government Association initiatives requiring collaboration between student organizations;
iii. Shall report any information relating to other organization business to the Student Body Secretary for potential publication on the Student Government Association website;
iv. Shall have OrgSync access;
v. Shall meet with the Director of Student Activities and Organizations on a weekly basis.

8. Executive Director of Campus Health:
a. Composition:
i. Shall be composed of two (2) Directors;
i. One Director shall be appointed by the Chief of Staff and shall be termed, “External Executive Director of Campus Health;”
iii. One Director shall be selected by the Health Sciences Leadership Council and shall be termed, “Internal Executive Director of Campus Health.”

b. External Duties:
   i. Shall be in charge of all advocacy brought forth to him or her by the Internal Executive Director;
   ii. Shall assist in the promotion and advertisement of all Health Sciences related events;
   iii. Shall attend at least one (1) member organization event or meeting under the scope of the Health Sciences Leadership Council per week;
   iv. Shall maintain relations with Student Recreations and Wellness, Student Health and Counseling Resources.

c. Internal Duties:
   i. Shall be in charge of all programming and overall structure of the Health Sciences Leadership Council;
   ii. Shall be solely in charge of Health Sciences Leadership Council programs;
   iii. Shall meet with the faculty advisor of the Health Sciences Leadership Council on a weekly basis;
   iv. Shall facilitate all Health Sciences Leadership Council meetings and communicate concerns to the External Director.

9. Chief Correspondent:
   a. Duties:
      i. Shall take notes for the Student Body Secretary on the Executive Cabinet;
      ii. Shall assist the Student Body Secretary in drafting publications or briefs;
      iii. Shall handle all publications to media sources as needed;
      iv. Shall be the primary contact for the Student Government Association and any student related media outlet.

10. Chief Information Officer:
    a. Duties:
       i. Shall ensure that all Student Government Association on-line resources are up-to-date, including social media and the official website;
       ii. Shall record Senate meetings and provide for footage through the Student Government Association on-line resources;
       iii. Shall coordinate and communicate with the Public Relations Chair of the Undergraduate Student Senate as well as with the Student Body Secretary;
       iv. Shall assist the Student Body Secretary in all facets of marketing.

H. Composition of the Executive Cabinet Directors Committees:
1. Shall not exceed seven (7) members;
2. Shall conduct weekly meetings at consistent times.

I. Non-Standing Dynamic Executive Cabinet Member:

1. Chief Operating Officer:
   a. Duties:
      i. Shall execute any other platform initiative, as outlined by the Executive Council not incorporated in the standing Executive Cabinet positions;
      ii. Shall be directly in charge of any program with a limit of one (1) major program per semester.

II. Shipmates

A. Qualifications of the Shipmates shall be:
   1. Must be a student of East Carolina University and attending at least fifty percent (50%) of classes at the campus;
   2. Must not have served as a participating member of the Student Government Association in any capacity at any point in time.

ARTICLE V
Legislative Branch

I. The Legislative Branch shall be composed of the Speaker of the Senate, Chief Clerk, Chief Clerk Pro Tempore, Sergeant at Arms, Parliamentarian, all Undergraduate Senators, and the Student Body Vice President as an ex-officio member.

II. Speaker of the Senate:

A. Qualifications of the Speaker of the Senate:
   1. Must have completed at least 24 credit hours while enrolled at East Carolina University;
   2. Must be a full time student of East Carolina University and attending at least fifty percent (50%) of classes on campus;
   3. May not be currently subject to academic or disciplinary sanction as detailed in the Student Code of Conduct to file for office and during term of office;
   4. Must have and maintain a 2.5 cumulative grade point average during term of office. They must also maintain at least a 2.5 semester grade point average during term of office;
   5. Must be nominated and elected by a majority vote of the Undergraduate Senate.

B. Duties of the Speaker of the Senate shall be to:
   1. Preside over all Senate meetings;
   2. Appoint all legislative officers;
   3. Appoint all Undergraduate Senate committee members;
   4. Serve as the deciding vote only in the event of a tie in the SGA Undergraduate Senate;
   5. Serve as an ex-officio non-voting member on all senate committees;
6. Serve as the ex-officio head of the Rules and Judiciary Committee;
7. Serve as an ex-officio Executive Branch officer.

III. Chief Clerk:

A. Duties of the Chief Clerk shall be to:
   1. Serve as the chief bookkeeper of the SGA Undergraduate Senate;
   2. His or her responsibility includes keeping minutes, the archiving of all bills and resolutions, and any other archival functions so needed;
   3. The Student Body Secretary shall act in this capacity.

IV. Chief Clerk Pro Temp:

A. Qualifications of the Chief Clerk Pro Temp shall be:
   1. Must be a full time undergraduate student of East Carolina University and attending at least fifty percent (50%) of classes on campus;
   2. May not be under any pending academic or disciplinary sanction as detailed in the Student Code of Conduct to file for office and during term of office;
   3. Must have and maintain a 2.5 cumulative grade point average during term of office. They must also maintain at least a 2.5 semester grade point average during term of office.

B. Duties of the Chief Clerk Pro Temp shall be to:
   a. Assist the Chief Clerk of the Undergraduate Student Senate;
   b. Serve as the Historian for the Undergraduate Student Senate and provide reports following each meeting to the Student Body Secretary for records;
   c. Their responsibility includes keeping roll call, assisting with minutes and resolutions, recording official votes, writing the official narrative for the Undergraduate Student Senate, preparing all marketing on behalf of Senate for the Chief Clerk, and any other function so needed;
   d. Must be appointed by the Speaker of the Senate and confirmed by the Undergraduate Student Senate.

V. Sergeant at Arms:

A. Qualifications of the Sergeant at Arms shall be:
   1. Must be a full time undergraduate student of East Carolina University and attending at least fifty percent (50%) of classes on campus;
   2. May not be under any pending academic or disciplinary sanction as detailed in the Student Code of Conduct to file for office and during term of office;
   3. Must have and maintain a 2.5 cumulative grade point average during term of office. They must also maintain at least a 2.5 semester grade point average during term of office.

B. Duties of the Sergeant at Arms shall be to:
   1. Serves to assist the Parliamentarian to maintain physical order during all meetings of the Undergraduate Senate;
   2. This person shall be appointed by the Speaker of the Senate and confirmed by the
Undergraduate Senate.

VI. Parliamentarian

A. Qualifications of the Parliamentarian shall be:
   1. Must be a full time undergraduate student of East Carolina University and attending at least fifty percent (50%) of classes on campus;
   2. May not be under any pending academic or disciplinary sanction as detailed in the Student Code of Conduct to file for office and during term of office;
   3. Must have and maintain a 2.5 cumulative grade point average during term of office. They must also maintain at least a 2.5 semester grade point average during term of office;
   4. Must be appointed by the Speaker of the Senate and confirmed by the Undergraduate Senate.

B. Duties of the Parliamentarian shall be to:
   1. Maintain procedural order during all official meetings for the Undergraduate Student Senate;
   2. Ensure that all Undergraduate Student Senate meetings uphold this Constitution, the SGA By-Laws and Robert’s Rules of Order.

VII. Undergraduate Senators:

A. Qualifications of the Undergraduate Senators shall be:
   1. Must be a full time undergraduate student of East Carolina University and attending at least fifty percent (50%) of classes on campus;
   2. May not be currently subject to academic or disciplinary sanction as detailed in the Student Code of Conduct to file for office and during term of office;
   3. Must be elected by the ECU student body;
   4. Must have and maintain a 2.5 cumulative grade point average during term of office. They must also maintain at least a 2.5 semester grade point average during term of office;
   5. Must serve on at least one Legislative Branch Committee.

VIII. Legislative Standing Committees:

A. SGA shall have the following Standing Committees:
   1. Appropriations
   2. Rules & Judiciary
   3. Student Welfare
   4. University Affairs
   5. Community Affairs

B. Each Standing Committee shall report weekly their Committee updates to the Speaker of the Senate and respective Executive Cabinet or Judicial Branch member as outlined:
   1. Appropriations to Financial Affairs Executive Director;
   2. Rules and Judiciary to Attorney General;
   3. Student Welfare to Student Affairs Executive Director;
   4. University Affairs to Student Affairs Executive Director and/or Student Activities
and Organizations Executive Director;
5. Community Affairs to State and Local Executive Director.

C. Each Standing Committee will be responsible for nominating and electing its own respective Chairperson.

IX. Powers of the SGA Undergraduate Senate:

A. The Powers of the SGA Undergraduate Senate shall be to:
   1. Determine by plurality its rules and procedures;
   2. Censure or expel a member by two-thirds (2/3) vote;
   3. Determine the time, place and period of its meetings;
   4. Shall be the supreme authority over all Elections Laws;
   5. Provide for the replacement of its members upon a vacancy in office;
   6. Approve the appointments and recommendations of the Student Body President and Speaker of the Senate;
   7. Regulate, through the appropriation committee, the disbursement of the student body funds;
   8. Determine, by majority, to enter into closed session, as allowed under North Carolina State Law;
   9. Expel any nonmembers from meetings of the SGA Undergraduate Senate due to disruptive behavior;
  10. Require information and appearance from any student government official or officer of any organization receiving funds;
  11. Enact all laws necessary and proper for the general well-being of the Student Body;
  12. Override any presidential veto of legislation by a two-thirds (2/3) majority vote;
  13. Override any treasury veto of financial legislation by a two-thirds (2/3) majority vote;
  14. Create any committees it deems necessary and proper for carrying out the powers granted in this Constitution;
  15. Determine and approve, by a plurality, any salary increases or decreases of the Student Body President, Student Body Vice President, Student Body Treasurer, and Student Body Secretary as proposed by the Student Body Treasurer. The approval must be concurred by the SGA Advisor for determining financial feasibility;
  16. Hear the appeals of cases made against the disbursement of congressional funds to organizations and decide, by majority vote, to uphold or adjust the disbursements.

ARTICLE VI
Judicial Branch

I. The Judicial Branch of the SGA will be composed of the following: Attorney General (1), Justices (4) and the Elections Committee.

II. Attorney General:
   A. Qualifications of the Attorney General shall be:
      1. Must be a full time student of East Carolina University and attending at least fifty percent (50%) of classes on campus;
2. May not be under any pending academic or disciplinary sanction as detailed in the Student Code of Conduct to file for office and during term of office;
3. Must have and maintain a 2.5 cumulative grade point average during term of office. They must also maintain at least a 2.5 semester grade point average during term of office.
4. Must be selected by the five appointed Judicial Justices by plurality vote.

B. Duties of the Attorney General shall be to:
1. Serve as the chief administrative officer for the judicial branch;
2. Interpret any provision of the Constitution, By-Laws and/or any constitutional law upon written request;
3. Shall appoint all justices as vacancies arise, with the approval of the President and Senate;
4. Preside over all judicial meetings;
5. Shall vote only in the instance of a tie between the Justices;
6. Shall provide a monthly report to SGA Advisor, Student Body President and Rules and Judiciary Chair;
7. Serve as ex-officio member of the Undergraduate Senate Rules and Judiciary Committee.

III. Judicial Justices:

A. Qualifications of the Judicial Justices shall be:
1. Must be a full time student of East Carolina University and attending at least fifty percent (50%) of classes on campus;
2. May not be under any pending academic or disciplinary sanction as detailed in the Student Code of Conduct to file for office and during term of office;
3. Must have and maintain a 2.5 cumulative grade point average during term of office. They must also maintain at least a 2.5 semester grade point average during term of office.
4. Must be appointed through an applicatory process made available to the student body at-large by the Student Body President.

B. Duties of the four (4) Judicial Justices shall be to:
1. Assist the Chief Judicial Justice in the Interpretation of any provision of the constitution, bylaws and/or any law;
2. Vote on any rulings that come before the Judicial Branch;
3. Monitor all SGA members and their respective academic standings through the SGA Advisor;
4. Shall service the Elections Committee during any election, annual or special, in determining appropriate ramifications for violations;
5. Shall work in conjunction with the SGA Advisor in conducting proper dismissal proceedings for any SGA member.

IV. Elections Committee:

A. Qualifications of the Election Committee shall be:
1. Must be an undergraduate student of East Carolina University and attending at least fifty percent (50%) of classes at the campus;
2. May not be under any pending academic or disciplinary sanction as detailed in the
3. Must have and maintain a 2.5 cumulative grade point average during term of office. They must also maintain at least a 2.5 semester grade point average during term of office;
4. Must be selected by the Elections Committee Chairman and voted and approved by the Undergraduate Student Senate;
5. May not be a candidate in the upcoming election for an elected position.

B. Duties of the Elections Committee shall be to:
1. Preside over all SGA elections;
2. Assist the Election Committee Chairman in monitoring and manning the on campus voting sites (polls);
3. Assist the Election Committee Chairman in ensuring that all election rules are being upheld.

V. Elections Committee Chairman:

A. Qualifications of the Election Committee Chairman shall be:
1. Must be an undergraduate student of East Carolina University and attending at least fifty percent (50%) of classes at the campus;
2. May not be under any pending academic or disciplinary sanction as detailed in the Student Code of Conduct to file for office and during term of office;
3. Must have and maintain a 2.5 cumulative grade point average during term of office. They must also maintain at least a 2.5 semester grade point average during term of office;
4. Must be appointed by the Attorney General with approval by majority vote of the Judicial Justices.

B. Duties of the Chairman shall be to:
1. Appoint the Elections Committee Vice Chairman;
2. Select the members of the Elections Committee;
3. Serve as the first point of contact for all SGA elections;
4. Preside over all meetings of the Elections Committee;
5. Ensure that all elections rules are being upheld in conjunction with the Attorney General;
6. Preside over the compulsory meeting;
7. Monitor the online and on campus voting sites (polls);
8. Ensure that all students have equal access to campus polls.

ARTICLE VII
Impeachment and Removal

I. East Carolina University Student Government Association members shall be removed from office on impeachment for, and conviction of, the inability to perform official duties, any violations of the SGA Constitution or By-Laws, any violation of the University code of conduct and/or honor code.
A. These charges include, but are not limited to;
   1. Neglect of Duty
      a. The charge of Neglect of Duty shall apply to cases in which an official
         willfully failed to execute a specific duty to the best of his or her ability.
   2. Abuse of Power
      a. The charge of Abuse of Power shall apply to cases in which the execution
         of an official power has been in a manner inconsistent with its just purpose
         or fair use, to the detriment of the Student Body or the Student
         Government.
   3. Fraudulent Misrepresentation on Official Documents
      a. The charge of Fraudulent Misrepresentation on Official Documents shall
         apply to cases in which an official files an official document on false
         pretense or containing maliciously untrue information.
   4. Improper Qualifications to Hold Office
      a. The charge of Improper Qualifications to Hold Office shall apply to cases
         in which a student government official lacks one or more qualifications to
         hold the office in which they serve.
   5. Acts of Discrimination
      a. The charge of Acts of discrimination shall apply to cases in which a
         Student Government Official commits any act of discrimination as outlined
         throughout Title IX. The Attorney General shall consult the Associate
         Vice Chancellor for further information.

II. Any elected or appointed SGA official may be removed from office.

III. Any East Carolina University student may file a grievance/complaint with the Attorney
     General via the link to the OrgSync form on the Judicial Branch page of the SGA
     website (www.ecu.edu/SGA).

IV. In order for the complaint to be valid, it must have the name of the accused
    officer, the reasoning behind the complaint and the name of the complaining
    student.

V. The Hearing Process shall be as follows:
   A. The Attorney General will schedule a meeting with the accused officer to inform them
      of the complaint, their student rights, and an explanation of the judicial hearing
      process.”
   B. The Attorney General shall, after receiving the complaint, call for a Student Review
      Committee to be formed within 7 days, comprised of the following members with
      alternates listed in parenthesis in the case of clear conflict of interest:
      1. Two Judicial Justices (other Judicial Justices)
      2. The Parliamentarian of the Undergraduate Senate (The Sergeant at Arms of the
         Undergraduate Senate)
      3. The Chairperson of the Rules and Judiciary Committee (The Secretary of the
         Rules and Judiciary Committee)
4. The Student Body Vice President (The Student Body Treasurer)
5. The Executive Director of Student Affairs (The Executive Director of Academic Affairs)
C. The Attorney General shall chair all meetings of the committee. The Attorney General shall have no voting privileges within the committee.
D. The Student Review Committee shall have the following powers and responsibilities to:
   1. subpoena any evidence related to the development of the case;
   2. hear witnesses for both sides; and,
   3. develop a written statement to be approved by a two-thirds majority stating all the findings of the committee. Dissents to the findings may be included in the final report.
E. The SGA Advisor shall be present at meetings of the Student Review Committee to act solely in an advisory capacity.
F. The Attorney General shall provide the accused officer the opportunity to view all information that will be presented to the Undergraduate Student Senate;
G. The Attorney General will notify the accused officer of the hearing date which shall be no later than the first senate meeting 14 days following the formation of the Student Review Committee;
H. The accused officer may submit a written defense to the Attorney General no later than two (2) calendar days prior to the hearing in order for the defense to be considered by the Undergraduate Student Senate;
I. The written defense may be presented to the Undergraduate Student Senate by the accused officer;
J. The committee shall present to the Senate in executive session the report of all findings of the committee with the report being presented in the following manner:
   1. Favorable. Favorable committee report indicates that it is the decision of the committee that there is overwhelming evidence substantiating impeachment proceedings.
   2. Unfavorable. An unfavorable committee report indicates that there is insufficient evidence supporting the impeachment proceedings. An unfavorable report shall result in dismissal of the motion to impeach and only by a two-thirds majority vote of the Senate may the dismissal be overturned and the impeachment proceedings continue in the Senate.
   3. Non-Prejudicial. A non-prejudicial committee report indicates that there is not enough evidence on either side to support or dismiss a motion to impeach.
K. The Attorney General shall read the accused officer’s written defense in the event that the accused officer is absent;
L. A two thirds (2/3) majority vote from the Undergraduate Student Senate is needed before an officer can be formally impeached and removed from office;
M. If the accused officer is removed from office, the Attorney General will serve the officer in person with a copy of the removal resolution. If the Attorney General is unable to serve the accused officer with the removal resolution, the copy will be delivered to the affected officer by certified mail.
N. Judgment in cases of impeachment shall not extend further than removal from office, suspension of stipend, and disqualification to hold any office of honor, trust,
or profit within the East Carolina University Student Government Association.

VI. In the event that any officers from the Judicial Branch are called into question, the SGA Vice President will serve in the capacity of the Attorney General to carry out the Hearing process.”; and be it further

ARTICLE VIII
Elections

I. SGA annual elections including campaigns will be held for a minimum of seven (7) consecutive days, beginning with the compulsory elections meeting. The last four days of the election shall be designated as voting days with the following requirements: 1) Polls on the first three voting days shall be open for twenty-four (24) hours and 2) The election must end on the final voting day no later than 5:00pm. Results shall be posted on the day following the election by 5:00pm. Elections dates will be set by the Elections Committee but must end at least five (5) weeks prior to the scheduled Oath of Office;

II. The annual elections will be held for the offices of President, Vice President, Secretary, Treasurer and all SGA Senators;

III. Unless otherwise specified, all elections shall be decided by a majority of those voting.

Article IX
Oath of Office

I. Every elected or appointed officer of SGA must take the Oath of Office prior to beginning his or her term in office

II. All officers must recite the following Oath:

“I __________________________, do solemnly swear (or affirm) that I will uphold the Constitution and By-Laws of the Student Government Association of East Carolina University. During my term, I will embody the motto of our University, Ad Servire, meaning “To Serve,” so that I may faithfully and impartially discharge the duties of my office to the best of my ability.

ARTICLE X
Vacancies and Succession

I. In the event of permanent absences, resignation, or removal of the Student Body President; then the proper order of succession shall be:

A. Student Body Vice-President;

B. Student Body Chief of Staff;

C. Speaker of the SGA Undergraduate Senate;

D. Student Body Treasurer.
II. In the event that order of succession is exhausted, the Senate shall convene to select a President until special elections can be called for, the selection of this President shall require two-thirds (2/3) votes of the Senate not less than quorum.

III. If an appointment is made by the Student Body President while the SGA Undergraduate Senate is in recess, the appointed officer shall serve in the interim and shall be considered for confirmation by the SGA Undergraduate Senate within the first two meetings after Senate has reconvened.

IV. In the instance of permanent absences, resignation or removal of the Student Body Vice President, then the proper order of succession shall be:

A. Speaker of the SGA Undergraduate Senate;
B. Chief of Staff;
C. Appointment by the Student Body President;

V. In the event of permanent absences, resignation or removal of the Student Body Secretary, then the proper order of succession shall be:

A. Chief Correspondent;
B. Chief Clerk Pro Tempore of the SGA Undergraduate Senate;
C. Appointment by the Student Body President.

VI. In the event of permanent absences, resignation or removal of the Student Body Treasurer, then the proper order of succession shall be:

A. Executive Director of Financial Affairs;
B. Appropriations Chair of the SGA Undergraduate Senate;
C. Appointment by the Student Body President.

**ARTICLE XI**

**Term Limits**

I. A term is defined as one academic year; starting from the installation of officers in the spring semester to the installation of officers the following year. Half of a term is defined as six (6) months from the date of the officer installation.

II. Term Limits are set so that no elected/appointed member may serve for longer than two (2) terms. Persons who are succeed into office who serve more than half (1/2) a term may only hold office for exactly one (1) additional term. The positions limited by
these terms include: Student Body President, Student Body Vice President, Student Body Treasurer, Student Body Secretary and Attorney General.

ARTICLE XII
Budget

I. The Student Government Association budget will be reviewed by the Student Body Treasurer currently in office for the succeeding fiscal year. The budget is to be reviewed and submitted to the Student Body President and SGA Advisor no later than the last reading day in April each year.

II. The Student Government Association budget, in all aspects, shall be overseen by the Student Body Treasurer and reported to the Executive Officers. These aspects include:

A. Executive Budget;
B. Legislative Budget;
C. Operations Budget.

III. All budget approvals and or expenditures by the Student Government Association must be co-signed by the Student Body Treasurer and the Student Body President prior to execution. In the event that the Student Body Treasurer or the Student Body President are unavailable to co-sign:

A. The Student Body Vice President may co-sign in the absence of the Student Body President;
B. The Executive Director of Financial Affairs may co-sign in the absence of the Student Body Treasurer with written agreement from the Student Body Treasurer;
C. Verbal agreements may also be obtained, but must be done in the presence of the co-signers, Student Body President, Student Body Treasurer and Attorney General.

ARTICLE XIII
Amendments

I. Any provision of this Constitution may be amended after following proper proposal measures as follows:

A. A two-thirds (2/3) vote of the SGA Undergraduate Senate must be obtained following the said petition filing for ratification consideration.
B. The SGA Undergraduate Senate reserves the right to defer to the student body any vote on constitutional amendments.
C. The ratification process for proposed amendments shall be followed as in Article XVII.
ARTICLE XIV
Bylaws

I. Amendments to these By-Laws may be proposed by the submission of legislation to the SGA Undergraduate Senate or by Executive Order of the Student Body President. Prior to proposal discussion on the floor of the Legislature, proposals must first be submitted to the Judicial Branch and the Rules and Judiciary Committee.

ARTICLE XV
Employment and Remuneration

I. All SGA officers in positions of leadership, which are set out below, shall be entitled to a salary which shall be set, from time to time, in the SGA By-Laws and which shall be paid to the Office holder as follows:

A. The Student Body President shall receive an annual salary, distributed biweekly;

B. The Student Body Vice President shall receive an annual salary, distributed biweekly;

C. The Student Body Treasurer shall receive an annual salary, distributed biweekly;

D. The Student Body Secretary shall receive an annual salary, distributed biweekly;

E. The Student Body Chief of Staff shall receive an annual salary, distributed biweekly;

F. The Attorney General shall receive an annual salary, distributed biweekly;

G. The Speaker of the Undergraduate Senate shall receive an annual salary, distributed bi-weekly;

H. Remuneration will be made through a payroll method;

I. Salary amounts shall be presented in the SGA By-Laws.

II. Any amendment to the salary of an officer must be approved by two-thirds (2/3) affirmative vote in the Undergraduate Student Senate following recommendation by the Student Body Treasurer;

III. Any change in salary shall not be effective until the next university fiscal year.

ARTICLE XVI
Eligibility

I. Seven (7) calendar days will be given following the posting of grades for each semester to correct any deficiencies in order to meet eligibility requirements;

II. All contributing members of the Student Government Association, including the
Executive Branch, Legislative Branch and Judicial Branch as well as any other specially appointed contributing member must file a grade-release form with the SGA advisor.

ARTICLE XVII
Ratification

I. Ratification of this Constitution or any other Constitution replacing this document shall be achieved through a three-fourths (3/4) affirmative vote of Undergraduate Senate members present and voting at a meeting in which there is quorum followed by a majority vote of the student body in a university-wide election in which at least 5% of the student body participates in voting.

ARTICLE XVIII
Dissolution

I. This Constitution will be dissolved upon the full ratification of a new Student Government Association Constitution.